**NY-603 Governance Board Meeting Minutes**

**October 27, 2023**

**Zoom**

**Recording:** [**https://youtu.be/Zv0QVg-dux0**](https://youtu.be/Zv0QVg-dux0)

**Attendees listed at end of document**

**VAWA Emergency Transfer Plans**

* Emergency Transfer Plan: required from the Violence Against Women's Act. Allows someone who has, is experiencing risk of violence in their home and folks who have experienced sexual assault in their unit that they are allowed to request a transfer to a different unit. They can be transferred internally, remaining in the same program and moving to a different unit, or externally. An external transfer would require coordination between programs and the household would be first on the CE waiting list for an open unit.
* HUD put on VAWA webinar series. Recordings available that LICH could share.
* Our CoC must update our Emergency Transfer Plan, especially with changes to DV definition. CE is going to be critical in figuring out how we do this in practice.
* VAWA budget line in renewal application allows flexible funds to facilitate transfer. Our current understanding is that even if there was no money applied for on VAWA line, should be able to transfer up to 10% of funds
* Who is eligible?
  + The ETP is not exclusive to participants in DV CoC programs. If someone experiencing DV in unit or if abuse has found them and causing risk
  + Described by VAWA webinar:
    - Someone residing in a COC or ESG funded project who believes that they are in threat of harm from further violence if they remain in the current housing.
    - Or if there was an assault on the premises where a transfer request is submitted within 90 days of it happening.
      * Locally you can change that. It doesn't have to be within 90 days.
  + Not limited by gender
  + Specific documentation is not required by HUD. Our region gets to determine what makes sense for us.
* What partners should be at the table for developing ETP?
  + Orgs already serving victims of DV
  + All CoC DV & non-DV projects should give input
  + DV programs can offer safety planning piece. Transfer can happen, but unclear how quickly that can happen. Need safety planning for what we do in the meantime
  + A handful of PLE are interested, will have ability to generate new ideas that way
* What are the options for short term placements
  + Hotel stays should be able to be paid for under the VAWA budget line.
  + Coming up with as many options as we can for someone is ideal, there are various challenges
  + Use DV shelter as in between space while waiting for new housing?

**CoC Onboarding Survey: What is important to include when onboarding new GB members?**

* Start with the most basic information and build from there. Make sure updated information is provided.
* Updated legend / dictionary for acronyms, be aware of when you are using acronyms in meeting
* Need to be given clear explanation of funding process – collaborative app, individual app, competitive performance, ranking process, committees
* Mentors for new members – there will be less existing mentors on new cohort, would likely have to have several mentees
  + Could have someone to reach out to ask questions, reduce response time
  + TSCLI did one on one and group mentoring – used both models at the same time
    - Group model was most effective
* Some previous GB members may remain, but not a set number
  + Charter states that the new GB will have members with 1-year, 2-year, and 3-year terms so that there will be overlap going forward
* PLEs can feel intimidated, need to cultivate feelings of safety and comfort. Make sure to demonstrate that everyone’s presence on the GB is important.
* Anyone interested in being involved in onboarding process?
  + Could be Elections Committee, or separate group because it would be a conflict of interest for current GB members to be on the Elections Committtee.
* Who would be involved in Elections Committee?
  + CoC members that been involved and want their interests represented
  + Not sure who else should be involved because want to recruit people that are currently outside the CoC
* What is the timeline for election of the new board?
  + Preparing to sit new board by March
* Should we poll agency for interest?
  + Sure

Updates

* + - HEAP starts 11/1

**Attendees**

Greta Guarton

Deirdre Trumpy

Allison Covino

Frances Pierre

Terray Gregoretti

Valerie Chamberlain

Holly Mosby

LICH: Al Licata, Jessica Labia, Samantha Grimaldi