**NY-603 Governance Board Meeting Minutes**

**October 21, 2022**

**Zoom**

**Recording:** [**https://youtu.be/UFsi\_I5AwIE**](https://youtu.be/UFsi_I5AwIE)

**Attendees listed at bottom of document**

**CoC Restructure Working Group Progress**

* The CoC started discussions on restructure effort including more diverse voices in late 2021/2022
* Have not made as much progress in meetings as had hoped (back to back funding rounds, less availability of TA provider)
* Usually during November CoC meeting putting out GB nomination process, seats usually held for calendar year
* Restructure group might not be in place to present changes and nomination process in time for new group to begin in January
* During COVID-19, the CoC decided on automatic extension into next year
  + Would need vote of full CoC to avoid conflict of interest
* Proposal: 6-month extension of current GB slate
* Suggestion: extend current membership, add more PLE now
  + 6 slots of current GB were filled by PLE, but attendance has fallen off
  + During restructure working to be more deliberate in how we bring people to the table and make things accessible to them
    - Compensation for time – can compensate directly or use gift cards to avoid putting benefits in jeopardy
    - Minimizing barriers – transportation, technology, etc.
  + Challenges related to holding commitment and attending meetings regularly?
    - CoC is a difficult idea to understand – rethinking onboarding process, make more robust for new members / renewal process
    - Reach back out to the 6 PLEs to figure out why they dropped off
    - Provide more support when people start, things are complex – have a buddy system
    - Mentorship structure – new members mentored by standing members, lots of information sharing
    - Serious risk of re-traumatizing and tokenizing people – want to make sure people are comfortable sharing
  + Currently do not have specific requirements for attendance rate – people still hold ability to participate, get some feedback on why dropped off and help re-engage
* Propose extension to CoC in November Business meeting through 6/30/23

**Annual vote on CoC Collaborative Applicant/HMIS Administrator**

* HMIS lead must be elected each year, Collaborative applicant might be grandfathered in
* GB values LICH role in doing this work
  + Marcellus referred STY and Green Door to unsheltered opportunity
* Motion to approve LICH as HMIS lead and CA
  + All yes, no abstentions or no’s

**Ranking committee** **nominations**

* 3 members this year, would like to have 5
* Not supposed to include staff of organizations applying for funding, need to understand the work
* Would like to put out nomination solicitation for 2023 Ranking Committee
* Want PLE involved in all committees – connect them with our team to find best opportunity for them to participate

**Local CoC Monitoring plans**

* In 2018 monitored, plan was to monitor again in 2020
* Want feedback from program participants
* Will be developing a tool with additional information than HUD’s tools
* Feedback from GB on what would work
* Difficult to administer CoC grant – can do preliminary overview on how to operate so agencies feel more prepared
  + Opt in for longer standing agencies, account for changes in leadership
  + Prioritization for who receives monitoring and/or support, opt in for extra support
  + DV programs can use support, DV CE sees the need

**Review GB Charter (with updates/recommendations from GB Restructure WG and ICF)**

* Still working on GB charter, about half complete in terms of formal written policies
* Some work has to be done in discussion with Restructure Working Group
* Some areas were gaps that were not written out as clearly as possible
* TAC wants it to be done, ESG-CV funds are running out – confident that draft will be finished in the next couple of months, will check for HUD compliance

**ESG-CV, ERAP, & EFSP discussion**

* ESG-CV funds difficult to get spent
* FSL has RRH & HP in Islip and HP in Brookhaven
  + Islip is an under canvassed area for people living unsheltered – if struggling to spend funds, can look to get funding for street outreach (never funded in Islip)
  + Islip would need to do substantial amendment, need to be approved to Islip Town Board
  + Might be more able to be swayed because of money recapture
* ERAP – giveback of additional funds in some areas (not Brookhaven), more money is in pot now
  + Unclear if taking people of waitlist
  + Eviction crisis act – would model ERAP, can advocate for that
* Staffing has been a challenge, affecting ability to spend funds – RRH programs, shelters, DSS
  + A lot of turnover, low retention
* EFSP phase 40 is forthcoming, spending for phase 40, 39 and ARP all running through 12/1/2023
  + Contact to Tommy Grace at HWCLI for referrals
  + Mortgage relief available

**Attendees**

Greta Guarton, LICH

Vicki McGinn, Suburban Housing

Donna O’Hearon, Mercy Haven

Marcellus Morris, Reign 4 Life

Deirdre Trumpy, MOMMAS House

Allison Covino, Options

Terray Gregoretti, The Safe Center

Valerie Chamberlain, FSL

Francis Pierre, Suffolk DSS

Sarah Brewster, CDLH