

1A. Continuum of Care (CoC) Identification

Instructions:

Guidance for completing the application can be found in the FY 2019 CoC Program Competition Notice of Funding Availability and in the FY 2019 CoC Application Detailed Instructions.

Please submit technical questions to the HUD Exchange Ask-A-Question at <https://www.hudexchange.info/program-support/my-question/>

Resources:

The FY 2019 CoC Application Detailed Instruction can be found at:

<https://www.hudexchange.info/e-snaps/guides/coc-program-competition-resources>

The FY 2019 CoC Program Competition Notice of Funding Availability at:

<https://www.hudexchange.info/programs/e-snaps/fy-2019-coc-program-nofa-coc-program-competition/#nofa-and-notices>

1A-1. CoC Name and Number: NY-603 - Nassau, Suffolk Counties CoC

1A-2. Collaborative Applicant Name: Long Island Coalition for the Homeless

1A-3. CoC Designation: CA

1A-4. HMIS Lead: Long Island Coalition for the Homeless

1B. Continuum of Care (CoC) Engagement

Instructions:

Guidance for completing the application can be found in the FY 2019 CoC Program Competition Notice of Funding Availability and in the FY 2019 CoC Application Detailed Instructions.

Please submit technical questions to the HUD Exchange Ask-A-Question at <https://www.hudexchange.info/program-support/my-question/>

Resources:

The FY 2019 CoC Application Detailed Instruction can be found at:

<https://www.hudexchange.info/e-snaps/guides/coc-program-competition-resources>

The FY 2019 CoC Program Competition Notice of Funding Availability at:

<https://www.hudexchange.info/programs/e-snaps/fy-2019-coc-program-nofa-coc-program-competition/#nofa-and-notices>

Warning! The CoC Application score could be affected if information is incomplete on this formlet.

1B-1. CoC Meeting Participants.

For the period of May 1, 2018 to April 30, 2019, applicants must indicate whether the Organization/Person listed:

1. participated in CoC meetings;
2. voted, including selecting CoC Board members; and
3. participated in the CoC's coordinated entry system.

Organization/Person	Participates in CoC Meetings	Votes, including selecting CoC Board Members	Participates in Coordinated Entry System
Local Government Staff/Officials	Yes	Yes	Yes
CDBG/HOME/ESG Entitlement Jurisdiction	Yes	Yes	Yes
Law Enforcement	Yes	Yes	Yes
Local Jail(s)	Yes	Yes	Yes
Hospital(s)	Yes	Yes	Yes
EMS/Crisis Response Team(s)	Yes	Yes	Yes
Mental Health Service Organizations	Yes	Yes	Yes
Substance Abuse Service Organizations	Yes	Yes	Yes
Affordable Housing Developer(s)	Yes	Yes	Yes
Disability Service Organizations	Yes	Yes	Yes
Disability Advocates	Yes	Yes	Yes
Public Housing Authorities	Yes	Yes	Yes
CoC Funded Youth Homeless Organizations	Not Applicable	No	No
Non-CoC Funded Youth Homeless Organizations	Yes	Yes	Yes

Youth Advocates	Yes	Yes	Yes
School Administrators/Homeless Liaisons	Yes	Yes	Yes
CoC Funded Victim Service Providers	Yes	Yes	Yes
Non-CoC Funded Victim Service Providers	Yes	Yes	Yes
Domestic Violence Advocates	Yes	Yes	Yes
Street Outreach Team(s)	Yes	Yes	Yes
Lesbian, Gay, Bisexual, Transgender (LGBT) Advocates	Yes	Yes	Yes
LGBT Service Organizations	Yes	Yes	Yes
Agencies that serve survivors of human trafficking	Yes	Yes	Yes
Other homeless subpopulation advocates	Yes	Yes	Yes
Homeless or Formerly Homeless Persons	Yes	Yes	Yes
Mental Illness Advocates	Yes	Yes	Yes
Substance Abuse Advocates	Yes	Yes	Yes
Other:(limit 50 characters)			
Veterans/VA	Yes	Yes	Yes
Faith-Based	Yes	Yes	Yes
Medicaid Housing/Nursing Homes	Yes	Yes	Yes

1B-1a. CoC’s Strategy to Solicit/Consider Opinions on Preventing/Ending Homelessness.

Applicants must describe how the CoC:

- 1. solicits and considers opinions from a broad array of organizations and individuals that have knowledge of homelessness, or an interest in preventing and ending homelessness;**
- 2. communicates information during public meetings or other forums the CoC uses to solicit public information;**
- 3. takes into consideration information gathered in public meetings or forums to address improvements or new approaches to preventing and ending homelessness; and**
- 4. ensures effective communication with individuals with disabilities, including the availability of accessible electronic formats, e.g., PDF.**
(limit 2,000 characters)

(1) CoC facilitates focus groups to develop practice standards, enhance CES, discuss community needs/challenges, increase housing stock, better leverage resources/coordinate w/ partners, further PHA move-on, and has specialized committees for Vets, VDV, Youth. CoC focus groups/committees are open to the public and CoC encourages and incentivizes participation of persons w/ lived experience, including voting members of the CoC Governance Board (5). CoC seeks out/participates in localized community forums such as faith-based, legislative, public hearings, civic, public safety/police meetings, opioid task force, neighborhood watch, revitalization groups, etc. to ensure all challenges/ideas/feedback from many groups/persons are considered in CoC decisions/initiatives.

(2) CoC staff attend various community forums and provide updates/strategies/next steps to create greater awareness/knowledge of

systems/resources. Surveys are provided and collected for add'l feedback that was not shared in forums. CoC Training Manager offers system overview trainings that cater to the specific needs/information of each partner. Weekly emails are sent to CoC network w/ all available upcoming trainings related to homelessness.

(3) CoC agendas/materials are sent out prior to meetings, where written feedback can be submitted, and/or persons can review/share additional insight at meetings. All meetings have open comment/question/discussion periods.

(4) CoC website has a digital suggestion box to ensure that all persons have access to key information and a way to provide feedback easily and in real time. Those served through CES are given consumer surveys that have been developed/reviewed by PLEs to solicit feedback about service delivery, language/wording, transparency, expedience/streamlining of services, leveraging of resources, and being informed about fair housing/anti-discrimination laws/reporting. All CoC meetings are held in handicapped accessible rooms/buildings.

1B-2. Open Invitation for New Members.

Applicants must describe:

- 1. the invitation process;**
 - 2. how the CoC communicates the invitation process to solicit new members;**
 - 3. how the CoC ensures effective communication with individuals with disabilities, including the availability of accessible electronic formats;**
 - 4. how often the CoC solicits new members; and**
 - 5. any special outreach the CoC conducted to ensure persons experiencing homelessness or formerly homeless persons are encouraged to join the CoC.**
- (limit 2,000 characters)**

(1) CoC Training Mgr is tasked w/ regularly engaging new partners to participate in various open CoC meetings & provide presentations on new services/community resources/funding. CoC invitations are solicited on CoC website, social media, announced at community forums, and through informal CoC partners such as circulated in church bulletins.

(2) There were preconceptions that agencies needed to be funded through the CoC to be involved or needed a base knowledge of the CoC/local homeless systems. CoC solicits membership as an open/inviting process for all community members to share insight from various perspectives.

(3) Transportation can be provided for PLEs to attend meetings & those that cannot attend are able to submit written testimony on issues/discussions through fillable PDFs and textboxes on CoC website. CoC works w/ libraries on engaging the homeless & directing them to the CoC website on libraries computers to access services & be involved w/ CoC. All providers were tasked w/ identifying/engaging, at least one PLE to participate in the CoC. Additional representation of senior adults, re-entry programs, & hospitals were recruited for the GB to address changing/increasing needs.

(4) CoC orientation materials are formally shared/circulated semi-annually & always available on CoC website, along w/ all CoC meeting dates/agendas/minutes/newsletters & info on all committees. CoC committees are open & new members can join at any time. CoC Lead agency staff have direct links to join the CoC in email signatures.

(5) Through YHDP planning/PLE Advisory Committee development, youth/adults were targeted w/ outreach & incentivized to participate. Former CES participants were specifically solicited & former street homeless were asked to join street outreach teams in efforts to assist w/ those hardest to engage. An additional mid-year GB election was opened to specifically target more PLEs to increase consumer feedback & voting representation.

1B-3. Public Notification for Proposals from Organizations Not Previously Funded.

Applicants must describe:

- 1. how the CoC notifies the public that it is accepting project application proposals, and that it is open to and will consider applications from organizations that have not previously received CoC Program funding, as well as the method in which proposals should be submitted;**
 - 2. the process the CoC uses to determine whether the project application will be included in the FY 2019 CoC Program Competition process;**
 - 3. the date(s) the CoC publicly announced it was open to proposal;**
 - 4. how the CoC ensures effective communication with individuals with disabilities, including the availability of accessible electronic formats; and**
 - 5. if the CoC does not accept proposals from organizations that have not previously received CoC Program funding or did not announce it was open to proposals from non-CoC Program funded organizations, the applicant must state this fact in the response and provide the reason the CoC does not accept proposals from organizations that have not previously received CoC Program funding.**
- (limit 2,000 characters)**

(1) There were two local funding rounds (renewals/new & DV Bonus). CoC solicited new project proposals to agencies receiving & not currently receiving funds through CoC; all opportunities were publicized through email/website/social media & CoC pamphlets at community forums/events, w/ notification of NOFA training. The CoC followed up/individually outreached agencies operating similar housing programs and/or that registered on the CoC interest list. CoC also specifically targeted outreach to agencies led by minorities and w/ staff w/ lived experience as those that best reflected the pops served. Applications were submitted to RC for local review, then, if approved, submitted through esnaps for final review before submitted to HUD.

(2) All submissions were reviewed by the RC for HUD funding threshold requirements, agreement to participate in CES/use HF approach, demonstrated understanding of project model, ability to leverage resources, support match requirements, serve local priority pop(s) determined by GB/outlined in the local application & any previous audit findings.

(3) The CoC publicly announced open funding rounds on 3/4/19 & 4/12/19.

(4) Any agencies interested in pursuing funds through the CoC could view all recent applications, scorecards, project ranks on the CoC website. There was a PDF fillable submission box for agencies to learn more about funding availability/application process & express interest, year-round. Public formal trainings were advertised & held annually, prior to each funding round. The PP presentation was available on CoC website for those that could not attend. All applications were submitted digitally, via email, or hard copies were mailed for submission.

(5) The CoC accepts applications from agencies not funded through the CoC. Additional trainings & support are offered/provided to all new applicants to better orient them to the process and answer common questions about match, CES/HF, eligible activities, etc.

1C. Continuum of Care (CoC) Coordination

Instructions:

Guidance for completing the application can be found in the FY 2019 CoC Program Competition Notice of Funding Availability and in the FY 2019 CoC Application Detailed Instructions.

Please submit technical questions to the HUD Exchange Ask-A-Question at <https://www.hudexchange.info/program-support/my-question/>

Resources:

The FY 2019 CoC Application Detailed Instruction can be found at:

<https://www.hudexchange.info/e-snaps/guides/coc-program-competition-resources>

The FY 2019 CoC Program Competition Notice of Funding Availability at:

<https://www.hudexchange.info/programs/e-snaps/fy-2019-coc-program-nofa-coc-program-competition/#nofa-and-notices>

Warning! The CoC Application score could be affected if information is incomplete on this formlet.

1C-1. CoCs Coordination, Planning, and Operation of Projects.

Applicants must select the appropriate response for each federal, state, local, private, other organizations, or program source the CoC included in the planning and operation of projects that serve individuals experiencing homelessness, families experiencing homelessness, unaccompanied youth experiencing homelessness, persons who are fleeing domestic violence, or persons at risk of homelessness.

Entities or Organizations the CoC coordinates planning and operation of projects	Coordinates with Planning and Operation of Projects
Housing Opportunities for Persons with AIDS (HOPWA)	Yes
Temporary Assistance for Needy Families (TANF)	Yes
Runaway and Homeless Youth (RHY)	Yes
Head Start Program	Yes
Funding Collaboratives	Yes
Private Foundations	Yes
Housing and services programs funded through U.S. Department of Justice (DOJ) Funded Housing and Service Programs	Yes
Housing and services programs funded through U.S. Health and Human Services (HHS) Funded Housing and Service Programs	Yes
Housing and service programs funded through other Federal resources	Yes
Housing and services programs funded through State Government	Yes
Housing and services programs funded through Local Government	Yes
Housing and service programs funded through private entities, including foundations	Yes
Other:(limit 50 characters)	

--	--

1C-2. CoC Consultation with ESG Program Recipients.

Applicants must describe how the CoC:

- 1. consulted with ESG Program recipients in planning and allocating ESG funds;**
 - 2. participated in the evaluating and reporting performance of ESG Program recipients and subrecipients; and**
 - 3. ensured local homelessness information is communicated and addressed in the Consolidated Plan updates.**
- (limit 2,000 characters)**

(1) CoC provides PIT/HIC, SPM, Regional Gaps Analysis, CES outcomes and policies/strategies, OTDA reports, homeless research, community/consumer feedback, presents written testimony at ESG public hearings, and regularly coordinates with ESG to discuss prioritization of resources and enhancing service provisions/outcomes. All ESG jurisdictions are represented on the CoC GB and/or Ranking. ESG allocated additional funds for RRH, as well as diversion resources in response to increases in homeless inflow/first time homeless as per SPMs. The CoC hosted a regional RRH training, which included guidance on braiding CoC and ESG RRH funds to further enhance cost-effectiveness/maximize outcomes and services.

(2) ESG in consultation with CoC developed a localized assessment based on presenting community needs and community and consumer feedback. This tool seeks to address any racial inequities in services/support offered/provided to homeless households. In addition to the review of CAPER reports and formal project monitoring using HUD tool Exhibit 28-6, site visits and regular coordination and review of outcomes and challenges occur at the project level.

(3) ESG/CoC solicit ongoing feedback about how to address regional needs including hosting local focus groups w/ consumers, advocates, faith-based partners, street outreach, police, etc. Con Plan meetings involve multiple local/grass roots street outreach teams agreed to begin to integrate client data in HMIS to more quickly identify all street homeless and connect to services. Other examples were local feedback which led to better planning and targeting of resources to families with children, first-time homeless senior adults, re-entry clients, as well as diversion/prevention teams working directly with local courts and the Sheriff's Office.

1C-2a. Providing PIT and HIC Data to Consolidated Plan Jurisdictions. Yes to both

Applicants must indicate whether the CoC provided Point-in-Time (PIT) and Housing Inventory Count (HIC) data to the Consolidated Plan jurisdictions within its geographic area.

1C-2b. Providing Other Data to Consolidated Yes

Plan Jurisdictions.

Applicants must indicate whether the CoC ensured local homelessness information is communicated to Consolidated Plan Jurisdictions within its geographic area so it can be addressed in Consolidated Plan updates.

1C-3. Addressing the Safety Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors.

Applicants must describe:

- 1. the CoC’s protocols, including protocols for coordinated entry and the CoC’s emergency transfer plan, that prioritize safety and incorporate trauma-informed, victim-centered services; and**
- 2. how the CoC, through its coordinated entry, maximizes client choice for housing and services while ensuring safety and confidentiality. (limit 2,000 characters)**

(1) CES DV-RRH waitlists prioritize based on vulnerability, w/ LOT homeless as the secondary prioritization. CES policy asserts those in danger must have immediate access to housing to ensure safety needed to flee/prevent return to the abuser/stalker. CoC implemented a DV CES for add'l safety planning and is applying for a DV TH-RRH for more immediate safe placement options/crisis mgmt. CoC emergency transfer plan states those who need to move due to safety concerns are given first priority for all available housing they are eligible for through CE, regardless of when/how they entered the system. All emergency transfers are provided w/ immediate connection to DV CES for safety planning, legal advocacy, transportation and any other necessary supports. For transfers, DV CES and both housing programs must case conference on safety plans. DV CES staff specialize in trauma-informed care and victim-centered services, can be mobile/provide transportation to assist clients in a safe/immediate manner and coordinate directly w/ street outreach, DOJ, LGBT service providers, ESG diversion programs, DV hotlines and other system touch points.

(2) All CES access points are trained to identify DV, provide all w/ DV resources, inform all of rights to withhold information from HMIS while still accessing the full range of services. DV resources and crisis center contacts are provided to anyone accessing CES, whether they report being VDV, as not all will report their situation at the time of assessment or initial engagement. VDV can access services at any access point including DV hotlines and opt to continue work w/ DV CES or CES. The CoC funds DV-specific RRH and RRH for general homeless pops. DV victims have the choice which program they prefer to enroll in to exit homelessness. Once enrolled in RRH, program participation such as monthly case management meetings can only occur in environments and at times where victims feel safest.

1C-3a. Training–Best Practices in Serving DV Survivors.

Applicants must describe how the CoC coordinates with victim services

providers to provide training, at least on an annual basis, for:

- 1. CoC area project staff that addresses safety and best practices (e.g., trauma-informed, victim-centered) on safety and planning protocols in serving survivors of domestic violence; and**
 - 2. Coordinated Entry staff that addresses safety and best practices (e.g., Trauma Informed Care) on safety and planning protocols in serving survivors of domestic violence.**
- (limit 2,000 characters)**

(1) CoC provides annual trainings by experienced DV providers on safety protocols/trauma-informed care/critical time intervention/victim-informed service provisions and conducts trainings to all non-DV shelters on identifying those fleeing, the use of victim-centered language, and how to access available resources for VDV. Privacy and confidentiality practices training is also provided for both project staff and CES staff, reviewing the importance of upholding safety and utilizing de-identified information at all times. All RRH projects (CoC, ESG, SSVF) are trained annually to offer specialized services/supports for those actively fleeing/survivors.

(2) All CES access points are trained about record-keeping for reasonable belief of imminent threat of harm, including the ability of the VDV to provide written verification w/o requiring further proof when safety of VDV is compromised. All CES street outreach access partners, police community liaisons, and local DSS security staff are trained in safety planning, crisis intervention and how to report DV. DOJ staff including county detectives work in the same community center as the DV CES agency, allowing for streamlined coordination and on-demand training and guidance as needed. All DV CES and CES street outreach staff are trained to carry out emergency transfers through the CoC, including transfer simulations. All CES staff and DV providers are trained in Fair Housing and anti-discrimination, including specific guidance to ensure that landlords do not discriminate against households actively fleeing violence. All training materials are available year-round on the CoC website and additional trainings are coordinated as necessary by CoC Training Manager.

1C-3b. Domestic Violence–Community Need Data.

Applicants must describe how the CoC uses de-identified aggregate data from a comparable database to assess the special needs related to domestic violence, dating violence, sexual assault, and stalking.
(limit 2,000 characters)

CE maintains a DV de-identified list from EmpowerDB (DV shelter comparable database), HMIS clients that report actively fleeing at admission, LDSS coordination for clients presenting as fleeing locally but temporary placed in other areas, street outreach, DV hotlines/crisis centers/police, and new partnerships w/ county Offices of the Aging, youth/LGBT providers and HP access partners to further identify the presenting need of those fleeing. All DV shelters use comparable databases, are CE access partners, and offer the option to all clients to conduct CE assessments or connect them to DV CES or CES. DV was a focus area when conducting PIT/updates regional gap analysis, w/ DV providers participating as outreach enumerators on the day of the PIT count, in recognition that this pop can be underrepresented and in immediate need of supports. In addition to annual DV trainings to identify those fleeing, the HMIS team consulted w/ DV providers to develop training materials

for general shelter staff about effectively reporting on updated HMIS data element which captures households who are actively fleeing DV, as well as previous experiences of DV in order to better capture and meet client needs. These materials also provide information about how to link survivors to CES, as well as DV-specific housing and services, ensuring system access and the ability to assess survivor needs. DV CES was implemented July 2019, DV providers are part of all CES planning and RRH committee and regularly provide info/guidance such as aggregate data from local DV programs, NNEDV and Safe Housing Partnerships. Four Governance Board members formally represent the DV pop, as part of all regional need discussions and decision making- DV, Human Trafficking, DV CES rep, and person with lived DV experience. DV providers also distribute surveys to better identify needs and specific services that are then leveraged.

***1C-4. PHAs within CoC. Attachments Required.**

Applicants must submit information for the two largest PHAs or the two PHAs with which the CoC has a working relationship within the CoC’s geographic area.

Public Housing Agency Name	% New Admissions into Public Housing and Housing Choice Voucher Program during FY 2018 who were experiencing homelessness at entry	PHA has General or Limited Homeless Preference	PHA has a Preference for current PSH program participants no longer needing intensive supportive services, e.g., Moving On
North Hempstead PHA	22.00%	Yes-HCV	No
Southampton PHA	6.00%	Yes-HCV	Yes-HCV

1C-4a. PHAs’ Written Policies on Homeless Admission Preferences.

Applicants must:

1. provide the steps the CoC has taken, with the two largest PHAs within the CoC’s geographic area or the two PHAs the CoC has working relationships with, to adopt a homeless admission preference—if the CoC only has one PHA within its geographic area, applicants may respond for one; or

2. state that the CoC does not work with the PHAs in its geographic area. (limit 2,000 characters)

(1) CoC partnered w/ HUD certified TA to facilitate presentations about homeless preferences to HUD Multi-Family Housing Programs and HUD PHAs/Section 8 Programs. The meetings generated interest from multiple PHAs to prioritize formerly homeless/stably housed families in CoC PSH (tenancy 5+ years w/ assessment based on Miami Dade Move Up Tool), as part of regional move-on strategy. CoC is currently working w/ three PHAs to develop admin plans that reflect changes to prioritization of housing choice vouchers and/or a determined number of set-aside vouchers, to be formalized w/ MOUs. Southampton PHA, which also chairs the local Section 8 consortium committee has championed the initiative, in partnership w/ CoC and has also joined the CoC Governance Board. The PHA consortium, as a group, is also discussing a consortium-wide pooled set aside shared commitment in addition. Sharing

successes of implementation can help to outreach more PHAs and create more regional buy-in. Added insight of challenges for PHAs, admin plan development, carrying out the process of informing waitlisted persons of a change in preferences, and other insight can help the GB further develop move-on strategies to improve PHA participation/outcomes. CoC will seek to expand the 22% of homeless households served w/ N Hempstead PHA vouchers by verifying homeless status of applicants & assisting homeless households apply. The CoC has worked w/ a PSH focus group to develop an assessment, CES move-on protocols, and established services, including transition case mgmt, that PSH providers will offer to facilitate moves from PSH units to new units w/ homeless preference/set-aside vouchers. Participating PHAs will report available vouchers and CES will assess and process referrals to PHAs from PSH. The CoC is also working to partner w/ other PHAs by verifying homeless status and expanding the "homeless" definition local PHAs use, which w/ some PHAs, is limited to displacement due to governmental action.

1C-4b. Moving On Strategy with Affordable Housing Providers.

Applicants must indicate whether the CoC has a Moving On Strategy with affordable housing providers in its jurisdiction.

Yes

If "Yes" is selected above, describe the type of provider, for example, multifamily assisted housing owners, PHAs, Low Income Tax Credit (LIHTC) developments, or local low-income housing programs. (limit 1,000 characters)

All households in CoC PSH for any length of time can have the opportunity and CM support to explore affordable housing. The move-on strengths-based assessment is used as a guide rather than part of a formal CES referral component as w/ participating PHAs. All CoC PSH support services include transition CM, which the CoC provided formal training for a regional Move-On training with The Jericho Project, an experienced NYC housing agency that have a consistently high success rate w/ moving households on from PSH through targeted intervention, to strengthen the ability of PSH staff to support transitions. PSH providers are encouraged to present on cases seeking to move on in Housing Resource Committee case conferencing sessions. CES staff work w/ PSH providers to conduct strength-based, move-on assessments, then connect project staff and clients interested in move-on to Landlord Engagement Specialist, in most cases, to assist w/ location-specific affordable housing search as per client preferences. The Landlord Engagement Specialist identifies available units within client budgets, including multifamily assisted housing owners (Metropolitan Realty- Long Beach), Low Income Tax Credit developments (Concern and D & F Development Group), local low-income housing programs (Gray Barn, Sandy Hollow Cove, Wyandanch Rising), as well as local affordable senior housing complexes and 811 projects, as many households interested in move-on have aged in place in PSH and seek similar community accommodations targeted to seniors. The Landlord Engagement Specialist notifies all CoC-funded PH when affordable housing programs are accepting applications, providing support to complete these processes as necessary. The Landlord Engagement Specialist also assists w/ credit repair and provides good tenant edu/guidance to minimize barriers of new successful lease ups. The CoC has also leveraged case management/care coordination

services for those still seeking some level of support.

1C-5. Protecting Against Discrimination.

Applicants must describe the actions the CoC has taken to address all forms of discrimination, such as discrimination based on any protected classes under the Fair Housing Act and 24 CFR 5.105(a)(2) – Equal Access to HUD-Assisted or -Insured Housing. (limit 2,000 characters)

All CoC/ESG-funded agencies must sign formal anti-discrimination contracts & must attend annual training. All CES participants receive guidance/materials on Fair Housing & legal advocacy resources. CES [and DV CES] staff includes a FT Landlord Engagement Specialist that is a licensed broker familiar w/ Fair Housing regs and local laws related to rental properties and works directly w/ PSH/RRH to inform housing search teams in real time about how to flag/report discrimination as it occurs, and regularly updates stakeholders and landlords on any changes in local/state policies. As part of CoC policy development for CES implementation, the disability template developed in consultation w/ a contracted HUD certified TA agency used by CES does not include the specific disabilities of a client (for programs not serving pops with spec. dx). The CoC conducts annual CoC-wide trainings in consultation w/ legal services orgs, civil rights orgs, and LGBT and disability advocate agencies, that provide support to homeless/low-income households. This training includes community discussions on common challenges/occurrences w/ landlords and education on how/when to report situations. For example, locally, there have been challenges w/ landlords seeking to screen out households that are connected to LDSS offices and/or “in programs” that were discussed and follow up/action steps were taken. The CoC also advocated that an open county position tasked w/ reviewing Fair Housing claims be expedited for a position replacement to ensure that claims were reviewed & responded to quickly. EAR guidance/materials is presented CoC-wide at annual FH trainings, and additionally at LGBT and Youth trainings. As a result, gender questions on CES/Youth PIT forms have been modified, the CoC has worked in consultation w/ ESG to investigate claims of identity discrimination. The CoC ensures that all youth shelters/TLPs as well as all DSS shelters serve persons of all identities.

***1C-5a. Anti-Discrimination Policy and Training.**

Applicants must indicate whether the CoC implemented an anti-discrimination policy and conduct training:

1. Did the CoC implement a CoC-wide anti-discrimination policy that applies to all projects regardless of funding source?	Yes
2. Did the CoC conduct annual CoC-wide training with providers on how to effectively address discrimination based on any protected class under the Fair Housing Act?	Yes
3. Did the CoC conduct annual training on how to effectively address discrimination based on any protected class under 24 CFR 5.105(a)(2) – Equal Access to HUD-Assisted or -Insured Housing?	Yes

***1C-6. Criminalization of Homelessness.**

Applicants must select all that apply that describe the strategies the CoC implemented to prevent the criminalization of homelessness in the CoC's geographic area.

1. Engaged/educated local policymakers:	<input checked="" type="checkbox"/>
2. Engaged/educated law enforcement:	<input checked="" type="checkbox"/>
3. Engaged/educated local business leaders:	<input checked="" type="checkbox"/>
4. Implemented communitywide plans:	<input checked="" type="checkbox"/>
5. No strategies have been implemented:	<input type="checkbox"/>
6. Other:(limit 50 characters)	
	<input type="checkbox"/>
	<input type="checkbox"/>
	<input type="checkbox"/>

1C-7. Centralized or Coordinated Assessment System. Attachment Required.

Applicants must:

- 1. demonstrate the coordinated entry system covers the entire CoC geographic area;**
- 2. demonstrate the coordinated entry system reaches people who are least likely to apply for homelessness assistance in the absence of special outreach; and**
- 3. demonstrate the assessment process prioritizes people most in need of assistance and ensures they receive assistance in a timely manner. (limit 2,000 characters)**

(1) CES covers full CoC w/ geographically dispersed access points; community resource centers/safe havens, faith-based facilities, senior centers, web/phone-based access points, and specialized access points such as youth drop-in centers and DV hotlines. 100% of shelter beds/clients in CoC (approx. 95% of local presenting HUD homeless pop) are in HMIS and all DV shelters use an HMIS-comparable database and directly connect clients w/ DV CES. All CES staff are highly mobile/meet client where they present; minimizing accessibility/travel barriers and considering client choice/safety.

(2) CES access partners conduct outreach a minimum of 5 days a week. A Street Outreach Hotline is available for street homeless persons/advocates/community to report observations/locations of street homeless persons for outreach response. All CoC PSH are DedicatedPLUS projects, reducing the challenges of documenting CH for persons unfamiliar to

outreach partners, highly mobile (i.e. living in vehicle), or highly transient (i.e. homeless from other areas). CES coordinates w/ hospitals and jails/parole to identify persons that were expected to be homeless upon discharge to ensure ID for BNL and access to shelter/housing/services. Street outreach engages w/ immigrant advocates that speak various languages as local homeless immigrant pops have been fearful of code enforcement/ICE raids. Veteran outreach uses a vet to vet model.

(3) CES uses BNL data: HMIS (shelter/CES web/phone screenings) and Street Outreach (HMIS/MTA/police/hospitals/jails), to be outreached by CES staff, in order of LOT homeless. Shelter client engagement is coordinated with LDSS and can be done over the phone to ensure assessment time is streamlined. CES uses the VI-SPDAT as vulnerability assessment for all households, w/ additional dynamic prioritization in consideration of service needs. CES coordinates directly w/ Medicaid programs to address the aging homeless pop in CoC programs or homeless.

1D. Continuum of Care (CoC) Discharge Planning

Instructions:

Guidance for completing the application can be found in the FY 2019 CoC Program Competition Notice of Funding Availability and in the FY 2019 CoC Application Detailed Instructions.

Please submit technical questions to the HUD Exchange Ask-A-Question at <https://www.hudexchange.info/program-support/my-question/>

Resources:

The FY 2019 CoC Application Detailed Instruction can be found at:

<https://www.hudexchange.info/e-snaps/guides/coc-program-competition-resources>

The FY 2019 CoC Program Competition Notice of Funding Availability at:

<https://www.hudexchange.info/programs/e-snaps/fy-2019-coc-program-nofa-coc-program-competition/#nofa-and-notices>

Warning! The CoC Application score could be affected if information is incomplete on this formlet.

1D-1. Discharge Planning Coordination.

Applicants must indicate whether the CoC actively coordinates with the systems of care listed to ensure persons who have resided in them longer than 90 days are not discharged directly to the streets, emergency shelters, or other homeless assistance programs. Check all that apply (note that when "None:" is selected no other system of care should be selected).

Foster Care:	<input checked="" type="checkbox"/>
Health Care:	<input checked="" type="checkbox"/>
Mental Health Care:	<input checked="" type="checkbox"/>
Correctional Facilities:	<input checked="" type="checkbox"/>
None:	<input type="checkbox"/>

1E. Local CoC Competition

Instructions

Guidance for completing the application can be found in the FY 2019 CoC Program Competition Notice of Funding Availability and in the FY 2019 CoC Application Detailed Instructions.

Please submit technical questions to the HUD Exchange Ask-A-Question at <https://www.hudexchange.info/program-support/my-question/>

Resources:

The FY 2019 CoC Application Detailed Instruction can be found at:

<https://www.hudexchange.info/e-snaps/guides/coc-program-competition-resources>

The FY 2019 CoC Program Competition Notice of Funding Availability at:

<https://www.hudexchange.info/programs/e-snaps/fy-2019-coc-program-nofa-coc-program-competition/#nofa-and-notice>

Warning! The CoC Application score could be affected if information is incomplete on this formlet.

*1E-1. Local CoC Competition–Announcement, Established Deadline, Applicant Notifications. Attachments Required.

Applicants must indicate whether the CoC:

1. informed project applicants in its local competition announcement about point values or other ranking criteria the CoC would use to rank projects on the CoC Project Listings for submission to HUD for the FY 2019 CoC Program Competition;	Yes
2. established a local competition deadline, and posted publicly, for project applications that was no later than 30 days before the FY 2019 CoC Program Competition Application submission deadline;	Yes
3. notified applicants that their project application(s) were being rejected or reduced, in writing along with the reason for the decision, outside of e-snaps, at least 15 days before the FY 2019 CoC Program Competition Application submission deadline; and	Yes
4. notified applicants that their project applications were accepted and ranked on the CoC Priority Listing in writing, outside of e-snaps, at least 15 days before the FY 2019 CoC Program Competition Application submission deadline.	Yes

1E-2. Project Review and Ranking–Objective Criteria.

Applicants must indicate whether the CoC used the following to rank and select project applications for the FY 2019 CoC Program Competition:

1. Used objective criteria to review and rank projects for funding (e.g., cost effectiveness of the project, performance data, type of population served);	Yes
2. Included one factor related to improving system performance (e.g., exits to permanent housing (PH) destinations, retention of PH, length of time homeless, returns to homelessness, job/income growth, etc.); and	Yes
3. Included a specific method for evaluating projects submitted by victim services providers that utilized data generated from a comparable database and evaluated these projects on the degree they improve safety for the population served.	Yes

1E-3. Project Review and Ranking–Severity of Needs and Vulnerabilities.

FY2019 CoC Application	Page 17	09/27/2019
------------------------	---------	------------

Applicants must describe:

1. the specific severity of needs and vulnerabilities the CoC considered when reviewing and ranking projects; and

2. how the CoC takes severity of needs and vulnerabilities into account when reviewing and ranking projects.

(limit 2,000 characters)

(1) The CoC determined regional priorities after analyzing gaps analysis that determined which types of housing programs were most needed based on PIT v. HIC, BNL, average LOT homeless for various pop, and inflow/outflow/retention of various pops. After RRH scale up with new CoC funds since 2016, it was determined that PSH for families and single adults were the local priority in order to serve those most vulnerable with the highest service needs, highest utilizers of community resources, and necessary for a regional progressive engagement/bridge housing approach. All PSH renewals were ranked above other projects and all new funding was available for PSH, or DV under the DV set-aside. One of the new PSH applications is specialized for persons with MI and SUD. Projects serving CH (PSH/RRH), persons with MI (PSH), VDV (RRH), and those with no/low income, poor credit and criminal histories (PSH/RRH) were all considered in project ranking.

(2) PSH programs serving broad types of disabilities/vulnerabilities were weighted on the ranking, as these programs often were serving clients with co-occurring disabilities, the highest percentage of street homeless, and those with the highest vulnerabilities because the program eligibility was the most broad/flexible and allowed for the quickest exits of highly vulnerable households from street/shelter to housing. CoC RRH is able to serve more homeless families (largest homeless pop) and those with the highest barriers to housing such as low credit and/or criminal backgrounds (large re-entry pop amongst single adults). All PSH are Low Barrier/Housing First and DedicatedPLUS, allowing for more flexible recordkeeping requirements for those most vulnerable to access housing. The Ranking Committee will discuss how to further measure severity of needs served by each project (ie. average VI-SPDAT score) and/or specialized/unique services offered by projects in future funding rounds.

1E-4. Public Postings–CoC Consolidated Application. Attachment Required.

Applicants must:

1. indicate how the CoC made public the review and ranking process the CoC used for all project applications; or

2. check 6 if the CoC did not make public the review and ranking process; and

3. indicate how the CoC made public the CoC Consolidated Application—including the CoC Application and CoC Priority Listing that includes all project applications accepted and ranked or rejected—which HUD required CoCs to post to their websites, or partners websites, at least 2 days before the FY 2019 CoC Program Competition application submission deadline; or

4. check 6 if the CoC did not make public the CoC Consolidated Application.

Public Posting of Objective Review and Ranking Process		Public Posting of CoC Consolidated Application including: CoC Application, CoC Priority Listing, Project Listings	
1. Email	<input checked="" type="checkbox"/>	1. Email	<input checked="" type="checkbox"/>
2. Mail	<input type="checkbox"/>	2. Mail	<input type="checkbox"/>
3. Advertising in Local Newspaper(s)	<input type="checkbox"/>	3. Advertising in Local Newspaper(s)	<input type="checkbox"/>
4. Advertising on Radio or Television	<input type="checkbox"/>	4. Advertising on Radio or Television	<input type="checkbox"/>
5. Social Media (Twitter, Facebook, etc.)	<input checked="" type="checkbox"/>	5. Social Media (Twitter, Facebook, etc.)	<input checked="" type="checkbox"/>
6. Did Not Publicly Post Review and Ranking Process	<input type="checkbox"/>	6. Did Not Publicly Post CoC Consolidated Application	<input type="checkbox"/>

1E-5. Reallocation between FY 2015 and FY 2018.

Applicants must report the percentage of the CoC’s ARD that was reallocated between the FY 2015 and FY 2018 CoC Program Competitions.

Reallocation: 39%

1E-5a. Reallocation–CoC Review of Performance of Existing Projects.

Applicants must:

- 1. describe the CoC written process for reallocation;**
 - 2. indicate whether the CoC approved the reallocation process;**
 - 3. describe how the CoC communicated to all applicants the reallocation process;**
 - 4. describe how the CoC identified projects that were low performing or for which there is less need; and**
 - 5. describe how the CoC determined whether projects that were deemed low performing would be reallocated.**
- (limit 2,000 characters)**

(1) The CoC extensively reviews a formally presented gaps analysis (regional needs data and community/client feedback) to determine any major service gaps based on pops and project types. The CoC also added a one-month open comment period with a survey for all CoC members to add further input on local needs. When major gaps are identified, that can be better addressed by shifting funds to other CoC-eligible project types, the CoC determines which project types for which pops best meet a gap and determine a % of funds necessary to be reallocated to create opportunities for new applicants to apply w/ reallocation and/or bonus, as available. Voluntary reallocation and rake back of consistently unspent funds over time made up almost half of regional reallocation, minimizing the amount of program cuts in order to shift funds.

(2) Each year, a % of reallocation, decision of which project types will be eligible for new funding, and the local ranking (including new project apps) are voted on and approved by the CoC.

(3) The gaps analysis was made available and is on CoC website, presented and reviewed by the CoC, and the CoC posted a memo on priority pops/project types for CoC and other funding that requires CoC support.

(4) The regional needs met by each project were factored into project rank, in addition to project-level performance data. Projects meeting less of a regional need and lower performing were those that ranked lowest. Further considerations for pops less likely to be accurately identified due to the nature of homelessness w/ that pop (youth, DV, HIV) were discussed in addition to available data on needs.

(5) No projects were reallocated based on low performance in FR 2019 as the CoC has adequately aligned resources to community need.

DV Bonus

Instructions

Guidance for completing the application can be found in the FY 2019 CoC Program Competition Notice of Funding Availability and in the FY 2019 CoC Application Detailed Instructions.

Please submit technical questions to the HUD Exchange Ask-A-Question at <https://www.hudexchange.info/program-support/my-question/>

Resources:

The FY 2019 CoC Application Detailed Instruction can be found at:

<https://www.hudexchange.info/e-snaps/guides/coc-program-competition-resources>

The FY 2019 CoC Program Competition Notice of Funding Availability at:

<https://www.hudexchange.info/programs/e-snaps/fy-2019-coc-program-nofa-coc-program-competition/#nofa-and-notices>

Warning! The CoC Application score could be affected if information is incomplete on this formlet.

1F-1 DV Bonus Projects.

Applicants must indicate whether the CoC is requesting DV Bonus projects which are included on the CoC Priority Listing: Yes

1F-1a. Applicants must indicate the type(s) of project(s) included in the CoC Priority Listing.

1. PH-RRH	<input type="checkbox"/>
2. Joint TH/RRH	<input checked="" type="checkbox"/>
3. SSO Coordinated Entry	<input type="checkbox"/>

Applicants must click “Save” after checking SSO Coordinated Entry to view questions 1F-3 and 1F-3a.

*1F-2. Number of Domestic Violence Survivors in CoC’s Geographic Area.

Applicants must report the number of DV survivors in the CoC’s geographic area that:

Need Housing or Services	128.00
--------------------------	--------

the CoC is Currently Serving	25.00
------------------------------	-------

1F-2a. Local Need for DV Projects.

Applicants must describe:

- 1. how the CoC calculated the number of DV survivors needing housing or service in question 1F-2; and**
- 2. the data source (e.g., HMIS, comparable database, other administrative data, external data source).**
(limit 500 characters)

(1) 2019 PIT data concluded that 128 adults were homeless survivors of DV on a given night.

(2) PIT data was gathered using DV shelter bed utilization (comparable HMIS/DSS/DV shelter reporting), HMIS reports using persons actively fleeing DV data elements, DV hotline/crisis center operator-conducted surveys on day of PIT, and unsheltered PIT canvassing. Annually, as per county probation reports, 5,083 unique persons required shelter/services as a result of fleeing DV.

1F-4. PH-RRH and Joint TH and PH-RRH Project Applicant Capacity.

Applicants must provide information for each unique project applicant applying for PH-RRH and Joint TH and PH-RRH DV Bonus projects which the CoC is including in its CoC Priority Listing—using the list feature below.

Applicant Name	DUNS Number
Circulo de la His...	162461727

1F-4. PH-RRH and Joint TH and PH-RRH Project

Applicant Capacity

DUNS Number:	162461727
Applicant Name:	Circulo de la Hispanidad
Rate of Housing Placement of DV Survivors–Percentage:	100.00%
Rate of Housing Retention of DV Survivors–Percentage:	89.00%

1F-4a. Rate of Housing Placement and Housing Retention.

Applicants must describe:

- 1. how the project applicant calculated the rate of housing placement and rate of housing retention reported in the chart above; and**
- 2. the data source (e.g., HMIS, comparable database, other administrative data, external data source). (limit 500 characters)**

(1) CDLH DV RRH has served 9 DV households, all of which were successfully placed into units w/ established move-in dates and 8/9 retained housing after discharge.

(2) CDLH calculated housing placement/retention rates by using client data from HMIS comparable database (EMPOWER DB) to track outcomes for clients served through their CoC-funded DV RRH project. CDLH and CoC cross-referenced external spreadsheets used for CoC Ranking to track client retention over time.

1F-4b. DV Survivor Housing.

Applicants must describe how project applicant ensured DV survivors experiencing homelessness were assisted to quickly move into permanent housing. (limit 2,000 characters)

CDLH will assist applicants move quickly into permanent housing by providing direct support services and linkages based upon client needs and stated preferences. Staff will assist participants develop a plan for self-sufficiency and housing stability, identifying barriers and challenges specific to client needs. Staff will provide support and/or link individuals to supportive services including life skills, counseling, job development, advocacy and related services. Services will include face to face visits including home visits. Staff will accompany participants to related appointments for services. CDLH staff will ensure that participants have access to agency and community based resources to meet needs including domestic violence services. Staff will provide home visits and other services including advocacy and linkage to needed services. Staff will support individuals achieve stability. Frequency of services will be determined by the participant's needs, but will be offered a minimum of weekly for the first month, bi-weekly for the second month, and at least monthly for third month and beyond.

1F-4c. DV Survivor Safety.

Applicants must describe how project applicant:

- 1. ensured the safety of DV survivors experiencing homelessness by:**
 - (a) training staff on safety planning;**
 - (b) adjusting intake space to better ensure a private conversation;**
 - (c) conducting separate interviews/intake with each member of a couple;**
 - (d) working with survivors to have them identify what is safe for them as it relates to scattered site units and/or rental assistance;**
 - (e) maintaining bars on windows, fixing lights in the hallways, etc. for congregate living spaces operated by the applicant;**
 - (f) keeping the location confidential for dedicated units and/or congregate living spaces set-aside solely for use by survivors; and**
- 2. measured its ability to ensure the safety of DV survivors the project served.**
(limit 2,000 characters)

(1) CDLH has provided services to DV survivors since 1984. Its staff are trained on safety planning and have extensive experience in providing trauma informed care. CDLH also ensures that staff continually participate in professional development to better support victims of violence. The agency has space in its two office locations to ensure for privacy and confidentiality. Staff are trained to ensure that separate interviews and intakes are provide with each member of a couple. CDLH staff work with participants to review safety plans. Advocates assist participants develop plans specific to individual needs taking into account housing, employment, day care, schooling and other needs. Staff work with participants to identify what is safe with respect to housing and rental assistance needs. This includes ensuring that units have necessary safety features such as bars on windows, lighted forms of egress, bolted locks and other safety features. CDLH staff maintains the confidentiality of its units for survivors and their families.

(2) CDLH measures its ability to ensure the safety of DV survivors in several ways. The agency values participant input and obtains consumer feedback. Participants are encouraged to provide input safety measures through participant surveys. The agency provides supportive staffing to help participants. DV CES, w/ CDLH and county probation offices/2-1-1 will track incident rates of persons fleeing in need of shelter/services, the % of households that present to DV CES more than once, and the % of formal DV safety plans establish and the effectiveness of plans to ensure safety.

1F-4d. Trauma-Informed, Victim-Centered Approaches.

Applicants must describe:

- 1. project applicant's experience in utilizing trauma-informed, victim-centered approaches to meet needs of DV survivors; and**
- 2. how, if funded, the project will utilize trauma-informed, victim-centered approaches to meet needs of DV survivors by:**
 - (a) prioritizing participant choice and rapid placement and stabilization in permanent housing consistent with participants' preferences;**
 - (b) establishing and maintaining an environment of agency and mutual respect, e.g., the project does not use punitive interventions, ensures program participant staff interactions are based on equality and minimize**

- power differentials;**
- (c) providing program participants access to information on trauma, e.g., training staff on providing program participant with information on trauma;**
- (d) placing emphasis on the participant’s strengths, strength-based coaching, questionnaires and assessment tools include strength-based measures, case plans include assessments of program participants strengths and works towards goals and aspirations;**
- (e) centering on cultural responsiveness and inclusivity, e.g., training on equal access, cultural competence, nondiscrimination;**
- (f) delivering opportunities for connection for program participants, e.g., groups, mentorships, peer-to-peer, spiritual needs; and**
- (g) offering support for parenting, e.g., parenting classes, childcare.**
(limit 4,000 characters)

(1) All local DV providers, through the NYS Office of Children and Family Services are trained in trauma-informed care, person-centered and victim-centered language/approaches, dynamics of family violence, child abuse reporting, confidentiality issues, legal remedies, community resources and services. Local DV providers, including CDLH additionally pool resources to conduct staff trainings through NYSCADV, NNEDV, and NCADV in advanced trauma-informed care, working w/ sexual assault survivors, working w/ children of child abuse, working w/ victims of sexual abuse, cultural competency, and implicit bias. CDLH, as an agency that has provided DV services for over 35 years continually enhances staff trainings and client services.

- (2)
 - (a) CDLH staff encourage participant choice in housing selection and work with participants to help them identify and obtain housing sufficient for their needs. Staff work with participants to identify needs, as well as barriers taking into account participant preferences. CDLH works directly w/ housing specialist staff from CES/DV CES and participates in monthly housing resource/landlord engagement meetings to identify more housing resources that can be quickly accessed. CDLH works directly w/ LDSS to secure moving supports and furniture vouchers to expedite moves. CDLH offers intensive transition CM and connects clients to community-based resources for additional stabilization support.
 - (b) The agency operates out of two office locations. Each adhere to strict standards of professionalism including confidentiality and safety for participants. While DV survivors are encouraged to take part in multiple programs and services offered by the agency, participation is not required. Staff are trained to recognize power differentials.
 - (c) CDLH domestic violence staff are trained to ensure that participants have information to make educated decisions based upon their needs. Staff provide educational information to participants on trauma and ensure that participants have access to resources and support services to help them and their families. Staff practice a client centered approach, where victims of violence are given education and information to make decisions according to their needs.
 - (d) Staff incorporate a strength-based approach in their advocacy work with survivors of violence. Staff conduct intakes on all participants and work with individuals to develop a service plan that is cognizant of needs while recognizing barriers and opportunities. Staff meet with participants to develop goals for self-sufficiency, stability and safety, among others.
 - (e) CDLH staff have been trained in cultural sensitivity. The agency is

especially sensitized to the needs of immigrant victims of violence, including Hispanic immigrants as well as others. Staff receive cultural competency training and education on ensuring equal access. CDLH practices nondiscrimination.

(f) CDLH provides a range of support services to survivors of violence at its agency. In addition, the agency is linked to many other community based programs and services. Staff thus provide a range of information and education to participants about their options and the services available in the community for them to access including support groups, mentorships, peer to peer support and other forms of support.

(g) CDLH provides support groups for survivors of violence as well as counseling and advocacy services on topics including parenting. Child care is provided during support groups to address participant needs. In addition, the agency links with community based organizations that also provide a range of supportive services.

1F-4e. Meeting Service Needs of DV Survivors.

Applicants must describe how the project applicant met services needs and ensured DV survivors experiencing homelessness were assisted to quickly move into permanent housing while addressing their safety needs, including:

- Child Custody
- Legal Services
- Criminal History
- Bad Credit History
- Education
- Job Training
- Employment
- Physical/Mental Healthcare
- Drug and Alcohol Treatment
- Childcare

(limit 2,000 characters)

CDLH provides a range of support services to survivors of violence to help them achieve greater safety and support. These are offered by the agency through its Casa Salva Domestic Violence Department that has provided domestic violence services to the community for over thirty-five years including legal advocacy, crisis intervention, support groups, counseling and more such as credit counseling. In addition victims of violence are also able to access services directly at the agency that include over twenty different programs and services such as: health programs (case management, prevention education, early intervention services, HIV Testing, and HIV transportation services for individuals living with HIV and AIDS); youth programs (after-school programming, tutoring, summer camp, and cultural enrichment activities); recreational programs (dance, basketball, Tae Kwon Do, soccer); cultural programs (Sábado Cultural, Hispanic Heritage activities); community technology center services (computer skills training); adult education (English for speakers of other languages, GED preparation, citizenship classes and literacy classes); housing services including transitional and permanent housing and crisis intervention services and supports (a food pantry and referral services). Circulo

also works collaboratively with many community based agencies and institutions and links participants to area services to ensure that they have access to services including drug and alcohol treatment, mental health services, health services, childcare, job training and education and related services. Staff work individually with participants to support them in needs and goals. Service plans are developed mutually with participants to help them identify and address barriers.

2A. Homeless Management Information System (HMIS) Implementation

Intructions:

Guidance for completing the application can be found in the FY 2019 CoC Program Competition Notice of Funding Availability and in the FY 2019 CoC Application Detailed Instructions.

Please submit technical questions to the HUD Exchange Ask-A-Question at <https://www.hudexchange.info/program-support/my-question/>

Resources:

The FY 2019 CoC Application Detailed Instruction can be found at:

<https://www.hudexchange.info/e-snaps/guides/coc-program-competition-resources>

The FY 2019 CoC Program Competition Notice of Funding Availability at:

<https://www.hudexchange.info/programs/e-snaps/fy-2019-coc-program-nofa-coc-program-competition/#nofa-and-notices>

Warning! The CoC Application score could be affected if information is incomplete on this formlet.

2A-1. HMIS Vendor Identification. AWARDS Foothold Technology

Applicants must review the HMIS software vendor name brought forward from FY 2018 CoC Application and update the information if there was a change.

2A-2. Bed Coverage Rate Using HIC and HMIS Data.

Using 2019 HIC and HMIS data, applicants must report by project type:

Project Type	Total Number of Beds in 2019 HIC	Total Beds Dedicated for DV in 2019 HIC	Total Number of 2019 HIC Beds in HMIS	HMIS Bed Coverage Rate
Emergency Shelter (ES) beds	2,892	74	2,818	100.00%
Safe Haven (SH) beds	33	0	33	100.00%
Transitional Housing (TH) beds	193	8	185	100.00%
Rapid Re-Housing (RRH) beds	409	25	384	100.00%
Permanent Supportive Housing (PSH) beds	2,230	7	2,176	97.89%
Other Permanent Housing (OPH) beds	0	0	0	

2A-2a. Partial Credit for Bed Coverage Rates at or Below 84.99 for Any Project Type in Question 2A-2.

For each project type with a bed coverage rate that is at or below 84.99 percent in question 2A-2., applicants must describe:

**1. steps the CoC will take over the next 12 months to increase the bed coverage rate to at least 85 percent for that project type; and
2. how the CoC will implement the steps described to increase bed coverage to at least 85 percent.
(limit 2,000 characters)**

Not Applicable

***2A-3. Longitudinal System Analysis (LSA) Submission.**

Applicants must indicate whether the CoC submitted its LSA data to HUD in HDX 2.0. Yes

***2A-4. HIC HDX Submission Date.**

**Applicants must enter the date the CoC submitted the 2019 Housing Inventory Count (HIC) data into the Homelessness Data Exchange (HDX).
(mm/dd/yyyy)** 04/17/2019

2B. Continuum of Care (CoC) Point-in-Time Count

Instructions:

Guidance for completing the application can be found in the FY 2019 CoC Program Competition Notice of Funding Availability and in the FY 2019 CoC Application Detailed Instructions.

Please submit technical questions to the HUD Exchange Ask-A-Question at <https://www.hudexchange.info/program-support/my-question/>

Resources:

The FY 2019 CoC Application Detailed Instruction can be found at:

<https://www.hudexchange.info/e-snaps/guides/coc-program-competition-resources>

The FY 2019 CoC Program Competition Notice of Funding Availability at:

<https://www.hudexchange.info/programs/e-snaps/fy-2019-coc-program-nofa-coc-program-competition/#nofa-and-notices>

Warning! The CoC Application score could be affected if information is incomplete on this formlet.

2B-1. PIT Count Date. 01/23/2019

Applicants must enter the date the CoC conducted its 2019 PIT count (mm/dd/yyyy).

2B-2. PIT Count Data–HDX Submission Date. 04/17/2019

Applicants must enter the date the CoC submitted its PIT count data in HDX (mm/dd/yyyy).

2B-3. Sheltered PIT Count–Change in Implementation.

Applicants must describe:

1. any changes in the sheltered count implementation, including methodology or data quality methodology changes from 2018 to 2019, if applicable; and

2. how the changes affected the CoC’s sheltered PIT count results; or
3. state “Not Applicable” if there were no changes.

(limit 2,000 characters)

(1) HMIS was re-structured to be organized by county HMIS divisions, rather than individual shelter projects, allowing for better household composition data, as our region moves toward a more open data system.

(2) Households were more easily identifiable as families with children, versus adults without children; specifically, multi-adult households were more clearly defined within HMIS, and the chance of HMIS client duplication was reduced. Four families were de-duplicated by shelter staff reports to the HMIS helpdesk that they could not input/admit client households as they were showing as in

another shelter within the county division.

***2B-4. Sheltered PIT Count–Changes Due to Presidentially-declared Disaster.**

Applicants must select whether the CoC added or removed emergency shelter, transitional housing, or Safe-Haven inventory because of funding specific to a Presidentially-declared disaster, resulting in a change to the CoC’s 2019 sheltered PIT count. No

2B-5. Unsheltered PIT Count–Changes in Implementation.

Applicants must describe:

- 1. any changes in the unsheltered count implementation, including methodology or data quality methodology changes from 2018 to 2019, if applicable; and**
 - 2. how the changes affected the CoC’s unsheltered PIT count results; or**
 - 3. state “Not Applicable” if there were no changes.**
- (limit 2,000 characters)**

Not Applicable

***2B-6. PIT Count–Identifying Youth Experiencing Homelessness.**

Applicants must:

Indicate whether the CoC implemented specific measures to identify youth experiencing homelessness in their 2019 PIT count. Yes

2B-6a. PIT Count–Involving Youth in Implementation.

Applicants must describe how the CoC engaged stakeholders serving youth experiencing homelessness to:

- 1. plan the 2019 PIT count;**
 - 2. select locations where youth experiencing homelessness are most likely to be identified; and**
 - 3. involve youth in counting during the 2019 PIT count.**
- (limit 2,000 characters)**

(1) The CoC followed Voices of Youth Count (University of Chicago)/Chapin Hall methodology, most notably collaborating with youth focus groups from local RHY programs (Nassau Haven and Hope for Youth), youth court and foster care, for planning and recruitment of youth enumerators.

(2) Youth hot spotting was used which identified locations in addition to youth

drop-in centers, such as parks, libraries, malls, park and rides, and other after school hang outs to better identify and connect with homeless youth. A social media platform for a youth CES access point is under development and is to be used for 2020 PIT, as per youth suggestion.

(3) A youth-specific survey was created w/ a focus group comprised of homeless and at-risk youth. Outreach planning and PIT teams were led by formerly/currently homeless youth, who were able to offer more culturally competent insight into planning activities and generate more meaningful engagements on the day of the PIT. College campus security partnered w/ youth volunteers to better identify and engage students sleeping in parking lots w/ nowhere else to stay. The CoC conducted a youth-specific/youth-led outreach training for agencies and volunteers participating in the PIT in December of 2018, as informed by best practices in the toolkit, as well as youth leadership experiences.

2B-7. PIT Count–Improvements to Implementation.

Applicants must describe the CoC’s actions implemented in its 2019 PIT count to better count:

- 1. individuals and families experiencing chronic homelessness;**
- 2. families with children experiencing homelessness; and**
- 3. Veterans experiencing homelessness.**

(limit 2,000 characters)

(1) All chronic homeless persons reported on the PIT were cross-referenced with CES BNL, LDSS long term stayer rosters, hospital “Familiar Faces” (medical high utilizer) software, all street outreach programs in the region, and faith-based collaborative groups.

(2) HMIS was re-structured to be organized by county HMIS divisions, allowing for better household composition data. Families were also cross-referenced w/ RRH waitlists, HMIS, LDSS shelter rosters, and LDSS motel voucher overflow lists. Confirmation of all children’s ages within each household was prompted by survey questionnaires as families with no children under 18 had verbally reported being “family” households.

(3) Veteran status of each presenting household reporting to be Veterans is reviewed monthly by P1 Veterans group and VA. Any Veterans reported on the PIT not already reviewed/confirmed were cross-referenced with the VA HOMES database, SSVF outreach team roster, as well Veteran BNL. All Veteran outreach teams had Veteran peer navigators on outreach teams that were able to access SQUARES remotely, using tablets.

3A. Continuum of Care (CoC) System Performance

Instructions

Guidance for completing the application can be found in the FY 2019 CoC Program Competition Notice of Funding Availability and in the FY 2019 CoC Application Detailed Instructions.

Please submit technical questions to the HUD Exchange Ask-A-Question at <https://www.hudexchange.info/program-support/my-question/>

Resources:

The FY 2019 CoC Application Detailed Instruction can be found at:

<https://www.hudexchange.info/e-snaps/guides/coc-program-competition-resources>

The FY 2019 CoC Program Competition Notice of Funding Availability at:

<https://www.hudexchange.info/programs/e-snaps/fy-2019-coc-program-nofa-coc-program-competition/#nofa-and-notices>

Warning! The CoC Application score could be affected if information is incomplete on this formlet.

***3A-1. First Time Homeless as Reported in HDX.**

Applicants must:

Report the Number of First Time Homeless as Reported in HDX.	5,482
--	-------

3A-1a. First Time Homeless Risk Factors.

Applicants must:

- 1. describe the process the CoC developed to identify risk factors the CoC uses to identify persons becoming homeless for the first time;**
- 2. describe the CoC’s strategy to address individuals and families at risk of becoming homeless; and**
- 3. provide the name of the organization or position title that is responsible for overseeing the CoC’s strategy to reduce the number of individuals and families experiencing homelessness for the first time. (limit 2,000 characters)**

(1) CES surveys/interviews of first time homeless, consumer/provider focus groups (including YHDP pilot YAC), CoC community meetings and other community forums, local law advocacy programs and a local “Breakthrough” program gather input directly from consumers as to why households became homeless and address underlying causes. CoC GB annually reviews a regional Gaps Analysis, state level OTDA reports are also reviewed on a CoC and county level to ensure better targeting of resources, ESG conducted a local analysis and used research from Shinn and Greer on the presenting trends/needs of those presenting at-risk, first time homeless/predictors, and HMIS tracks “Homeless Cause” as a mandatory field in all CES projects. Aging

adults with fixed incomes and limited support systems, family households with loss of income, persons fleeing DV, relocation, no longer able to live with family/friends, and persons exiting jails are the most common local first-time homeless causes.

(2) CE developed a localized HP assessment based on ESG research/analysis, now uses a phased assessment in addition to SPDAT, and CE access points, SSVF and pro-bono law offices all use diversion strategies that are targeted based on local trends/presenting needs. ESG increased funding for HP/Diversion and RRH. CoC implemented DV CES and added more DV RRH. SSVF increased the percentage of homeless prevention and added rapid resolution programs. CE coordinates directly with parole to streamline referrals and dual enroll re-entry clients in RRH and parole employment readiness workshops. CE access points and youth providers all provide family mediation and reunification supports to minimize the frequency of persons having nowhere to sleep. The LGBT network also recently opened a drop-in center with safe spaces and support staff

(3) CoC GB, ESG, and LDSS/OTDA, all review feedback/reports to ensure the CoC's strategy to reduce first time homelessness.

***3A-2. Length of Time Homeless as Reported in HDX.**

Applicants must:

Report Average Length of Time Individuals and Persons in Families Remained Homeless as Reported in HDX.

166

3A-2a. Strategy to Reduce Length of Time Homeless.

Applicants must:

- 1. describe the CoC's strategy to reduce the length of time individuals and persons in families remain homeless;**
 - 2. describe how the CoC identifies and houses individuals and persons in families with the longest lengths of time homeless; and**
 - 3. provide the name of the organization or position title that is responsible for overseeing the CoC's strategy to reduce the length of time individuals and families remain homeless.**
- (limit 2,000 characters)**

(1) All local major housing referral systems align w/ CoC prioritization of those homeless longest. CoC increased RRH & PSH targeted for pops that remain homeless longest, resulting in reduction of 3 days average LOT and reduction in CH persons by approx. 7% in the last year. Approx 1/3 of homeless work directly w/ multiple housing-focused, highly mobile CM supports that coordinate/case conference. CES staff provide all HUD/program documents w/ referral and transportation is available to housing intakes. CoC has enrolled in Built For Zero w/ CH focus. Medicaid/high utilizer housing programs were developed within CoC. Non-CoC funded PSH participate in CES, creating more capacity for CH/longest LOTH. CES uses bridge housing to exit households faster. Formal CES client preference intakes ensure matches are aligned w/ client needs/preferences, increasing housing acceptance rates. CoC Housing

Resource Committee case conferences those hardest to place. CES/DV CES have FT Landlord Specialists to increase access to landlords/available housing.

(2) CE street outreach staff coordinate w/ all entities engaging those on the street and coordinates resources to prioritize outreach/placements. CoC is in process of integrating grassroots orgs/pantries/faith-based supports into HMIS. For all shelter clients (approx. 95% of local homeless), 100% of shelter beds are in HMIS/tracked on BNL w/ direct coordination between CE/LDSS. CE has remote access points- web-based/phone access for those w/ mobility issues/at-risk of violence/others least likely to be identified. New diversion practices w/ phased assessments have led to quicker exits/better problem solving derived from client ideas/preferences. A CE process heavily focused on client choice better motivates clients to accept services/work toward goals that they developed.

(3) CE Policy Comm/BNL mgt staff (CE Manager/AD at LICH) are responsible to ensure all systems minimize the LOT people experience homelessness.

***3A-3. Successful Permanent Housing Placement and Retention as Reported in HDX.**

Applicants must:

	Percentage
1. Report the percentage of individuals and persons in families in emergency shelter, safe havens, transitional housing, and rapid rehousing that exit to permanent housing destinations as reported in HDX.	53%
2. Report the percentage of individuals and persons in families in permanent housing projects, other than rapid rehousing, that retain their permanent housing or exit to permanent housing destinations as reported in HDX.	94%

3A-3a. Exits to Permanent Housing Destinations/Retention of Permanent Housing.

Applicants must:

1. describe the CoC’s strategy to increase the rate at which individuals and persons in families in emergency shelter, safe havens, transitional housing and rapid rehousing exit to permanent housing destinations;
 2. provide the organization name or position title responsible for overseeing the CoC’s strategy to increase the rate at which individuals and persons in families in emergency shelter, safe havens, transitional housing and rapid rehousing exit to permanent housing destinations;
 3. describe the CoC’s strategy to increase the rate at which individuals and persons in families in permanent housing projects, other than rapid rehousing, retain their permanent housing or exit to permanent housing destinations; and
 4. provide the organization name or position title responsible for overseeing the CoC’s strategy to increase the rate at which individuals and persons in families in permanent housing projects, other than rapid rehousing, retain their permanent housing or exit to permanent housing destinations.
- (limit 2,000 characters)

(1) In addition to CE scale up to add mobile CM staff, and new DV CE, LDSS/CE work directly w/ Shelter CARE programs that cover all shelters to provide intense CM to HARP-eligible households, and 15+ local agencies w/ mobile Medicaid CM to homeless households. Bridge shelter models such as GPD and service-intensive “Transitional to Permanent” programs exit more households, faster. Shelter staff are offered regular trainings, some on-site, to enhance knowledge of resources/leveraging of other community-based supports & includes case conferencing support. LDSS leverages TANF funds for RRH to exit more households from shelter. RRH has increased regionally and will serve approx 20% more households than the year prior. CoC invested in trainings; HF, progressive engagement, CTI, landlord outreach, for RRH/shelter staff. CoC provides financial assistance to RRH providers to participate at RRH Institute. RRH working group was developed to work through challenges, align practices/forms, & CoC contracted w/ TAC to facilitate PSH focus groups to develop best practices/better support program development/HF service provisions.

(2) CoC GB/LDSS.

(3) All CoC PSH funded as HF. PSH offer trials, clients can meet potential roommates, ask questions, learn area, etc. CE staff transport clients/accompany on housing intakes, provide transition CM (90 days), and are deployed to reengage persons who leave housing. CE has PSH transfer policy to ensure that all PSH client needs are met and clients remain safe, as it relates to their stable tenancy. CoC contracted w/ TAC to facilitate PSH focus groups and established practice standards; developed regular training schedules for PSH staff, shared best practices such as peer support models in shared housing, & supported creativity/flexibility around rent payments and tenancy issues.

(4) CoC GB & CES Policy/Mgt entities.

***3A-4. Returns to Homelessness as Reported in HDX.**

Applicants must:

	Percentage
1. Report the percentage of individuals and persons in families returning to homelessness over a 6-month period as reported in HDX.	7%
2. Report the percentage of individuals and persons in families returning to homelessness over a 12-month period as reported in HDX.	3%

3A-4a. Returns to Homelessness–CoC Strategy to Reduce Rate.

Applicants must:

1. describe the strategy the CoC has implemented to identify individuals and persons in families who return to homelessness;
2. describe the CoC’s strategy to reduce the rate of additional returns to homelessness; and
3. provide the name of the organization or position title that is responsible for overseeing the CoC’s strategy to reduce the rate

**individuals and persons in families return to homelessness.
(limit 2,000 characters)**

(1) Based on CE pilot, CE trends/reports, & feedback from consumers/stakeholders, ESG HP access partners, & LDSS, single adults most often returned to homelessness when discharged from institutions. CE works directly w/ Parole and OMH to coordinate supports throughout homeless breaks (as eligible) and streamlines referrals to forensic and mental health beds for clients directly from institutions. A local university study w/ CoC on local RRH outcomes showed that while most households did not return to homelessness, a portion of households continued to pay a high % of income toward rent. During at least one point over a two-year period post-RRH discharge, a % of cohort clients relied on some type of emergency/one-time financial assistance.

(2) During CE pilot, of street homeless clients placed from street to PH that returned to homelessness, most left housing soon after PH admission. CE added transition CM and CoC moved from CH Dedicated to Dedicated PLUS beds allowing CE to more quickly rehouse households that returned after short homeless breaks and/or those in and out of institutions/homelessness for years. In consult w/ ESG, more HP funding was allocated in conjunction with RRH scale up, to provide a safety net for those served through RRH paying high % of income toward rent. CoC RRH project applicants must also demonstrate their ability to leverage and connect clients w/ community-based case management to ensure stability. CoC has a PSH transfer policy which seeks to bridge any households in closing programs to other PH. CE staff are SOAR-certified, resulting in a greater % of clients having more benefits in place to better support clients and to be eligible for add'l programs/services that best meet their needs to remain stably housed. CE also uses person-centered approaches which align housing matches more consistent w/ client needs/preferences.

(3) CE Policy Comm/CE Mgt entity.

***3A-5. Cash Income Changes as Reported in HDX.**

Applicants must:

	Percentage
1. Report the percentage of individuals and persons in families in CoC Program-funded Safe Haven, transitional housing, rapid rehousing, and permanent supportive housing projects that increased their employment income from entry to exit as reported in HDX.	17%
2. Report the percentage of individuals and persons in families in CoC Program-funded Safe Haven, transitional housing, rapid rehousing, and permanent supportive housing projects that increased their non-employment cash income from entry to exit as reported in HDX.	37%

3A-5a. Increasing Employment Income.

Applicants must:

1. describe the CoC's strategy to increase employment income;
 2. describe the CoC's strategy to increase access to employment;
 3. describe how the CoC works with mainstream employment organizations to help individuals and families increase their cash income;
- and

4. provide the organization name or position title that is responsible for overseeing the CoC's strategy to increase jobs and income from employment. (limit 2,000 characters)

(1) The CoC's strategy to increase employment is focused on a client-level (CES/diversion/re-entry), program-level (shelter training/presentations), county-level (weekly community resource center postings and monthly job fairs), and a CoC-level (CoC training/networking and formal relationships to streamline and prioritize homeless persons for hire). A CoC project's ability to increase cash income for clients is a measurable outcome within the local ranking process.

(2) CES maintains employment and housing listings that can be provided and accessed on demand and posts all information/leads on CoC website. The CoC has brokered partnerships w/ formal and informal employers for dual enrollments (housing and employment programs) or hire w/ the acceptance of housing/services. CES staff can transport clients to job fairs, and direct clients to specific employers that are willing to hire those w/ barriers to work, and have immediate job offerings. Employers regularly set up tables at various CES access points, including the main CES hub.

(3) CES staff connect households to various job training, certification programs, education, based on client preferences and job market trends/demands. Locally, demands for HHA, sanitation, house cleaning, babysitting, food delivery, and environmental company/green initiatives support staff have led to households being able to build up income and move up within companies.

(4) CoC Training Manager

3A-5b. Increasing Non-employment Cash Income.

Applicants must:

- 1. describe the CoC's strategy to increase non-employment cash income;**
- 2. describe the CoC's strategy to increase access to non-employment cash sources;**
- 3. provide the organization name or position title that is responsible for overseeing the CoC's strategy to increase non-employment cash income.**

(1) The CoC's strategy to increase non-employment case is focused around access to enrollment, Medicaid housing/services development and linkages, assistance w/ application, and part of CES service provisions for income maximization/budgeting. A CoC project's ability to increase non-employment income for clients is a measurable outcome within the local ranking process.

(2) CES access partners have insurance/benefit enrollment on site and available. CES has MOUs in place with LDSS Temporary Assistance offices to coordinate on all active CES cases to ensure benefits are maximized. The CoC Lead is the SOAR-lead for the region and conducts cohort trainings, increasing access to SOAR support, and all CES staff are trained in SOAR. CES team also has MOU with local SSA offices to expedite review of SSI/SSDI benefits. CES works directly w/ prison pre-release and re-entry to ensure benefits do not lapse and remain in place. CES partnerships w/ legal advocates have assisted clients obtain benefits more successfully. The CoC has assisted and supported in

providers obtaining new funds for program development of Medicaid redesign housing and housing grants through specific insurers to reduce the cost of high utilizers, for example, the newly available 40 unit housing program for United Health Care high medicaid users that are homeless. CES staff also focus on benefit enrollments as a way for clients to access more community-based CM and transportation services for additional support and stabilization that does not terminate when clients are no longer homeless.

(3) The CoC Training Manager and CES Manager oversee strategy.

3A-5c. Increasing Employment. Attachment Required.

Applicants must describe how the CoC:

- 1. promoted partnerships and access to employment opportunities with private employers and private employment organizations, such as holding job fairs, outreach to employers, and partnering with staffing agencies; and**
- 2. is working with public and private organizations to provide meaningful, education and training, on-the-job training, internship, and employment opportunities for residents of permanent supportive housing that further their recovery and well-being.**

(limit 2,000 characters)

(1) The CoC Training Manager was hired with a background in employment, benefits and volunteer coordination. Weekly, time is blocked out to conduct targeted outreach to employers, to research job openings, and post all job opportunities and job fairs on the CoC website and share w/ CES and shelter staff. As per SPMS, the CoC has increased the percentage of households leaving shelter to PH by 12%, and increased the number of positive discharges from PSH (move-on) by 3%, predominantly due to increases in household income.

(2) As a result of targeted outreach and ongoing CES coordination/partnerships, CES has formal partnerships with DOL, No Degree Jobs, New Ground's JumpStart program, and HALI on site job skills training program. CES connects shelter and housing staff directly to employers and facilitates referrals.

3A-5d. Promoting Employment, Volunteerism, and Community Service.

Applicants must select all the steps the CoC has taken to promote employment, volunteerism and community service among people experiencing homelessness in the CoC's geographic area:

1. The CoC trains provider organization staff on connecting program participants and people experiencing homelessness with education and job training opportunities.	<input type="checkbox"/>
2. The CoC trains provider organization staff on facilitating informal employment opportunities for program participants and people experiencing homelessness (e.g., babysitting, housekeeping, food delivery).	<input type="checkbox"/>
3. The CoC trains provider organization staff on connecting program participants with formal employment opportunities.	<input type="checkbox"/>
4. The CoC trains provider organization staff on volunteer opportunities for program participants and people experiencing homelessness.	<input type="checkbox"/>
5. The CoC works with organizations to create volunteer opportunities for program participants.	<input type="checkbox"/>

6. The CoC works with community organizations to create opportunities for civic participation for people experiencing homelessness (e.g., townhall forums, meeting with public officials).	<input type="checkbox"/>
7. Provider organizations within the CoC have incentives for employment.	<input type="checkbox"/>
8. The CoC trains provider organization staff on helping program participants budget and maximize their income to maintain stability in permanent housing.	<input type="checkbox"/>

3A-6. System Performance Measures 05/30/2019
Data–HDX Submission Date

Applicants must enter the date the CoCs submitted its FY 2018 System Performance Measures data in HDX. (mm/dd/yyyy)

3B. Continuum of Care (CoC) Performance and Strategic Planning Objectives

Instructions

Guidance for completing the application can be found in the FY 2019 CoC Program Competition Notice of Funding Availability and in the FY 2019 CoC Application Detailed Instructions.

Please submit technical questions to the HUD Exchange Ask-A-Question at <https://www.hudexchange.info/program-support/my-question/>

Resources:

The FY 2019 CoC Application Detailed Instruction can be found at:

<https://www.hudexchange.info/e-snaps/guides/coc-program-competition-resources>

The FY 2019 CoC Program Competition Notice of Funding Availability at:

<https://www.hudexchange.info/programs/e-snaps/fy-2019-coc-program-nofa-coc-program-competition/#nofa-and-notices>

Warning! The CoC Application score could be affected if information is incomplete on this formlet.

3B-1. Prioritizing Households with Children.

Applicants must check each factor the CoC currently uses to prioritize households with children for assistance during FY 2019.

1. History of or Vulnerability to Victimization (e.g. domestic violence, sexual assault, childhood abuse)	<input checked="" type="checkbox"/>
2. Number of previous homeless episodes	<input checked="" type="checkbox"/>
3. Unsheltered homelessness	<input checked="" type="checkbox"/>
4. Criminal History	<input checked="" type="checkbox"/>
5. Bad credit or rental history	<input checked="" type="checkbox"/>
6. Head of Household with Mental/Physical Disability	<input checked="" type="checkbox"/>

3B-1a. Rapid Rehousing of Families with Children.

Applicants must:

1. describe how the CoC currently rehouses every household of families with children within 30 days of becoming homeless that addresses both housing and service needs;

2. describe how the CoC addresses both housing and service needs to ensure families with children successfully maintain their housing once

assistance ends; and

3. provide the organization name or position title responsible for overseeing the CoC’s strategy to rapidly rehouse families with children within 30 days of them becoming homeless. (limit 2,000 characters)

(1) The majority of new CoC/ESG funds over the last three years were targeted for homeless families through RRH [and PSH] development/expansion. ESG surge funds and TANF funds through both counties in the CoC have been allocated or increased for rental assistance/rapid rehousing for families. LDSS increased rental assistance amounts per household to meet needs of high cost market and have increased household income limits for child care subsidies. With RRH scale up, CES has referred over 100 family households to CoC/ESG RRH in the last year, has reduced the LOT families experience homelessness, increased the % of and speed at which families exit shelter, and reduced overall family homelessness by 7% in the last year. A FT Landlord Engagement Specialist as part of the CES team supports all RRH projects to identify available units/landlord resources to expedite move-ins and works on credit, budgeting, documentation gathering and other supports to minimize barriers to accessing housing quickly. RRH providers are trained on other available community-based supports that they will leverage to better meet service needs

(2) CES provides transition CM and monitors retention once households are placed in units, including regular case reviews w/ RRH providers, and uses PSH, affordable housing and other PH to bridge households to more supportive/long term options when necessary/available. New PSH for families has also been funded through reallocation which will be used for families with the highest vulnerabilities and for RRH bridge. PH programs leverage other community supports, use frequent landlord mediation & outreach landlords that are willing to work w/ program participants with significant barriers to housing. The CoC also offers ongoing training for all PH providers and sends lead/new RRH providers to RRH Institute.

(3) CES Manager and CoC GB (CES Policy Entity) are responsible for addressing family homelessness to increase exits and retention.

3B-1b. Antidiscrimination Policies.

Applicants must check all that apply that describe actions the CoC is taking to ensure providers (including emergency shelter, transitional housing, and permanent housing (PSH and RRH)) within the CoC adhere to antidiscrimination policies by not denying admission to or separating any family members from other members of their family or caregivers based on any protected classes under the Fair Housing Act, and consistent with 24 CFR 5.105(a)(2) – Equal Access to HUD-Assisted or - Insured Housing.

1. CoC conducts mandatory training for all CoC- and ESG-funded housing and services providers on these topics.	<input checked="" type="checkbox"/>
2. CoC conducts optional training for all CoC- and ESG-funded housing and service providers on these topics.	<input type="checkbox"/>

3. CoC has worked with ESG recipient(s) to adopt uniform anti-discrimination policies for all subrecipients.	<input checked="" type="checkbox"/>
4. CoC has worked with ESG recipient(s) to identify both CoC- and ESG-funded facilities within the CoC geographic area that might be out of compliance and has taken steps to work directly with those facilities to come into compliance.	<input checked="" type="checkbox"/>

3B-1c. Unaccompanied Youth Experiencing Homelessness–Addressing Needs.

Applicants must indicate whether the CoC’s strategy to address the unique needs of unaccompanied youth experiencing homelessness who are 24 years of age and younger includes the following:

1. Unsheltered homelessness	Yes
2. Human trafficking and other forms of exploitation	Yes
3. LGBT youth homelessness	Yes
4. Exits from foster care into homelessness	Yes
5. Family reunification and community engagement	Yes
6. Positive Youth Development, Trauma Informed Care, and the use of Risk and Protective Factors in assessing youth housing and service needs	Yes

3B-1c.1. Unaccompanied Youth Experiencing Homelessness–Prioritization Based on Needs.

Applicants must check all that apply that describes the CoC’s current strategy to prioritize unaccompanied youth based on their needs.

1. History of, or Vulnerability to, Victimization (e.g., domestic violence, sexual assault, childhood abuse)	<input checked="" type="checkbox"/>
2. Number of Previous Homeless Episodes	<input checked="" type="checkbox"/>
3. Unsheltered Homelessness	<input checked="" type="checkbox"/>
4. Criminal History	<input checked="" type="checkbox"/>
5. Bad Credit or Rental History	<input checked="" type="checkbox"/>

3B-1d. Youth Experiencing Homelessness–Housing and Services Strategies.

Applicants must describe how the CoC increased availability of housing and services for:

- 1. all youth experiencing homelessness, including creating new youth-focused projects or modifying current projects to be more youth-specific or youth-inclusive; and**
- 2. youth experiencing unsheltered homelessness including creating new**

**youth-focused projects or modifying current projects to be more youth-specific or youth-inclusive.
(limit 3,000 characters)**

(1) Over the last two years, CoC has increased capacity dedicated to serve youth by over 200% by setting aside 5% of RRH units, based on regional need, for unaccompanied/parenting youth. ESG funds are braided with RHY funds to support four youth housing/services programs. CES staff meet w/ youth at parolee meetings and process dual enrollments, in coordination w/ re-entry taskforce, in the Ready.Set.Work. program and CoC/ESG RRH. The two leading regional youth service providers, FCA and HFY, both provide HP, family mediation/reunification, housing, foster care, employment/edu., and after care services. FCA/HFY, as the common youth front door/CES youth access partners continue to have success rates of over 90% of presenting youth never becoming HUD homeless. Implementation of DV CES has led to more youth (often victims of human trafficking) being streamlined for safe housing/services. CES links youth to Job Corps, Salvation Army, and assists w/ college applications/registration, all of which can provide room and board w/ enrollment. LGBT youth housing is now under development, in consult w/ the CoC. CES/RHY leverage further youth support from Fatherhood Initiative and STRONG, which can provide mentorships and apprenticeships. The CoC/regional partners have applied for YHDP, FUP, and are in process w/ Human Trafficking NOFA.

(2) In order to increase services to unsheltered youth, Street Outreach trained staff at 2-1-1, the most utilized resource for unsheltered youth, on how to directly connect youth to CES. RHY shelters are low barrier and street outreach teams can transport youth directly from street to shelter rather than going through LDSS. RHY Host homes are available for those needing access to immediate housing in specific communities. A new shared housing unit with respite/transition beds for youth was opened and is supported by SC Youth Court and LDSS. Street Outreach now partners w/ college and mall security that are aware of youth staying on grounds (lobbies/food courts/libraries/cars) w/ no other place to sleep. The LGBT Network has created a LGBT community center and has a LGBT transitional housing program under development, as resources for those that are kicked out of their living situations with no where to go.

3B-1d.1. Youth Experiencing Homelessness—Measuring Effectiveness of Housing and Services Strategies.

Applicants must:

- 1. provide evidence the CoC uses to measure each of the strategies in question 3B-1d. to increase the availability of housing and services for youth experiencing homelessness;**
 - 2. describe the measure(s) the CoC uses to calculate the effectiveness of both strategies in question 3B-1d.; and**
 - 3. describe why the CoC believes the measure it uses is an appropriate way to determine the effectiveness of both strategies in question 3B-1d.**
- (limit 3,000 characters)**

(1) The CoC uses data from Youth BNL, HMIS, CAPER/APR, OCFS, RHY, and OTDA reports to measure youth outcomes, which have demonstrated a 31% reduction in homeless unaccompanied youth from 2017-2019, where unaccompanied youth as of 2019 PIT, make up only about 2% of the total

persons homeless in the CoC. Prevention and retention outcomes are also tracked by individual agencies that have a continuum of services for youth, and reflected in OCFS and RHY reporting. OCFS RHY annual reports specifically look at education completion, like skills development, rates of victimization as other areas of successful outcomes. CES works directly w/ parole/re-entry to track referral rates, housing retention and recidivism. Youth BNL has allowed for more pointed discussions on the CoC can best meet needs by developing new programs, such as an LGBT community center and TH program (under development).

(2) Key areas in measuring youth outcomes could not be captured exclusively using HMIS data, therefore CES use the TAY-VI-SPDAT at assessment, but also uses the Youth Thrive Survey at time of discharge from prevention programs and CES. This allows the CoC to better gauge youth well-being, likelihood of retention/stability, social and community supports, and resilience. The CoC also aligns w/ the USICH benchmarks in how youth outcomes/success is measured. Although prevention and counseling services for youth are robust on the front-end, the CoC is focused on creating services that can be immediately accessed, and cater to the specific needs of youth. CES staff have held youth focus groups specifically around the topic of what types of services are most needed and appealing to them, and how they would be most likely to access those services.

(3) Youth outcomes align w/ local, county, state and federal measures in addressing youth homelessness, but are more importantly, youth-driven and reviewed by youth. For example, developing a youth-specific PIT survey and youth assistance w/ hot spotting allowed the CoC to engage youth more effectively. The commonly described youth concern of being alone/unsupported after graduating/leaving a program broadened measurable outcomes to focus heavily on how community based supports are leveraged, family reunification, outlets such as safe spaces for LGBT youth. Youth expressed trauma experiences led the CoC to focus on mental health service linkages and overall youth well-being. The youth reported impact of homelessness and provided stunting their edu/employment led the CoC to measure linkages to career-building supports.

3B-1e. Collaboration–Education Services.

Applicants must describe:

- 1. the formal partnerships with:**
 - a. youth education providers;**
 - b. McKinney-Vento LEA or SEA; and**
 - c. school districts; and**
- 2. how the CoC collaborates with:**
 - a. youth education providers;**
 - b. McKinney-Vento Local LEA or SEA; and**
 - c. school districts.**

(limit 2,000 characters)

(1) The CoC works directly w/ LDSS, EOC (regional Head Start Lead), and LEAs/SDs to ensure access and coordination of McKinney-Vento services. The

CoC distributes information to school districts, using guidance and material from NYS-TEACHS, about policy changes/local implementation, liaison contacts, training and programs.

(2) The CoC utilizes a multi-step Local Education Agency Coordination Plan that establishes regular contact w/ over 120 LEA liaisons in the region via newsletters and specific outreach. This plan includes interventions for all LEAs, providing well-timed materials, like information about enrollment flexibility re: address verification/providing ID for households in shelter during back-to-school season, info about effectively identifying homeless youth, student rights under McKinney-Vento, & updates to major governing policies such as ESSA & NYS initiatives. School districts w/ highest incidence of homelessness are connected w/ the CES & districts reporting the lowest incidence are given greater guidance about identification. The CoC has established partnerships with local BOCES/several school liaisons on the Youth Cmte, MOU with EOC of Nassau-HeadStart of Long Island. There is also a CoC Governance Board member representing Head Start. CES staff work w/ school districts to retain or set up all MCV services at PH placement/new residence. If a family presents at LDSS for housing and does not have a New York State district of origin (came to NY homeless from another state), DSS will be provided with the information on how to enroll their children into a New York State school district and assist w/ the process.

3B-1e.1. Informing Individuals and Families Experiencing Homeless about Education Services Eligibility.

Applicants must describe policies and procedures the CoC adopted to inform individuals and families who become homeless of their eligibility for education services. (limit 2,000 characters)

As per CES procedure and formal coordination w/ LDSS, all households presenting to CES and/or at LDSS are provided w/ MCV guidance and can be assisted w/ enrollment. Individual CoC programs are monitored on their service provisions to include connecting families and singles to education services and encouraged to create formal Head Start partnerships w/ HS offices in areas of their programs. McKinney-Vento posters and brochures are available at CES access points. CoC Training Manager regularly sends out information from NYS-TEACHES via email/social media, and has McKinney-Vento enrollment links on the CoC website. Head Start representative on the Governance Board informs members of updates and materials that are then sent to the CoC and discussed in CoC Business Meetings and CoC Community Response meetings. School district and MCV services are part of the formal CES client preference form completed w/ all CES clients and with all RRH programs. CoC programs and LDSS seek to ensure that shelter/housing placements are made as close to school districts as possible.

3B-1e.2. Written/Formal Agreements or Partnerships with Early Childhood Services Providers.

Applicant must indicate whether the CoC has an MOU/MOA or other types of agreements with listed providers of early childhood services and

supports and may add other providers not listed.

	MOU/MOA	Other Formal Agreement
Early Childhood Providers		No
Head Start	Yes	No
Early Head Start	Yes	No
Child Care and Development Fund	No	No
Federal Home Visiting Program	Yes	No
Healthy Start	No	No
Public Pre-K	No	No
Birth to 3 years	No	No
Tribal Home Visting Program	No	No
Other: (limit 50 characters)		

Applicants must select Yes or No for all of the agreements listed in 3B-1e.2.

3B-2. Active List of Veterans Experiencing Homelessness.

Applicant must indicate whether the CoC uses an active list or by-name list to identify all veterans experiencing homelessness in the CoC. Yes

3B-2a. VA Coordination–Ending Veterans Homelessness.

Applicants must indicate whether the CoC is actively working with the U.S. Department of Veterans Affairs (VA) and VA-funded programs to achieve the benchmarks and criteria for ending veteran homelessness. Yes

3B-2b. Housing First for Veterans.

Applicants must indicate whether the CoC has sufficient resources to ensure each veteran experiencing homelessness is assisted to quickly move into permanent housing using a Housing First approach. Yes

3B-3. Racial Disparity Assessment. Attachment Required.

Applicants must:
1. select all that apply to indicate the findings from the CoC’s Racial Disparity Assessment; or
2. select 7 if the CoC did not conduct a Racial Disparity Assessment.

1. People of different races or ethnicities are more likely to receive homeless assistance.	<input type="checkbox"/>
2. People of different races or ethnicities are less likely to receive homeless assistance.	<input checked="" type="checkbox"/>
3. People of different races or ethnicities are more likely to receive a positive outcome from homeless assistance.	<input type="checkbox"/>
4. People of different races or ethnicities are less likely to receive a positive outcome from homeless assistance.	<input checked="" type="checkbox"/>
5. There are no racial or ethnic disparities in the provision or outcome of homeless assistance.	<input type="checkbox"/>
6. The results are inconclusive for racial or ethnic disparities in the provision or outcome of homeless assistance.	<input type="checkbox"/>
7. The CoC did not conduct a racial disparity assessment.	<input type="checkbox"/>

3B-3a. Addressing Racial Disparities.

Applicants must select all that apply to indicate the CoC’s strategy to address any racial disparities identified in its Racial Disparities Assessment:

1. The CoC is ensuring that staff at the project level are representative of the persons accessing homeless services in the CoC.	<input checked="" type="checkbox"/>
2. The CoC has identified the cause(s) of racial disparities in their homeless system.	<input checked="" type="checkbox"/>
3. The CoC has identified strategies to reduce disparities in their homeless system.	<input checked="" type="checkbox"/>
4. The CoC has implemented strategies to reduce disparities in their homeless system.	<input checked="" type="checkbox"/>
5. The CoC has identified resources available to reduce disparities in their homeless system.	<input checked="" type="checkbox"/>
6: The CoC did not conduct a racial disparity assessment.	<input type="checkbox"/>

4A. Continuum of Care (CoC) Accessing Mainstream Benefits and Additional Policies

Instructions:

Guidance for completing the application can be found in the FY 2019 CoC Program Competition Notice of Funding Availability and in the FY 2019 CoC Application Detailed Instructions.

Please submit technical questions to the HUD Exchange Ask-A-Question at <https://www.hudexchange.info/program-support/my-question/>

Resources:

The FY 2019 CoC Application Detailed Instruction can be found at:

<https://www.hudexchange.info/e-snaps/guides/coc-program-competition-resources>

The FY 2019 CoC Program Competition Notice of Funding Availability at:

<https://www.hudexchange.info/programs/e-snaps/fy-2019-coc-program-nofa-coc-program-competition/#nofa-and-notices>

Warning! The CoC Application score could be affected if information is incomplete on this formlet.

4A-1. Healthcare—Enrollment/Effective Utilization

Applicants must indicate, for each type of healthcare listed below, whether the CoC assists persons experiencing homelessness with enrolling in health insurance and effectively utilizing Medicaid and other benefits.

Type of Health Care	Assist with Enrollment	Assist with Utilization of Benefits?
Public Health Care Benefits (State or Federal benefits, Medicaid, Indian Health Services)	Yes	Yes
Private Insurers:	Yes	Yes
Non-Profit, Philanthropic:	Yes	Yes
Other: (limit 50 characters)		

4A-1a. Mainstream Benefits.

Applicants must:

- 1. describe how the CoC systematically keeps program staff up to date regarding mainstream resources available for program participants (e.g., Food Stamps, SSI, TANF, substance abuse programs) within the geographic area;**
- 2. describe how the CoC disseminates the availability of mainstream resources and other assistance information to projects and how often;**
- 3. describe how the CoC works with projects to collaborate with healthcare organizations to assist program participants with enrolling in**

health insurance;

4. describe how the CoC provides assistance with the effective utilization of Medicaid and other benefits; and

5. provide the name of the organization or position title that is responsible for overseeing the CoC’s strategy for mainstream benefits. (limit 2,000 characters)

(1) CoC has a FT CoC Training Manager and Community Response Working Group to share/present on all resources. CoC holds trainings, coordinates program tours, hosts health fairs and conferences, conducts CoC program monitoring/support meetings, and posts on CoC website, social media and through email.

(2) CoC sends out training opportunities and community resource information weekly, holds resource sharing meetings monthly, sends out monthly CoC newsletters, coordinates w/ LDSS for CoC member participation in county training about mainstream resources every 6 months, annually hosts a homeless conference and hosts a health and resource fair, all training/presentation resources are shared digitally and the CoC website resource page is updated regularly w/ links shared on social media. Through CoC monitoring, the CoC lead will also publish written recommendations to program provisions including add’l resources that the program can leverage/offer to clients.

(3) Through state-wide Delivery System Reform Incentive Payment (DSRIP) Medicaid redesign, CoC and community-based organizations developed programs and led an awareness campaign focused on social determinants of health/healthcare is housing theme to insert new community-based programs and health centers into communities to ensure streamlined access to mainstream resources. This included bedside CM at hospitals and embedding enrollment staff w/ street outreach and mobile case management. Northwell Health/Hofstra University also initiated a Community Health Worker program for peer navigation for system navigation. The CoC regularly provides training to each cohort of CHWs to ensure they are leveraging all resources.

(4) The CoC lead is also the SOAR lead for the region and CES staff are SOAR-certified. CoC provides SOAR cohort trainings, CES access partners have on site enrollments, and CES staff enroll clients in Medicaid and other programs.

(5) CoC Training Manager/SOAR Lead

4A-2. Lowering Barriers to Entry Data:

Applicants must report:

1. Total number of new and renewal CoC Program-funded PSH, RRH, SSO non-coordinated entry, Safe-Haven, and Transitional Housing projects the CoC has ranked in its CoC Priority Listing in FY 2019 CoC Program Competition.	33
2. Total number of new and renewal CoC Program-funded PSH, RRH, SSO non-coordinated entry, Safe-Haven, and Transitional Housing projects the CoC has ranked in its CoC Priority Listing in FY 2019 CoC Program Competition that reported that they are lowering barriers to entry and prioritizing rapid placement and stabilization to permanent housing.	33
Percentage of new and renewal PSH, RRH, Safe-Haven, SSO non-Coordinated Entry projects the CoC has ranked in its CoC Priority Listing in the FY 2019 CoC Program Competition that reported that they are lowering barriers to entry and prioritizing rapid placement and stabilization to permanent housing.	100%

4A-3. Street Outreach.

Applicants must:

- 1. describe the CoC’s street outreach efforts, including the methods it uses to ensure all persons experiencing unsheltered homelessness are identified and engaged;**
- 2. state whether the CoC’s Street Outreach covers 100 percent of the CoC’s geographic area;**
- 3. describe how often the CoC conducts street outreach; and**
- 4. describe how the CoC tailored its street outreach to persons experiencing homelessness who are least likely to request assistance. (limit 2,000 characters)**

(1) CES has a built-in street outreach team that engage homeless persons on the streets, is the response team for the CoC street homeless hotline, web-based access point and library, police, jail, hospital and school coordination. Outreach connects/transporters persons to shelter, medical care, benefit offices, and housing intakes. HMIS is in the process of adding county-level projects for all church shelters, food pantries and other non-government funded local programs, to identify and track all street homeless persons engaged.

(2) Street outreach conducted by LICH, SCDSS, NCDSS, MTA, PATH, and faith-based groups collaboratively cover 100% of CoC’s geography.

(3) Outreach is conducted a minimum of five times per week, as well as two PIT counts per year (winter/summer)

(4) LICH Street Outreach has an encampment/house squatter team component, Veteran peer supports, local DV hotline coordination, school/youth/gang outreach, and bilingual partners that engage those least likely to request assistance. CES virtual access points and satellite imagery of wooded areas have identified 5% more street homeless, such as homeless that are mobile, living in vehicles, those living deeper/more isolated in the woods, or school-aged youth reporting living situations only to school homeless liaison. The CoC has implemented a DV CES SSO, which has identified and engage those actively fleeing violence/trauma and connect with to services, and screened additional households that had not already been connected w/ CES.

4A-4. RRH Beds as Reported in HIC.

Applicants must report the total number of rapid rehousing beds available to serve all household types as reported in the Housing Inventory Count (HIC) for 2018 and 2019.

	2018	2019	Difference
RRH beds available to serve all populations in the HIC	180	409	229

4A-5. Rehabilitation/Construction Costs–New No Projects.

Applicants must indicate whether any new project application the CoC ranked and submitted in its CoC Priority Listing in the FY 2019 CoC Program Competition is requesting \$200,000 or more in funding for housing rehabilitation or new construction.

4A-6. Projects Serving Homeless under Other Federal Statutes. No

Applicants must indicate whether the CoC is requesting to designate one or more of its SSO or TH projects to serve families with children or youth defined as homeless under other federal statutes.

4B. Attachments

Instructions:

Multiple files may be attached as a single .zip file. For instructions on how to use .zip files, a reference document is available on the e-snaps training site:
<https://www.hudexchange.info/resource/3118/creating-a-zip-file-and-capturing-a-screenshot-resource>

Document Type	Required?	Document Description	Date Attached
FY 2019 CoC Competition Report (HDX Report)	Yes	FY 2019 COC Compe...	09/25/2019
1C-4.PHA Administration Plan–Moving On Multifamily Assisted Housing Owners’ Preference.	No	Moving On Multifa...	09/27/2019
1C-4. PHA Administrative Plan Homeless Preference.	No	PHA Administratio...	09/26/2019
1C-7. Centralized or Coordinated Assessment System.	Yes	Coordinated Asses...	09/25/2019
1E-1.Public Posting–15-Day Notification Outside e-snaps–Projects Accepted.	Yes	Notification to P...	09/24/2019
1E-1. Public Posting–15-Day Notification Outside e-snaps–Projects Rejected or Reduced.	Yes	Notification of P...	09/24/2019
1E-1.Public Posting–30-Day Local Competition Deadline.	Yes	Local Competition...	09/25/2019
1E-1. Public Posting–Local Competition Announcement.	Yes	Local Competition...	09/25/2019
1E-4.Public Posting–CoC-Approved Consolidated Application	Yes		
3A. Written Agreement with Local Education or Training Organization.	No	Local Education O...	09/27/2019
3A. Written Agreement with State or Local Workforce Development Board.	No	Local Workforce A...	09/27/2019
3B-3. Summary of Racial Disparity Assessment.	Yes	Racial Disparity ...	09/26/2019
4A-7a. Project List-Homeless under Other Federal Statutes.	No		
Other	No	CES Policies and ...	09/25/2019
Other	No	Governance Charter	09/27/2019

Other	No		
-------	----	--	--

Attachment Details

Document Description: FY 2019 COC Competition Report (HDX Report)

Attachment Details

Document Description: Moving On Multifamily Preference

Attachment Details

Document Description: PHA Administration Plan Preference

Attachment Details

Document Description: Coordinated Assessment System - VI SPDAT

Attachment Details

Document Description: Notification to Projects of acceptance

Attachment Details

Document Description: Notification of Projects Rejected or Reduced

Attachment Details

Document Description: Local Competition Deadline

Attachment Details

Document Description: Local Competition Public Announcement

Attachment Details

Document Description:

Attachment Details

Document Description: Local Education Organization Agreement

Attachment Details

Document Description: Local Workforce Agreements 2019

Attachment Details

Document Description: Racial Disparity Assessment Summary

Attachment Details

Document Description:

Attachment Details

Document Description: CES Policies and Procedures Manual

Attachment Details

Document Description: Governance Charter

Attachment Details

Document Description:

Submission Summary

Ensure that the Project Priority List is complete prior to submitting.

Page	Last Updated
1A. Identification	09/17/2019
1B. Engagement	09/27/2019
1C. Coordination	09/27/2019
1D. Discharge Planning	No Input Required
1E. Local CoC Competition	09/25/2019
1F. DV Bonus	09/27/2019
2A. HMIS Implementation	09/25/2019
2B. PIT Count	09/25/2019
3A. System Performance	09/27/2019
3B. Performance and Strategic Planning	09/27/2019
4A. Mainstream Benefits and Additional Policies	09/27/2019
4B. Attachments	Please Complete

FY2019 CoC Application	Page 58	09/27/2019
------------------------	---------	------------

Submission Summary

No Input Required

**2019 HDX Competition Report
PIT Count Data for NY-603 - Nassau, Suffolk Counties CoC**

Total Population PIT Count Data

	2016 PIT	2017 PIT	2018 PIT	2019 PIT
Total Sheltered and Unsheltered Count	3960	3937	3868	3843
Emergency Shelter Total	3324	3,675	3,646	3584
Safe Haven Total	0	0	18	33
Transitional Housing Total	521	198	152	180
Total Sheltered Count	3845	3973	3816	3797
Total Unsheltered Count	115	64	52	46

Chronically Homeless PIT Counts

	2016 PIT	2017 PIT	2018 PIT	2019 PIT
Total Sheltered and Unsheltered Count of Chronically Homeless Persons	174	141	117	109
Sheltered Count of Chronically Homeless Persons	157	121	98	93
Unsheltered Count of Chronically Homeless Persons	17	20	19	16

**2019 HDX Competition Report
PIT Count Data for NY-603 - Nassau, Suffolk Counties CoC**

Homeless Households with Children PIT Counts

	2016 PIT	2017 PIT	2018 PIT	2019 PIT
Total Sheltered and Unsheltered Count of the Number of Homeless Households with Children	777	793	850	767
Sheltered Count of Homeless Households with Children	776	793	850	767
Unsheltered Count of Homeless Households with Children	1	0	0	0

Homeless Veteran PIT Counts

	2011	2016	2017	2018	2019
Total Sheltered and Unsheltered Count of the Number of Homeless Veterans	328	144	141	135	128
Sheltered Count of Homeless Veterans	324	141	138	134	124
Unsheltered Count of Homeless Veterans	4	3	3	1	4

**2019 HDX Competition Report
HIC Data for NY-603 - Nassau, Suffolk Counties CoC**

HMIS Bed Coverage Rate					
Project Type	Total Beds in 2019 HIC	Total Beds in 2019 HIC Dedicated for DV	Total Beds in HMIS	HMIS Bed Coverage Rate	
Emergency Shelter (ES) Beds	2892	74	2818	100.00%	
Safe Haven (SH) Beds	33	0	33	100.00%	
Transitional Housing (TH) Beds	193	8	185	100.00%	
Rapid Re-Housing (RRH) Beds	409	25	384	100.00%	
Permanent Supportive Housing (PSH) Beds	2230	7	2176	97.89%	
Other Permanent Housing (OPH) Beds	0	0	0	NA	
Total Beds	5,757	114	5596	99.17%	

**2019 HDX Competition Report
HIC Data for NY-603 - Nassau, Suffolk Counties CoC**

PSH Beds Dedicated to Persons Experiencing Chronic Homelessness

Chronically Homeless Bed Counts	2016 HIC	2017 HIC	2018 HIC	2019 HIC
Number of CoC Program and non-CoC Program funded PSH beds dedicated for use by chronically homeless persons identified on the HIC	781	923	1247	1169

Rapid Rehousing (RRH) Units Dedicated to Persons in Household with Children

Households with Children	2016 HIC	2017 HIC	2018 HIC	2019 HIC
RRH units available to serve families on the HIC	25	34	55	100

Rapid Rehousing Beds Dedicated to All Persons

All Household Types	2016 HIC	2017 HIC	2018 HIC	2019 HIC
RRH beds available to serve all populations on the HIC	129	132	180	409

2019 HDX Competition Report FY2018 - Performance Measurement Module (Sys PM)

Summary Report for NY-603 - Nassau, Suffolk Counties CoC

Measure 1: Length of Time Persons Remain Homeless

This measures the number of clients active in the report date range across ES, SH (Metric 1.1) and then ES, SH and TH (Metric 1.2) along with their average and median length of time homeless. This includes time homeless during the report date range as well as prior to the report start date, going back no further than October, 1, 2012.

Metric 1.1: Change in the average and median length of time persons are homeless in ES and SH projects.

Metric 1.2: Change in the average and median length of time persons are homeless in ES, SH, and TH projects.

a. This measure is of the client's entry, exit, and bed night dates strictly as entered in the HMIS system.

	Universe (Persons)		Average LOT Homeless (bed nights)		Median LOT Homeless (bed nights)	
	Submitted FY 2017	FY 2018	Submitted FY 2017	FY 2018	Submitted FY 2017	FY 2018
1.1 Persons in ES and SH	6659	8102	159	160	91	89
				1		-2
1.2 Persons in ES, SH, and TH	6873	8326	169	166	97	93
				-3		-4

b. This measure is based on data element 3.17.

This measure includes data from each client's Living Situation (Data Standards element 3.917) response as well as time spent in permanent housing projects between Project Start and Housing Move-in. This information is added to the client's entry date, effectively extending the client's entry date backward in time. This "adjusted entry date" is then used in the calculations just as if it were the client's actual entry date.

The construction of this measure changed, per HUD's specifications, between FY 2016 and FY 2017. HUD is aware that this may impact the change between these two years.

2019 HDX Competition Report FY2018 - Performance Measurement Module (Sys PM)

	Universe (Persons)		Average LOT Homeless (bed nights)			Median LOT Homeless (bed nights)		
	Submitted FY 2017	FY 2018	Submitted FY 2017	FY 2018	Difference	Submitted FY 2017	FY 2018	Difference
1.1 Persons in ES, SH, and PH (prior to "housing move in")	6849	8372	204	197	-7	122	114	-8
1.2 Persons in ES, SH, TH, and PH (prior to "housing move in")	7063	8596	215	202	-13	132	119	-13

2019 HDX Competition Report FY2018 - Performance Measurement Module (Sys PM)

Measure 2: The Extent to which Persons who Exit Homelessness to Permanent Housing Destinations Return to Homelessness

This measures clients who exited SO, ES, TH, SH or PH to a permanent housing destination in the date range two years prior to the report date range. Of those clients, the measure reports on how many of them returned to homelessness as indicated in the HMIS for up to two years after their initial exit.

After entering data, please review and confirm your entries and totals. Some HMIS reports may not list the project types in exactly the same order as they are displayed below.

	Total # of Persons who Exited to a Permanent Housing Destination (2 Years Prior)	Returns to Homelessness in Less than 6 Months		Returns to Homelessness from 6 to 12 Months		Returns to Homelessness from 13 to 24 Months		Number of Returns in 2 Years	
		FY 2018	% of Returns	FY 2018	% of Returns	FY 2018	% of Returns	FY 2018	% of Returns
Exit was from SO	60	5	8%	0	0%	4	7%	9	15%
Exit was from ES	1397	124	9%	56	4%	102	7%	282	20%
Exit was from TH	78	4	5%	2	3%	2	3%	8	10%
Exit was from SH	0	0		0		0		0	
Exit was from PH	528	17	3%	14	3%	14	3%	45	9%
TOTAL Returns to Homelessness	2063	150	7%	72	3%	122	6%	344	17%

Measure 3: Number of Homeless Persons

Metric 3.1 – Change in PIT Counts

9/25/2019 4:29:13 PM

2019 HDX Competition Report FY2018 - Performance Measurement Module (Sys PM)

This measures the change in PIT counts of sheltered and unsheltered homeless person as reported on the PIT (not from HMIS).

	January 2017 PIT Count	January 2018 PIT Count	Difference
Universe: Total PIT Count of sheltered and unsheltered persons	3937	3968	-69
Emergency Shelter Total	3675	3646	-29
Safe Haven Total	0	18	18
Transitional Housing Total	198	152	-46
Total Sheltered Count	3873	3816	-57
Unsheltered Count	64	52	-12

Metric 3.2 – Change in Annual Counts

This measures the change in annual counts of sheltered homeless persons in HMIS.

	Submitted FY 2017	FY 2018	Difference
Universe: Unduplicated Total sheltered homeless persons	6898	8346	1448
Emergency Shelter Total	6683	8107	1424
Safe Haven Total	0	24	24
Transitional Housing Total	366	361	-5

**2019 HDX Competition Report
FY2018 - Performance Measurement Module (Sys PM)**

Measure 4: Employment and Income Growth for Homeless Persons in CoC Program-funded Projects

Metric 4.1 – Change in earned income for adult system stayers during the reporting period

	Submitted FY 2017	FY 2018	Difference
Universe: Number of adults (system stayers)	558	544	-14
Number of adults with increased earned income	54	49	-5
Percentage of adults who increased earned income	10%	9%	-1%

Metric 4.2 – Change in non-employment cash income for adult system stayers during the reporting period

	Submitted FY 2017	FY 2018	Difference
Universe: Number of adults (system stayers)	558	544	-14
Number of adults with increased non-employment cash income	169	176	7
Percentage of adults who increased non-employment cash income	30%	32%	2%

Metric 4.3 – Change in total income for adult system stayers during the reporting period

	Submitted FY 2017	FY 2018	Difference
Universe: Number of adults (system stayers)	558	544	-14
Number of adults with increased total income	196	210	14
Percentage of adults who increased total income	35%	39%	4%

2019 HDX Competition Report FY2018 - Performance Measurement Module (Sys PM)

Metric 4.4 – Change in earned income for adult system leavers

	Submitted FY 2017	FY 2018	Difference
Universe: Number of adults who exited (system leavers)	85	111	26
Number of adults who exited with increased earned income	16	19	3
Percentage of adults who increased earned income	19%	17%	-2%

Metric 4.5 – Change in non-employment cash income for adult system leavers

	Submitted FY 2017	FY 2018	Difference
Universe: Number of adults who exited (system leavers)	85	111	26
Number of adults who exited with increased non-employment cash income	25	41	16
Percentage of adults who increased non-employment cash income	29%	37%	8%

Metric 4.6 – Change in total income for adult system leavers

	Submitted FY 2017	FY 2018	Difference
Universe: Number of adults who exited (system leavers)	85	111	26
Number of adults who exited with increased total income	38	57	19
Percentage of adults who increased total income	45%	51%	6%

2019 HDX Competition Report FY2018 - Performance Measurement Module (Sys PM)

Measure 5: Number of persons who become homeless for the 1st time

Metric 5.1 – Change in the number of persons entering ES, SH, and TH projects with no prior enrollments in HMIS

	Submitted FY 2017	FY 2018	Difference
Universe: Person with entries into ES, SH or TH during the reporting period.	5474	6629	1155
Of persons above, count those who were in ES, SH, TH or any PH within 24 months prior to their entry during the reporting year.	1247	1494	247
Of persons above, count those who did not have entries in ES, SH, TH or PH in the previous 24 months. (i.e. Number of persons experiencing homelessness for the first time)	4227	5135	908

Metric 5.2 – Change in the number of persons entering ES, SH, TH, and PH projects with no prior enrollments in HMIS

	Submitted FY 2017	FY 2018	Difference
Universe: Person with entries into ES, SH, TH or PH during the reporting period.	5963	7177	1214
Of persons above, count those who were in ES, SH, TH or any PH within 24 months prior to their entry during the reporting year.	1321	1695	374
Of persons above, count those who did not have entries in ES, SH, TH or PH in the previous 24 months. (i.e. Number of persons experiencing homelessness for the first time.)	4642	5482	840

**2019 HDX Competition Report
FY2018 - Performance Measurement Module (Sys PM)**

Measure 6: Homeless Prevention and Housing Placement of Persons defined by category 3 of HUD's Homeless Definition in CoC Program-funded Projects

This Measure is not applicable to CoCs in FY2018 (Oct 1, 2017 - Sept 30, 2018) reporting period.

Measure 7: Successful Placement from Street Outreach and Successful Placement in or Retention of Permanent Housing

Metric 7a.1 – Change in exits to permanent housing destinations

	Submitted FY 2017	FY 2018	Difference
Universe: Persons who exit Street Outreach	168	93	-75
Of persons above, those who exited to temporary & some institutional destinations	2	18	16
Of the persons above, those who exited to permanent housing destinations	26	61	35
% Successful exits	17%	85%	68%

Metric 7b.1 – Change in exits to permanent housing destinations

2019 HDX Competition Report FY2018 - Performance Measurement Module (Sys PM)

	Submitted FY 2017	FY 2018	Difference
Universe: Persons in ES, SH, TH and PH-RRH who exited, plus persons in other PH projects who exited without moving into housing	4479	5621	1142
Of the persons above, those who exited to permanent housing destinations	1831	2958	1127
% Successful exits	41%	53%	12%

Metric 7b.2 – Change in exit to or retention of permanent housing

	Submitted FY 2017	FY 2018	Difference
Universe: Persons in all PH projects except PH-RRH	2127	2043	-84
Of persons above, those who remained in applicable PH projects and those who exited to permanent housing destinations	1998	1923	-75
% Successful exits/retention	94%	94%	0%

**2019 HDX Competition Report
FY2018 - SysPM Data Quality
NY-603 - Nassau, Suffolk Counties CoC**

This is a new tab for FY 2016 submissions only. Submission must be performed manually (data cannot be uploaded). Data coverage and quality will allow HUD to better interpret your Sys PM submissions.

Your bed coverage data has been imported from the HIC module. The remainder of the data quality points should be pulled from data quality reports made available by your vendor according to the specifications provided in the HMIS Standard Reporting Terminology Glossary. You may need to run multiple reports into order to get data for each combination of year and project type.

You may enter a note about any field if you wish to provide an explanation about your data quality results. This is not required.

2019 HDX Competition Report FY2018 - SysPM Data Quality

	All ES, SH				All TH				All PSH, OPH				All RRH				All Street Outreach			
	2014-2015	2015-2016	2016-2017	2017-2018	2014-2015	2015-2016	2016-2017	2017-2018	2014-2015	2015-2016	2016-2017	2017-2018	2014-2015	2015-2016	2016-2017	2017-2018	2014-2015	2015-2016	2016-2017	2017-2018
1. Number of non-DV Beds on HIC	2369	3267	3010	2695	491	581	209	155	2326	2630	2513	2373	88	89	99					
2. Number of HMIS Beds	1085	1881	2791	2667	453	511	209	155	1705	1982	2490	2329	0	89	99					
3. HMIS Participation Rate from HIC (%)	45.80	57.58	92.72	98.96	92.26	87.95	100.00	100.00	73.30	75.36	99.08	98.15	0.00	100.00	100.00					
4. Unduplicated Persons Served (HMIS)	6436	6681	6782	8175	305	407	280	361	2081	2139	2138	2086	705	632	471	614	0	101	57	66
5. Total Leavers (HMIS)	4677	4754	4374	5523	182	230	151	236	257	289	326	339	465	460	335	360	0	2	24	35
6. Destination of Don't Know, Refused, or Missing (HMIS)	390	551	740	491	6	15	12	5	4	27	12	28	12	11	11	5	0	0	13	5
7. Destination Error Rate (%)	8.34	11.59	16.92	8.89	3.30	6.52	7.95	2.12	1.56	9.34	3.68	8.26	2.58	2.39	3.28	1.39	0.00	54.17	14.29	

2019 HDX Competition Report
Submission and Count Dates for NY-603 - Nassau, Suffolk Counties CoC

Date of PIT Count

	Date	Received HUD Waiver
Date CoC Conducted 2019 PIT Count	1/23/2019	

Report Submission Date In HDX

	Submitted On	Met Deadline
2019 PIT Count Submittal Date	4/17/2019	Yes
2019 HIC Count Submittal Date	4/17/2019	Yes
2018 System PM Submittal Date	5/30/2019	Yes

Attached please find a completed survey from the Town of North Hempstead Public Housing Authority confirming that the Town has a homeless preference for its housing units.



NORTH HEMPSTEAD HOUSING AUTHORITY

Managing Agent and Owner of North Hempstead Housing Development Incorporated

899 Broadway, Suite 121, Westbury, NY 11590

TEL: (516) 627-6433 FAX: (516) 627-8476

Greta Guarton
Executive Director
The Long Island Coalition for the Homeless
600 Albany Avenue, Suite 2
Amityville, NY 11701

September 16, 2019

This survey is intended to collect information about Public Housing Authorities that fall within the geographic region on the NY-603 HUD Continuum of Care (CoC). It is a goal of the CoC to coordinate with PHAs to address the needs of homeless households in the region.

Public Housing Authority administers *(please check all that apply)*:

- Public Housing
- Housing Choice Voucher

Please indicate the following:

Number of units: —

Number of vouchers: 360 - ACC is 401

Public Housing Authority has a preference for homeless households at the time of admission written into policy for *(please check all that apply)*:

- Public Housing
- Housing Choice Voucher

Please indicate what percentage of new admissions in fiscal year 2018 were homeless at the time of entry into:

Public Housing: —

Housing Choice Voucher: 22%

Public Housing Authority has population preferences:

- Yes
- No

If yes, please indicate population preference:

- Elderly
- Veterans
- Persons with disabilities
- Families
- Homeless households
- Other: _____

Public Housing Authority has General or Limited Homeless preference:

- Yes
- No

Please explain type of homeless preference:

Local homeless

Is Public Housing Authority interested in working with community providers who serve homeless veterans?

- Yes
- No

Is Public Housing Authority interested in working with stably housed households in permanent supportive housing programs through the CoC?

- Yes
- No

Public Housing Authority has income limits:

Yes

No

If yes, please specify limits: HUD Very Low Income Limits

Approximately how many individuals are currently on a waitlist for:

Public Housing: —

Housing Choice Vouchers: 9000

Approximately when will you open your waitlist?

Project Based waitlist will open in 2021.

Public Housing Authority defines homelessness as:

Undomeciled

Public Housing Authority's fiscal year runs from:

April - March

Public Housing Authority is willing to provide the Long Island Coalition for the Homeless a copy of their housing authority written policy manual:

Yes

No

*April M. Walsh
Section 8 Coordinator*



**NORTH HEMPSTEAD
HOUSING AUTHORITY**
899 Broadway Suite 121
Westbury, NY 11590

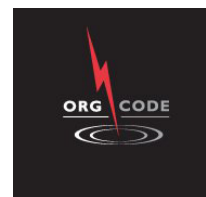
**Vulnerability Index -
Service Prioritization Decision Assistance Tool
(VI-SPDAT)**

Prescreen Triage Tool for Single Adults

AMERICAN VERSION 2.0

©2015 OrgCode Consulting Inc. and Community Solutions. All rights reserved.
1 (800) 355-0420 info@orgcode.com www.orgcode.com

**COMMUNITY
SOLUTIONS**



Welcome to the SPDAT Line of Products

The Service Prioritization Decision Assistance Tool (SPDAT) has been around in various incarnations for over a decade, before being released to the public in 2010. Since its initial release, the use of the SPDAT has been expanding exponentially and is now used in over one thousand communities across the United States, Canada, and Australia.

More communities using the tool means there is an unprecedented demand for versions of the SPDAT, customized for specific client groups or types of users. With the release of SPDAT V4, there have been more current versions of SPDAT products than ever before.

VI-SPDAT Series

The Vulnerability Index – Service Prioritization Decision Assistance Tool (VI-SPDAT) was developed as a pre-screening tool for communities that are very busy and do not have the resources to conduct a full SPDAT assessment for every client. It was made in collaboration with Community Solutions, creators of the Vulnerability Index, as a brief survey that can be conducted to quickly determine whether a client has high, moderate, or low acuity. The use of this survey can help prioritize which clients should be given a full SPDAT assessment first. Because it is a self-reported survey, no special training is required to use the VI-SPDAT.

Current versions available:

- VI-SPDAT V 2.0 for Individuals
- VI-SPDAT V 2.0 for Families
- VI-SPDAT V 1.0 for Youth

All versions are available online at

www.orgcode.com/products/vi-spdatt/

SPDAT Series

The Service Prioritization Decision Assistance Tool (SPDAT) was developed as an assessment tool for front-line workers at agencies that work with homeless clients to prioritize which of those clients should receive assistance first. The SPDAT tools are also designed to help guide case management and improve housing stability outcomes. They provide an in-depth assessment that relies on the assessor's ability to interpret responses and corroborate those with evidence. As a result, this tool may only be used by those who have received proper, up-to-date training provided by OrgCode Consulting, Inc. or an OrgCode certified trainer.

Current versions available:

- SPDAT V 4.0 for Individuals
- SPDAT V 2.0 for Families
- SPDAT V 1.0 for Youth

Information about all versions is available online at

www.orgcode.com/products/spdat/

SPDAT Training Series

To use the SPDAT, training by OrgCode or an OrgCode certified trainer is required. We provide training on a wide variety of topics over a variety of mediums.

The full-day in-person SPDAT Level 1 training provides you the opportunity to bring together as many people as you want to be trained for one low fee. The webinar training allows for a maximum of 15 different computers to be logged into the training at one time. We also offer online courses for individuals that you can do at your own speed.

The training gives you the manual, case studies, application to current practice, a review of each component of the tool, conversation guidance with prospective clients – and more!

Current SPDAT training available:

- Level 0 SPDAT Training: VI-SPDAT for Frontline Workers
- Level 1 SPDAT Training: SPDAT for Frontline Workers
- Level 2 SPDAT Training: SPDAT for Supervisors
- Level 3 SPDAT Training: SPDAT for Trainers

Other related training available:

- Excellence in Housing-Based Case Management
- Coordinated Access & Common Assessment
- Motivational Interviewing
- Objective-Based Interactions

More information about SPDAT training, including pricing, is available online at

<http://www.orgcode.com/product-category/training/spdat/>

Administration

Interviewer's Name _____	Agency _____	<input type="checkbox"/> Team <input type="checkbox"/> Staff <input type="checkbox"/> Volunteer
Survey Date DD/MM/YYYY ___/___/____	Survey Time ___:___	Survey Location _____

Opening Script

Every assessor in your community regardless of organization completing the VI-SPDAT should use the same introductory script. In that script you should highlight the following information:

- the name of the assessor and their affiliation (organization that employs them, volunteer as part of a Point in Time Count, etc.)
- the purpose of the VI-SPDAT being completed
- that it usually takes less than 7 minutes to complete
- that only “Yes,” “No,” or one-word answers are being sought
- that any question can be skipped or refused
- where the information is going to be stored
- that if the participant does not understand a question or the assessor does not understand the question that clarification can be provided
- the importance of relaying accurate information to the assessor and not feeling that there is a correct or preferred answer that they need to provide, nor information they need to conceal

Basic Information

First Name _____	Nickname _____	Last Name _____
In what language do you feel best able to express yourself? _____		
Date of Birth DD/MM/YYYY ___/___/____	Age _____	Social Security Number _____
		Consent to participate <input type="checkbox"/> Yes <input type="checkbox"/> No

IF THE PERSON IS 60 YEARS OF AGE OR OLDER, THEN SCORE 1.

SCORE:

A. History of Housing and Homelessness

1. Where do you sleep most frequently? (check one)

- Shelters
- Transitional Housing
- Safe Haven
- Outdoors**
- Other (specify):**

- Refused**

IF THE PERSON ANSWERS ANYTHING OTHER THAN "SHELTER", "TRANSITIONAL HOUSING", OR "SAFE HAVEN", THEN SCORE 1.

SCORE:

2. How long has it been since you lived in permanent stable housing? _____

Refused

3. In the last three years, how many times have you been homeless? _____

Refused

IF THE PERSON HAS EXPERIENCED 1 OR MORE CONSECUTIVE YEARS OF HOMELESSNESS, AND/OR 4+ EPISODES OF HOMELESSNESS, THEN SCORE 1.

SCORE:

B. Risks

4. In the past six months, how many times have you...

- a) Received health care at an emergency department/room? _____ Refused
- b) Taken an ambulance to the hospital? _____ Refused
- c) Been hospitalized as an inpatient? _____ Refused
- d) Used a crisis service, including sexual assault crisis, mental health crisis, family/intimate violence, distress centers and suicide prevention hotlines? _____ Refused
- e) Talked to police because you witnessed a crime, were the victim of a crime, or the alleged perpetrator of a crime or because the police told you that you must move along? _____ Refused
- f) Stayed one or more nights in a holding cell, jail or prison, whether that was a short-term stay like the drunk tank, a longer stay for a more serious offence, or anything in between? _____ Refused

IF THE TOTAL NUMBER OF INTERACTIONS EQUALS 4 OR MORE, THEN SCORE 1 FOR EMERGENCY SERVICE USE.

SCORE:

5. Have you been attacked or beaten up since you've become homeless? Y N Refused

6. Have you threatened to or tried to harm yourself or anyone else in the last year? Y N Refused

IF "YES" TO ANY OF THE ABOVE, THEN SCORE 1 FOR RISK OF HARM.

SCORE:

7. Do you have any legal stuff going on right now that may result in you being locked up, having to pay fines, or that make it more difficult to rent a place to live? Y N Refused

IF "YES," THEN SCORE 1 FOR LEGAL ISSUES.

SCORE:

8. Does anybody force or trick you to do things that you do not want to do? Y N Refused

9. Do you ever do things that may be considered to be risky like exchange sex for money, run drugs for someone, have unprotected sex with someone you don't know, share a needle, or anything like that? Y N Refused

IF "YES" TO ANY OF THE ABOVE, THEN SCORE 1 FOR RISK OF EXPLOITATION.

SCORE:

C. Socialization & Daily Functioning

10. Is there any person, past landlord, business, bookie, dealer, or government group like the IRS that thinks you owe them money? Y N Refused

11. Do you get any money from the government, a pension, an inheritance, working under the table, a regular job, or anything like that? Y N Refused

IF "YES" TO QUESTION 10 OR "NO" TO QUESTION 11, THEN SCORE 1 FOR MONEY MANAGEMENT.

SCORE:

12. Do you have planned activities, other than just surviving, that make you feel happy and fulfilled? Y N Refused

IF "NO," THEN SCORE 1 FOR MEANINGFUL DAILY ACTIVITY.

SCORE:

13. Are you currently able to take care of basic needs like bathing, changing clothes, using a restroom, getting food and clean water and other things like that? Y N Refused

IF "NO," THEN SCORE 1 FOR SELF-CARE.

SCORE:

14. Is your current homelessness in any way caused by a relationship that broke down, an unhealthy or abusive relationship, or because family or friends caused you to become evicted? Y N Refused

IF "YES," THEN SCORE 1 FOR SOCIAL RELATIONSHIPS.

SCORE:

D. Wellness

15. Have you ever had to leave an apartment, shelter program, or other place you were staying because of your physical health? Y N Refused
16. Do you have any chronic health issues with your liver, kidneys, stomach, lungs or heart? Y N Refused
17. If there was space available in a program that specifically assists people that live with HIV or AIDS, would that be of interest to you? Y N Refused
18. Do you have any physical disabilities that would limit the type of housing you could access, or would make it hard to live independently because you'd need help? Y N Refused
19. When you are sick or not feeling well, do you avoid getting help? Y N Refused
20. *FOR FEMALE RESPONDENTS ONLY:* Are you currently pregnant? Y N N/A or Refused

IF "YES" TO ANY OF THE ABOVE, THEN SCORE 1 FOR **PHYSICAL HEALTH**.

SCORE:

21. Has your drinking or drug use led you to being kicked out of an apartment or program where you were staying in the past? Y N Refused
22. Will drinking or drug use make it difficult for you to stay housed or afford your housing? Y N Refused

IF "YES" TO ANY OF THE ABOVE, THEN SCORE 1 FOR **SUBSTANCE USE**.

SCORE:

23. Have you ever had trouble maintaining your housing, or been kicked out of an apartment, shelter program or other place you were staying, because of:
- a) A mental health issue or concern? Y N Refused
- b) A past head injury? Y N Refused
- c) A learning disability, developmental disability, or other impairment? Y N Refused
24. Do you have any mental health or brain issues that would make it hard for you to live independently because you'd need help? Y N Refused

IF "YES" TO ANY OF THE ABOVE, THEN SCORE 1 FOR **MENTAL HEALTH**.

SCORE:

IF THE RESPONDENT SCORED 1 FOR **PHYSICAL HEALTH** AND 1 FOR **SUBSTANCE USE** AND 1 FOR **MENTAL HEALTH**, SCORE 1 FOR **TRI-MORBIDITY**.

SCORE:

VULNERABILITY INDEX - SERVICE PRIORITIZATION DECISION ASSISTANCE TOOL (VI-SPDAT)

SINGLE ADULTS

AMERICAN VERSION 2.0

25. Are there any medications that a doctor said you should be taking that, for whatever reason, you are not taking? **Y** **N** Refused

26. Are there any medications like painkillers that you don't take the way the doctor prescribed or where you sell the medication? **Y** **N** Refused

IF "YES" TO ANY OF THE ABOVE, SCORE 1 FOR MEDICATIONS.

SCORE:

27. **YES OR NO:** Has your current period of homelessness been caused by an experience of emotional, physical, psychological, sexual, or other type of abuse, or by any other trauma you have experienced? **Y** **N** Refused

IF "YES", SCORE 1 FOR ABUSE AND TRAUMA.

SCORE:

Scoring Summary

DOMAIN	SUBTOTAL	RESULTS
PRE-SURVEY	/1	Score: Recommendation: 0-3: no housing intervention 4-7: an assessment for Rapid Re-Housing 8+: an assessment for Permanent Supportive Housing/Housing First
A. HISTORY OF HOUSING & HOMELESSNESS	/2	
B. RISKS	/4	
C. SOCIALIZATION & DAILY FUNCTIONS	/4	
D. WELLNESS	/6	
GRAND TOTAL:	/17	

Follow-Up Questions

On a regular day, where is it easiest to find you and what time of day is easiest to do so?	place: _____ time: ___ : ___ or _____
Is there a phone number and/or email where someone can safely get in touch with you or leave you a message?	phone: (____) _____ - _____ email: _____
Ok, now I'd like to take your picture so that it is easier to find you and confirm your identity in the future. May I do so?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Refused

Communities are encouraged to think of additional questions that may be relevant to the programs being operated or your specific local context. This may include questions related to:

- military service and nature of discharge
- legal status in country
- children that may reside with the adult at some point in the future
- ageing out of care
- income and source of it
- safety planning
- mobility issues
- current restrictions on where a person can legally reside

Appendix A: About the VI-SPDAT

The HEARTH Act and federal regulations require communities to have an assessment tool for coordinated entry - and the VI-SPDAT and SPDAT meet these requirements. Many communities have struggled to comply with this requirement, which demands an investment of considerable time, resources and expertise. Others are making it up as they go along, using “gut instincts” in lieu of solid evidence. Communities need practical, evidence-informed tools that enhance their ability to satisfy federal regulations and quickly implement an effective approach to access and assessment. The VI-SPDAT is a first-of-its-kind tool designed to fill this need, helping communities end homelessness in a quick, strategic fashion.

The VI-SPDAT

The VI-SPDAT was initially created by combining the elements of the Vulnerability Index which was created and implemented by Community Solutions broadly in the 100,000 Homes Campaign, and the SPDAT Prescreen Instrument that was part of the Service Prioritization Decision Assistance Tool. The combination of these two instruments was performed through extensive research and development, and testing. The development process included the direct voice of hundreds of persons with lived experience.

The VI-SPDAT examines factors of current vulnerability and future housing stability. It follows the structure of the SPDAT assessment tool, and is informed by the same research backbone that supports the SPDAT - almost 300 peer reviewed published journal articles, government reports, clinical and quasi-clinical assessment tools, and large data sets. The SPDAT has been independently tested, as well as internally reviewed. The data overwhelmingly shows that when the SPDAT is used properly, housing outcomes are better than when no assessment tool is used.

The VI-SPDAT is a triage tool. It highlights areas of higher acuity, thereby helping to inform the type of support and housing intervention that may be most beneficial to improve long term housing outcomes. It also helps inform the order - or priority - in which people should be served. The VI-SPDAT does not make decisions; it informs decisions. The VI-SPDAT provides data that communities, service providers, and people experiencing homelessness can use to help determine the best course of action next.

Version 2

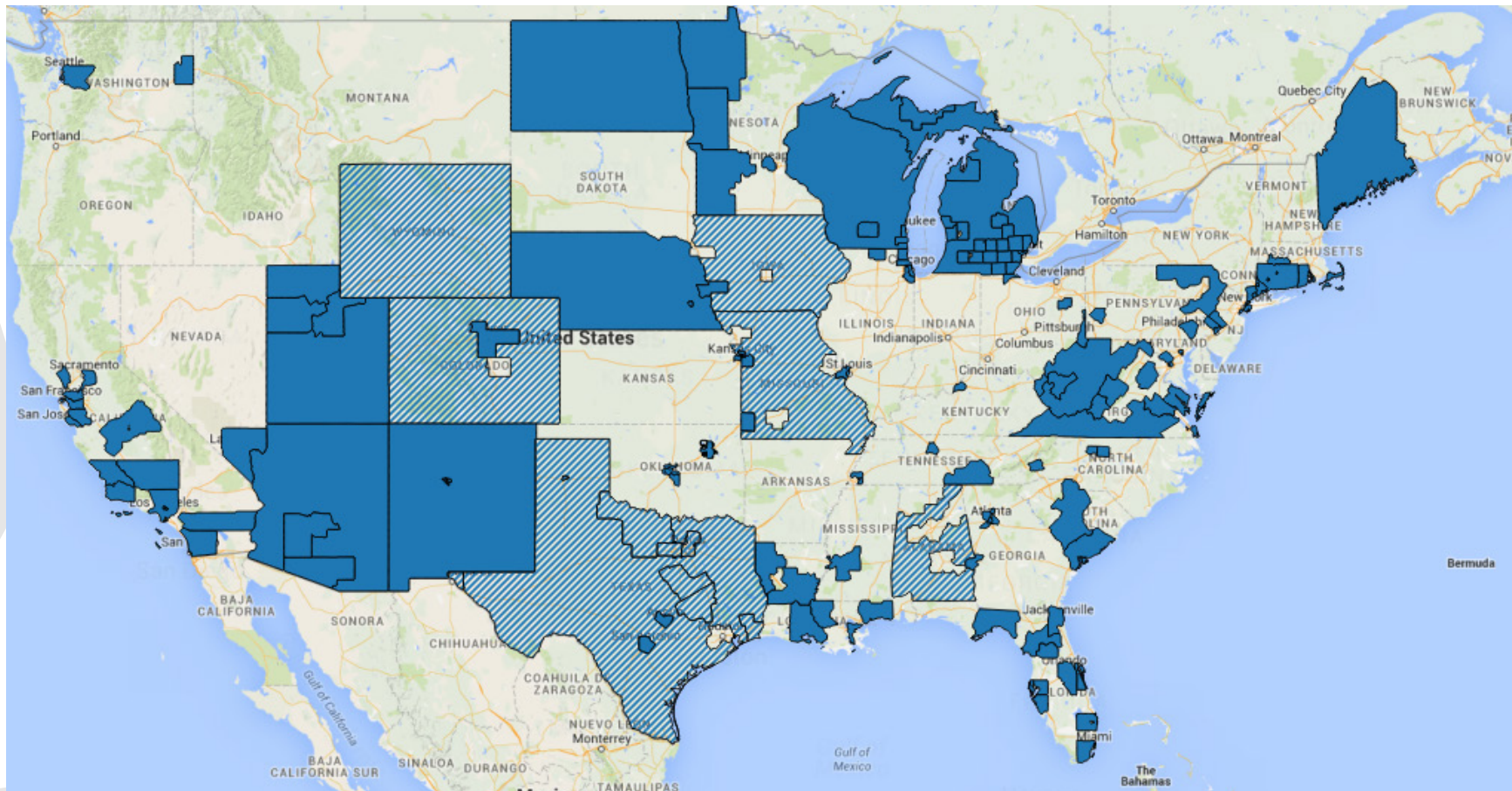
Version 2 builds upon the success of Version 1 of the VI-SPDAT with some refinements. Starting in August 2014, a survey was launched of existing VI-SPDAT users to get their input on what should be amended, improved, or maintained in the tool. Analysis was completed across all of these responses. Further research was conducted. Questions were tested and refined over several months, again including the direct voice of persons with lived experience and frontline practitioners. Input was also gathered from senior government officials that create policy and programs to help ensure alignment with guidelines and funding requirements.

You will notice some differences in Version 2 compared to Version 1. Namely:

- it is shorter, usually taking less than 7 minutes to complete;
- subjective elements through observation are now gone, which means the exact same instrument can be used over the phone or in-person;
- medical, substance use, and mental health questions are all refined;
- you can now explicitly see which component of the full SPDAT each VI-SPDAT question links to; and,
- the scoring range is slightly different (Don't worry, we can provide instructions on how these relate to results from Version 1).

Appendix B: Where the VI-SPDAT is being used in the United States

Since the VI-SPDAT is provided completely free of charge, and no training is required, any community is able to use the VI-SPDAT without the explicit permission of Community Solutions or OrgCode Consulting, Inc. As a result, the VI-SPDAT is being used in more communities than we know of. It is also being used in Canada and Australia.



A partial list of continua of care (CoCs) in the US where we know the VI-SPDAT is being used includes:

Alabama

- Parts of Alabama Balance of State

Arizona

- Statewide

California

- San Jose/Santa Clara City & County
- San Francisco
- Oakland/Alameda County
- Sacramento City & County
- Richmond/Contra Costa County
- Watsonville/Santa Cruz City & County
- Fresno/Madera County
- Napa City & County
- Los Angeles City & County
- San Diego
- Santa Maria/Santa Barbara County
- Bakersfield/Kern County
- Pasadena
- Riverside City & County
- Glendale
- San Luis Obispo County

Colorado

- Metropolitan Denver Homeless Initiative
- Parts of Colorado Balance of State

Connecticut

- Hartford
- Bridgeport/Stratford/Fairfield
- Connecticut Balance of State
- Norwalk/Fairfield County
- Stamford/Greenwich
- City of Waterbury

District of Columbia

- District of Columbia

Florida

- Sarasota/Bradenton/Manatee, Sarasota Counties
- Tampa/Hillsborough County
- St. Petersburg/Clearwater/Largo/Pinellas County
- Tallahassee/Leon County
- Orlando/Orange, Osceola, Seminole Counties
- Gainesville/Alachua, Putnam Counties
- Jacksonville-Duval, Clay Counties
- Palm Bay/Melbourne/Brevard County
- Ocala/Marion County
- Miami/Dade County
- West Palm Beach/Palm Beach County

Georgia

- Atlanta County
- Fulton County
- Columbus-Muscogee/Russell County
- Marietta/Cobb County
- DeKalb County

Hawaii

- Honolulu

Illinois

- Rockford/Winnebago, Boone Counties
- Waukegan/North Chicago/Lake County
- Chicago
- Cook County

Iowa

- Parts of Iowa Balance of State

Kansas

- Kansas City/Wyandotte County

Kentucky

- Louisville/Jefferson County

Louisiana

- Lafayette/Acadiana
- Shreveport/Bossier/Northwest
- New Orleans/Jefferson Parish
- Baton Rouge
- Alexandria/Central Louisiana CoC

Massachusetts

- Cape Cod Islands
- Springfield/Holyoke/Chicopee/Westfield/Hampden County

Maryland

- Baltimore City
- Montgomery County

Maine

- Statewide

Michigan

- Statewide

Minnesota

- Minneapolis/Hennepin County
- Northwest Minnesota
- Moorhead/West Central Minnesota
- Southwest Minnesota

Missouri

- St. Louis County
- St. Louis City
- Joplin/Jasper, Newton Counties
- Kansas City/Independence/Lee's Summit/Jackson County
- Parts of Missouri Balance of State

Mississippi

- Jackson/Rankin, Madison Counties
- Gulf Port/Gulf Coast Regional

North Carolina

- Winston Salem/Forsyth County
- Asheville/Buncombe County
- Greensboro/High Point

North Dakota

- Statewide

Nebraska

- Statewide

New Mexico

- Statewide

Nevada

- Las Vegas/Clark County

New York

- New York City
- Yonkers/Mount Vernon/New Rochelle/Westchester County

Ohio

- Toledo/Lucas County
- Canton/Massillon/Alliance/Stark County

Oklahoma

- Tulsa City & County/Broken Arrow
- Oklahoma City
- Norman/Cleveland County

Pennsylvania

- Philadelphia
- Lower Marion/Norristown/Abington/Montgomery County
- Allentown/Northeast Pennsylvania
- Lancaster City & County
- Bristol/Bensalem/Bucks County
- Pittsburgh/McKeesport/Penn Hills/Allegheny County

Rhode Island

- Statewide

South Carolina

- Charleston/Low Country
- Columbia/Midlands

Tennessee

- Chattanooga/Southeast Tennessee
- Memphis/Shelby County
- Nashville/Davidson County

Texas

- San Antonio/Bexar County
- Austin/Travis County
- Dallas City & County/Irving
- Fort Worth/Arlington/Tarrant County
- El Paso City and County
- Waco/McLennan County
- Texas Balance of State
- Amarillo
- Wichita Falls/Wise, Palo Pinto, Wichita, Archer Counties
- Bryan/College Station/Brazos Valley
- Beaumont/Port Arthur/South East Texas

Utah

- Statewide

Virginia

- Richmond/Henrico, Chesterfield, Hanover Counties
- Roanoke City & County/Salem
- Virginia Beach
- Portsmouth
- Virginia Balance of State
- Arlington County

Washington

- Seattle/King County
- Spokane City & County

Wisconsin

- Statewide

West Virginia

- Statewide

Wyoming

- Wyoming Statewide is in the process of implementing

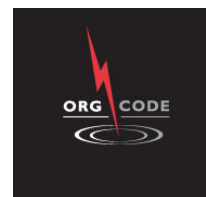
**Vulnerability Index -
Service Prioritization Decision Assistance Tool
(VI-SPDAT)**

Prescreen Triage Tool for Families

AMERICAN VERSION 2.0

©2015 OrgCode Consulting Inc. and Community Solutions. All rights reserved.
1 (800) 355-0420 info@orgcode.com www.orgcode.com

**COMMUNITY
SOLUTIONS**



Welcome to the SPDAT Line of Products

The Service Prioritization Decision Assistance Tool (SPDAT) has been around in various incarnations for over a decade, before being released to the public in 2010. Since its initial release, the use of the SPDAT has been expanding exponentially and is now used in over one thousand communities across the United States, Canada, and Australia.

More communities using the tool means there is an unprecedented demand for versions of the SPDAT, customized for specific client groups or types of users. With the release of SPDAT V4, there have been more current versions of SPDAT products than ever before.

VI-SPDAT Series

The Vulnerability Index – Service Prioritization Decision Assistance Tool (VI-SPDAT) was developed as a pre-screening tool for communities that are very busy and do not have the resources to conduct a full SPDAT assessment for every client. It was made in collaboration with Community Solutions, creators of the Vulnerability Index, as a brief survey that can be conducted to quickly determine whether a client has high, moderate, or low acuity. The use of this survey can help prioritize which clients should be given a full SPDAT assessment first. Because it is a self-reported survey, no special training is required to use the VI-SPDAT.

Current versions available:

- VI-SPDAT V 2.0 for Individuals
- VI-SPDAT V 2.0 for Families
- VI-SPDAT V 2.0 for Youth

All versions are available online at

www.orgcode.com/products/vi-spdatt/

SPDAT Series

The Service Prioritization Decision Assistance Tool (SPDAT) was developed as an assessment tool for front-line workers at agencies that work with homeless clients to prioritize which of those clients should receive assistance first. The SPDAT tools are also designed to help guide case management and improve housing stability outcomes. They provide an in-depth assessment that relies on the assessor's ability to interpret responses and corroborate those with evidence. As a result, this tool may only be used by those who have received proper, up-to-date training provided by OrgCode Consulting, Inc. or an OrgCode certified trainer.

Current versions available:

- SPDAT V 4.0 for Individuals
- SPDAT V 4.0 for Families
- SPDAT V 4.0 for Youth

Information about all versions is available online at

www.orgcode.com/products/spdat/

SPDAT Training Series

To use the SPDAT, training by OrgCode or an OrgCode certified trainer is required. We provide training on a wide variety of topics over a variety of mediums.

The full-day in-person SPDAT Level 1 training provides you the opportunity to bring together as many people as you want to be trained for one low fee. The webinar training allows for a maximum of 15 different computers to be logged into the training at one time. We also offer online courses for individuals that you can do at your own speed.

The training gives you the manual, case studies, application to current practice, a review of each component of the tool, conversation guidance with prospective clients – and more!

Current SPDAT training available:

- Level 0 SPDAT Training: VI-SPDAT for Frontline Workers
- Level 1 SPDAT Training: SPDAT for Frontline Workers
- Level 2 SPDAT Training: SPDAT for Supervisors
- Level 3 SPDAT Training: SPDAT for Trainers

Other related training available:

- Excellence in Housing-Based Case Management
- Coordinated Access & Common Assessment
- Motivational Interviewing
- Objective-Based Interactions

More information about SPDAT training, including pricing, is available online at

<http://www.orgcode.com/product-category/training/spdat/>

Administration

Interviewer's Name _____	Agency _____	<input type="checkbox"/> Team <input type="checkbox"/> Staff <input type="checkbox"/> Volunteer
Survey Date DD/MM/YYYY ___/___/____	Survey Time ___:___	Survey Location _____

Opening Script

Every assessor in your community regardless of organization completing the VI-SPDAT should use the same introductory script. In that script you should highlight the following information:

- the name of the assessor and their affiliation (organization that employs them, volunteer as part of a Point in Time Count, etc.)
- the purpose of the VI-SPDAT being completed
- that it usually takes less than 7 minutes to complete
- that only “Yes,” “No,” or one-word answers are being sought
- that any question can be skipped or refused
- where the information is going to be stored
- that if the participant does not understand a question that clarification can be provided
- the importance of relaying accurate information to the assessor and not feeling that there is a correct or preferred answer that they need to provide, nor information they need to conceal

Basic Information

PARENT 1	First Name _____	Nickname _____	Last Name _____
	In what language do you feel best able to express yourself? _____		
	Date of Birth DD/MM/YYYY ___/___/____	Age _____	Social Security Number _____ <input type="checkbox"/> Yes <input type="checkbox"/> No
PARENT 2	<input type="checkbox"/> No second parent currently part of the household		
	First Name _____	Nickname _____	Last Name _____
	In what language do you feel best able to express yourself? _____		
	Date of Birth DD/MM/YYYY ___/___/____	Age _____	Social Security Number _____ <input type="checkbox"/> Yes <input type="checkbox"/> No
IF EITHER HEAD OF HOUSEHOLD IS 60 YEARS OF AGE OR OLDER, THEN SCORE 1.			SCORE: <div style="border: 1px solid white; width: 40px; height: 20px; margin: 0 auto;"></div>

Children

1. How many children under the age of 18 are currently with you? _____ Refused
2. How many children under the age of 18 are not currently with your family, but you have reason to believe they will be joining you when you get housed? _____ Refused
3. **IF HOUSEHOLD INCLUDES A FEMALE:** Is any member of the family currently pregnant? Y N Refused
4. Please provide a list of children's names and ages:

First Name	Last Name	Age	Date of Birth
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

IF THERE IS A SINGLE PARENT WITH 2+ CHILDREN, AND/OR A CHILD AGED 11 OR YOUNGER, AND/OR A CURRENT PREGNANCY, THEN SCORE 1 FOR **FAMILY SIZE**. **SCORE:**

IF THERE ARE TWO PARENTS WITH 3+ CHILDREN, AND/OR A CHILD AGED 6 OR YOUNGER, AND/OR A CURRENT PREGNANCY, THEN SCORE 1 FOR **FAMILY SIZE**.

A. History of Housing and Homelessness

5. Where do you and your family sleep most frequently? (check one)
 - Shelters
 - Transitional Housing
 - Safe Haven
 - Outdoors**
 - Other (specify):** _____
 - Refused**

IF THE PERSON ANSWERS ANYTHING OTHER THAN "SHELTER", "TRANSITIONAL HOUSING", OR "SAFE HAVEN", THEN SCORE 1. **SCORE:**

6. How long has it been since you and your family lived in permanent stable housing? _____ Refused
7. In the last three years, how many times have you and your family been homeless? _____ Refused

IF THE FAMILY HAS EXPERIENCED 1 OR MORE CONSECUTIVE YEARS OF HOMELESSNESS, AND/OR 4+ EPISODES OF HOMELESSNESS, THEN SCORE 1. **SCORE:**

B. Risks

8. In the past six months, how many times have you or anyone in your family...

- a) Received health care at an emergency department/room? ___ Refused
- b) Taken an ambulance to the hospital? ___ Refused
- c) Been hospitalized as an inpatient? ___ Refused
- d) Used a crisis service, including sexual assault crisis, mental health crisis, family/intimate violence, distress centers and suicide prevention hotlines? ___ Refused
- e) Talked to police because they witnessed a crime, were the victim of a crime, or the alleged perpetrator of a crime or because the police told them that they must move along? ___ Refused
- f) Stayed one or more nights in a holding cell, jail or prison, whether that was a short-term stay like the drunk tank, a longer stay for a more serious offence, or anything in between? ___ Refused

IF THE TOTAL NUMBER OF INTERACTIONS EQUALS 4 OR MORE, THEN SCORE 1 FOR EMERGENCY SERVICE USE. **SCORE:**

- 9. Have you or anyone in your family been attacked or beaten up since they've become homeless? Y N Refused
- 10. Have you or anyone in your family threatened to or tried to harm themselves or anyone else in the last year? Y N Refused

IF "YES" TO ANY OF THE ABOVE, THEN SCORE 1 FOR RISK OF HARM. **SCORE:**

- 11. Do you or anyone in your family have any legal stuff going on right now that may result in them being locked up, having to pay fines, or that make it more difficult to rent a place to live? Y N Refused

IF "YES," THEN SCORE 1 FOR LEGAL ISSUES. **SCORE:**

- 12. Does anybody force or trick you or anyone in your family to do things that you do not want to do? Y N Refused
- 13. Do you or anyone in your family ever do things that may be considered to be risky like exchange sex for money, run drugs for someone, have unprotected sex with someone they don't know, share a needle, or anything like that? Y N Refused

IF "YES" TO ANY OF THE ABOVE, THEN SCORE 1 FOR RISK OF EXPLOITATION. **SCORE:**

C. Socialization & Daily Functioning

14. Is there any person, past landlord, business, bookie, dealer, or government group like the IRS that thinks you or anyone in your family owe them money? **Y** **N** Refused

15. Do you or anyone in your family get any money from the government, a pension, an inheritance, working under the table, a regular job, or anything like that? **Y** **N** Refused

IF "YES" TO QUESTION 14 OR "NO" TO QUESTION 15, THEN SCORE 1 FOR MONEY MANAGEMENT. **SCORE:**

16. Does everyone in your family have planned activities, other than just surviving, that make them feel happy and fulfilled? **Y** **N** Refused

IF "NO," THEN SCORE 1 FOR MEANINGFUL DAILY ACTIVITY. **SCORE:**

17. Is everyone in your family currently able to take care of basic needs like bathing, changing clothes, using a restroom, getting food and clean water and other things like that? **Y** **N** Refused

IF "NO," THEN SCORE 1 FOR SELF-CARE. **SCORE:**

18. Is your family's current homelessness in any way caused by a relationship that broke down, an unhealthy or abusive relationship, or because other family or friends caused your family to become evicted? **Y** **N** Refused

IF "YES," THEN SCORE 1 FOR SOCIAL RELATIONSHIPS. **SCORE:**

D. Wellness

19. Has your family ever had to leave an apartment, shelter program, or other place you were staying because of the physical health of you or anyone in your family? **Y** **N** Refused

20. Do you or anyone in your family have any chronic health issues with your liver, kidneys, stomach, lungs or heart? **Y** **N** Refused

21. If there was space available in a program that specifically assists people that live with HIV or AIDS, would that be of interest to you or anyone in your family? **Y** **N** Refused

22. Does anyone in your family have any physical disabilities that would limit the type of housing you could access, or would make it hard to live independently because you'd need help? **Y** **N** Refused

23. When someone in your family is sick or not feeling well, does your family avoid getting medical help? **Y** **N** Refused

IF "YES" TO ANY OF THE ABOVE, THEN SCORE 1 FOR PHYSICAL HEALTH. **SCORE:**

VULNERABILITY INDEX - SERVICE PRIORITIZATION DECISION ASSISTANCE TOOL (VI-SPDAT)

FAMILIES

AMERICAN VERSION 2.0

24. Has drinking or drug use by you or anyone in your family led your family to being kicked out of an apartment or program where you were staying in the past? Y N Refused

25. Will drinking or drug use make it difficult for your family to stay housed or afford your housing? Y N Refused

IF "YES" TO ANY OF THE ABOVE, THEN SCORE 1 FOR **SUBSTANCE USE**.

SCORE:

26. Has your family ever had trouble maintaining your housing, or been kicked out of an apartment, shelter program or other place you were staying, because of:

a) A mental health issue or concern? Y N Refused

b) A past head injury? Y N Refused

c) A learning disability, developmental disability, or other impairment? Y N Refused

27. Do you or anyone in your family have any mental health or brain issues that would make it hard for your family to live independently because help would be needed? Y N Refused

IF "YES" TO ANY OF THE ABOVE, THEN SCORE 1 FOR **MENTAL HEALTH**.

SCORE:

28. *IF THE FAMILY SCORED 1 EACH FOR PHYSICAL HEALTH, SUBSTANCE USE, AND MENTAL HEALTH:* Does any single member of your household have a medical condition, mental health concerns, **and** experience with problematic substance use? Y N N/A or Refused

IF "YES", SCORE 1 FOR **TRI-MORBIDITY**.

SCORE:

29. Are there any medications that a doctor said you or anyone in your family should be taking that, for whatever reason, they are not taking? Y N Refused

30. Are there any medications like painkillers that you or anyone in your family don't take the way the doctor prescribed or where they sell the medication? Y N Refused

IF "YES" TO ANY OF THE ABOVE, SCORE 1 FOR **MEDICATIONS**.

SCORE:

31. *YES OR NO:* Has your family's current period of homelessness been caused by an experience of emotional, physical, psychological, sexual, or other type of abuse, or by any other trauma you or anyone in your family have experienced? Y N Refused

IF "YES", SCORE 1 FOR **ABUSE AND TRAUMA**.

SCORE:

E. Family Unit

32. Are there any children that have been removed from the family by a child protection service within the last 180 days? **Y** N Refused

33. Do you have any family legal issues that are being resolved in court or need to be resolved in court that would impact your housing or who may live within your housing? **Y** N Refused

IF "YES" TO ANY OF THE ABOVE, SCORE 1 FOR FAMILY LEGAL ISSUES.

SCORE:

34. In the last 180 days have any children lived with family or friends because of your homelessness or housing situation? **Y** N Refused

35. Has any child in the family experienced abuse or trauma in the last 180 days? **Y** N Refused

36. **IF THERE ARE SCHOOL-AGED CHILDREN:** Do your children attend school more often than not each week? Y **N** N/A or Refused

IF "YES" TO ANY OF QUESTIONS 34 OR 35, OR "NO" TO QUESTION 36, SCORE 1 FOR NEEDS OF CHILDREN.

SCORE:

37. Have the members of your family changed in the last 180 days, due to things like divorce, your kids coming back to live with you, someone leaving for military service or incarceration, a relative moving in, or anything like that? **Y** N Refused

38. Do you anticipate any other adults or children coming to live with you within the first 180 days of being housed? **Y** N Refused

IF "YES" TO ANY OF THE ABOVE, SCORE 1 FOR FAMILY STABILITY.

SCORE:

39. Do you have two or more planned activities each week as a family such as outings to the park, going to the library, visiting other family, watching a family movie, or anything like that? Y **N** Refused

40. After school, or on weekends or days when there isn't school, is the total time children spend each day where there is no interaction with you or another responsible adult...

a) 3 or more hours per day for children aged 13 or older? **Y** N Refused

b) 2 or more hours per day for children aged 12 or younger? **Y** N Refused

41. **IF THERE ARE CHILDREN BOTH 12 AND UNDER & 13 AND OVER:** Do your older kids spend 2 or more hours on a typical day helping their younger sibling(s) with things like getting ready for school, helping with homework, making them dinner, bathing them, or anything like that? **Y** N N/A or Refused

IF "NO" TO QUESTION 39, OR "YES" TO ANY OF QUESTIONS 40 OR 41, SCORE 1 FOR PARENTAL ENGAGEMENT.

SCORE:

Scoring Summary

DOMAIN	SUBTOTAL	RESULTS
PRE-SURVEY	/2	Score: Recommendation: 0-3 no housing intervention 4-8 an assessment for Rapid Re-Housing 9+ an assessment for Permanent Supportive Housing/Housing First
A. HISTORY OF HOUSING & HOMELESSNESS	/2	
B. RISKS	/4	
C. SOCIALIZATION & DAILY FUNCTIONS	/4	
D. WELLNESS	/6	
E. FAMILY UNIT	/4	
GRAND TOTAL:	/22	

Follow-Up Questions

On a regular day, where is it easiest to find you and what time of day is easiest to do so?	place: _____ time: ____ : ____ or _____
Is there a phone number and/or email where someone can safely get in touch with you or leave you a message?	phone: (____) _____ - _____ email: _____
Ok, now I'd like to take your picture so that it is easier to find you and confirm your identity in the future. May I do so?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Refused

Communities are encouraged to think of additional questions that may be relevant to the programs being operated or your specific local context. This may include questions related to:

- military service and nature of discharge
- ageing out of care
- mobility issues
- legal status in country
- income and source of it
- current restrictions on where a person can legally reside
- children that may reside with the adult at some point in the future
- safety planning

Appendix A: About the VI-SPDAT

The HEARTH Act and federal regulations require communities to have an assessment tool for coordinated entry - and the VI-SPDAT and SPDAT meet these requirements. Many communities have struggled to comply with this requirement, which demands an investment of considerable time, resources and expertise. Others are making it up as they go along, using “gut instincts” in lieu of solid evidence. Communities need a practical, evidence-informed way to satisfy federal regulations while quickly implementing an effective approach to access and assessment. The VI-SPDAT is a first-of-its-kind tool designed to fill this need, helping communities end homelessness in a quick, strategic fashion.

The VI-SPDAT

The VI-SPDAT was initially created by combining the elements of the Vulnerability Index which was created and implemented by Community Solutions broadly in the 100,000 Homes Campaign, and the SPDAT Prescreen Instrument that was part of the Service Prioritization Decision Assistance Tool. The combination of these two instruments was performed through extensive research and development, and testing. The development process included the direct voice of hundreds of persons with lived experience.

The VI-SPDAT examines factors of current vulnerability and future housing stability. It follows the structure of the SPDAT assessment tool, and is informed by the same research backbone that supports the SPDAT - almost 300 peer reviewed published journal articles, government reports, clinical and quasi-clinical assessment tools, and large data sets. The SPDAT has been independently tested, as well as internally reviewed. The data overwhelmingly shows that when the SPDAT is used properly, housing outcomes are better than when no assessment tool is used.

The VI-SPDAT is a triage tool. It highlights areas of higher acuity, thereby helping to inform the type of support and housing intervention that may be most beneficial to improve long term housing outcomes. It also helps inform the order - or priority - in which people should be served. The VI-SPDAT does not make decisions; it informs decisions. The VI-SPDAT provides data that communities, service providers, and people experiencing homelessness can use to help determine the best course of action next.

Version 2

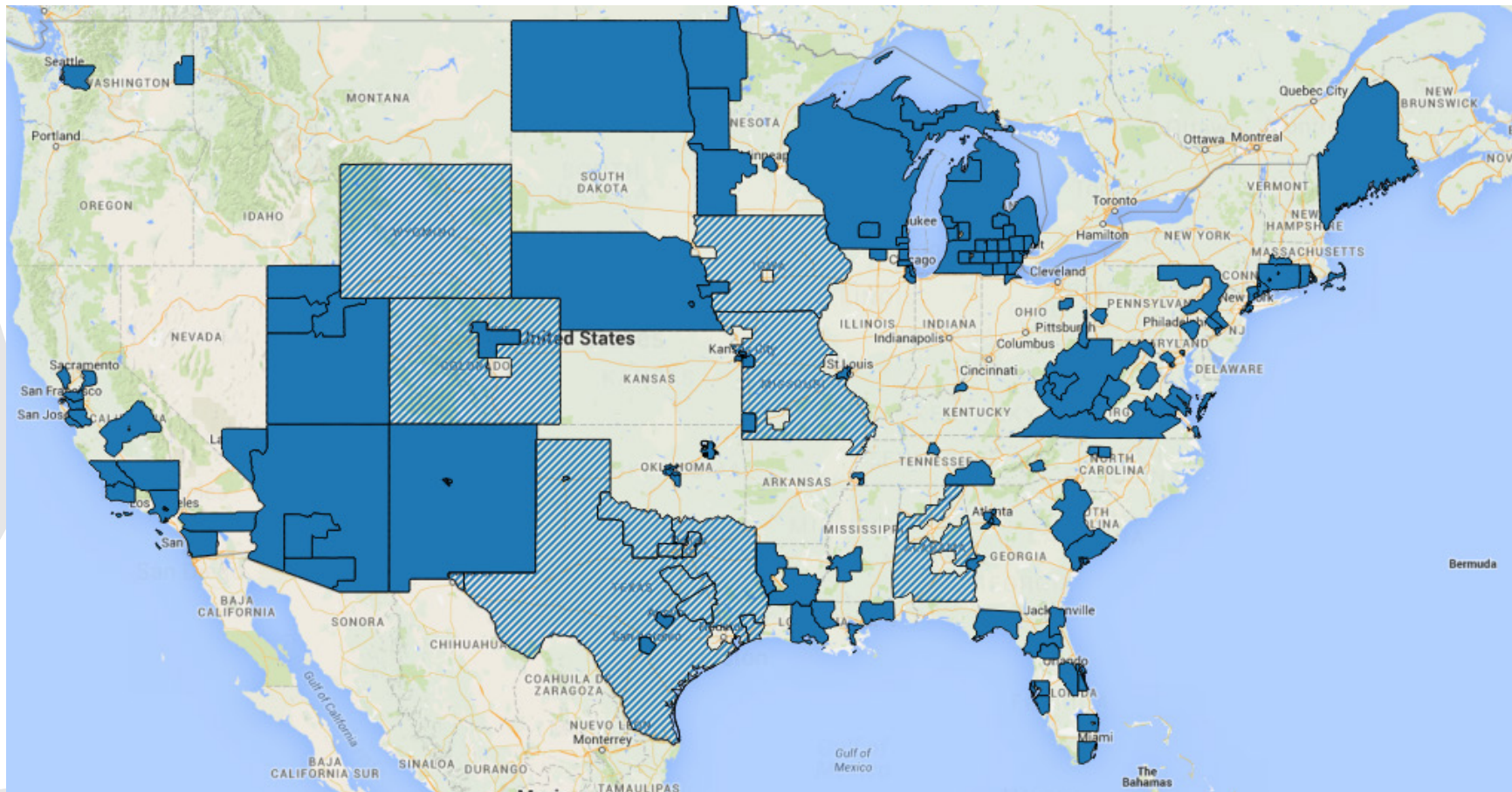
Version 2 builds upon the success of Version 1 of the VI-SPDAT with some refinements. Starting in August 2014, a survey was launched of existing VI-SPDAT users to get their input on what should be amended, improved, or maintained in the tool. Analysis was completed across all of these responses. Further research was conducted. Questions were tested and refined over several months, again including the direct voice of persons with lived experience and frontline practitioners. Input was also gathered from senior government officials that create policy and programs to help ensure alignment with guidelines and funding requirements.

You will notice some differences in Version 2 compared to Version 1. Namely:

- it is shorter, usually taking less than 7 minutes to complete;
- subjective elements through observation are now gone, which means the exact same instrument can be used over the phone or in-person;
- medical, substance use, and mental health questions are all refined;
- you can now explicitly see which component of the full SPDAT each VI-SPDAT question links to; and,
- the scoring range is slightly different (Don't worry, we can provide instructions on how these relate to results from Version 1).

Appendix B: Where the VI-SPDAT is being used in the United States

Since the VI-SPDAT is provided completely free of charge, and no training is required, any community is able to use the VI-SPDAT without the explicit permission of Community Solutions or OrgCode Consulting, Inc. As a result, the VI-SPDAT is being used in more communities than we know of. It is also being used in Canada and Australia.



A partial list of continua of care (CoCs) in the US where we know the VI-SPDAT is being used includes:

Alabama

- Parts of Alabama Balance of State

Arizona

- Statewide

California

- San Jose/Santa Clara City & County
- San Francisco
- Oakland/Alameda County
- Sacramento City & County
- Richmond/Contra Costa County
- Watsonville/Santa Cruz City & County
- Fresno/Madera County
- Napa City & County
- Los Angeles City & County
- San Diego
- Santa Maria/Santa Barbara County
- Bakersfield/Kern County
- Pasadena
- Riverside City & County
- Glendale
- San Luis Obispo County

Colorado

- Metropolitan Denver Homeless Initiative
- Parts of Colorado Balance of State

Connecticut

- Hartford
- Bridgeport/Stratford/Fairfield
- Connecticut Balance of State
- Norwalk/Fairfield County
- Stamford/Greenwich
- City of Waterbury

District of Columbia

- District of Columbia

Florida

- Sarasota/Bradenton/Manatee, Sarasota Counties
- Tampa/Hillsborough County
- St. Petersburg/Clearwater/Largo/Pinellas County
- Tallahassee/Leon County
- Orlando/Orange, Osceola, Seminole Counties
- Gainesville/Alachua, Putnam Counties
- Jacksonville-Duval, Clay Counties
- Palm Bay/Melbourne/Brevard County
- Ocala/Marion County
- Miami/Dade County
- West Palm Beach/Palm Beach County

Georgia

- Atlanta County
- Fulton County
- Columbus-Muscogee/Russell County
- Marietta/Cobb County
- DeKalb County

Hawaii

- Honolulu

Illinois

- Rockford/Winnebago, Boone Counties
- Waukegan/North Chicago/Lake County
- Chicago
- Cook County

Iowa

- Parts of Iowa Balance of State

Kansas

- Kansas City/Wyandotte County

Kentucky

- Louisville/Jefferson County

Louisiana

- Lafayette/Acadiana
- Shreveport/Bossier/Northwest
- New Orleans/Jefferson Parish
- Baton Rouge
- Alexandria/Central Louisiana CoC

Massachusetts

- Cape Cod Islands
- Springfield/Holyoke/Chicopee/Westfield/Hampden County

Maryland

- Baltimore City
- Montgomery County

Maine

- Statewide

Michigan

- Statewide

Minnesota

- Minneapolis/Hennepin County
- Northwest Minnesota
- Moorhead/West Central Minnesota
- Southwest Minnesota

Missouri

- St. Louis County
- St. Louis City
- Joplin/Jasper, Newton Counties
- Kansas City/Independence/Lee's Summit/Jackson County
- Parts of Missouri Balance of State

Mississippi

- Jackson/Rankin, Madison Counties
- Gulf Port/Gulf Coast Regional

North Carolina

- Winston Salem/Forsyth County
- Asheville/Buncombe County
- Greensboro/High Point

North Dakota

- Statewide

Nebraska

- Statewide

New Mexico

- Statewide

Nevada

- Las Vegas/Clark County

New York

- New York City
- Yonkers/Mount Vernon/New Rochelle/Westchester County

Ohio

- Toledo/Lucas County
- Canton/Massillon/Alliance/Stark County

Oklahoma

- Tulsa City & County/Broken Arrow
- Oklahoma City
- Norman/Cleveland County

Pennsylvania

- Philadelphia
- Lower Marion/Norristown/Abington/Montgomery County
- Allentown/Northeast Pennsylvania
- Lancaster City & County
- Bristol/Bensalem/Bucks County
- Pittsburgh/McKeesport/Penn Hills/Allegheny County

Rhode Island

- Statewide

South Carolina

- Charleston/Low Country
- Columbia/Midlands

Tennessee

- Chattanooga/Southeast Tennessee
- Memphis/Shelby County
- Nashville/Davidson County

Texas

- San Antonio/Bexar County
- Austin/Travis County
- Dallas City & County/Irving
- Fort Worth/Arlington/Tarrant County
- El Paso City and County
- Waco/McLennan County
- Texas Balance of State
- Amarillo
- Wichita Falls/Wise, Palo Pinto, Wichita, Archer Counties
- Bryan/College Station/Brazos Valley
- Beaumont/Port Arthur/South East Texas

Utah

- Statewide

Virginia

- Richmond/Henrico, Chesterfield, Hanover Counties
- Roanoke City & County/Salem
- Virginia Beach
- Portsmouth
- Virginia Balance of State
- Arlington County

Washington

- Seattle/King County
- Spokane City & County

Wisconsin

- Statewide

West Virginia

- Statewide

Wyoming

- Wyoming Statewide is in the process of implementing

**Transition Age Youth -
Vulnerability Index -
Service Prioritization Decision Assistance Tool
(TAY-VI-SPDAT)**

“Next Step Tool for Homeless Youth”

AMERICAN VERSION 1.0

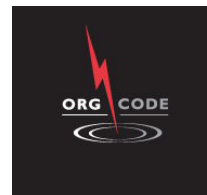
©2015 OrgCode Consulting Inc., Corporation for Supportive Housing,
Community Solutions, and Eric Rice, USC School of Social Work. All rights reserved.
1 (800) 355-0420 info@orgcode.com www.orgcode.com

**COMMUNITY
SOLUTIONS**



Eric Rice, PhD

USC
SCHOOL OF
SOCIAL WORK



Welcome to the SPDAT Line of Products

The Service Prioritization Decision Assistance Tool (SPDAT) has been around in various incarnations for over a decade, before being released to the public in 2010. Since its initial release, the use of the SPDAT has been expanding exponentially and is now used in over one thousand communities across the United States, Canada, and Australia.

More communities using the tool means there is an unprecedented demand for versions of the SPDAT, customized for specific client groups or types of users. With the release of SPDAT V4, there have been more current versions of SPDAT products than ever before.

VI-SPDAT Series

The Vulnerability Index – Service Prioritization Decision Assistance Tool (VI-SPDAT) was developed as a pre-screening tool for communities that are very busy and do not have the resources to conduct a full SPDAT assessment for every client. It was made in collaboration with Community Solutions, creators of the Vulnerability Index, as a brief survey that can be conducted to quickly determine whether a client has high, moderate, or low acuity. The use of this survey can help prioritize which clients should be given a full SPDAT assessment first. Because it is a self-reported survey, no special training is required to use the VI-SPDAT.

Current versions available:

- VI-SPDAT V 2.0
- Family VI-SPDAT V 2.0
- Next Step Tool for Homeless Youth V 1.0

All versions are available online at

www.orgcode.com/products/vi-spdat/

SPDAT Series

The Service Prioritization Decision Assistance Tool (SPDAT) was developed as an assessment tool for front-line workers at agencies that work with homeless clients to prioritize which of those clients should receive assistance first. The SPDAT tools are also designed to help guide case management and improve housing stability outcomes. They provide an in-depth assessment that relies on the assessor's ability to interpret responses and corroborate those with evidence. As a result, this tool may only be used by those who have received proper, up-to-date training provided by OrgCode Consulting, Inc. or an OrgCode certified trainer.

Current versions available:

- SPDAT V 4.0 for Individuals
- F-SPDAT V 2.0 for Families
- Y-SPDAT V 1.0 for Youth

Information about all versions is available online at

www.orgcode.com/products/spdat/

SPDAT Training Series

To use the SPDAT assessment product, training by OrgCode or an OrgCode certified trainer is required. We provide training on a wide variety of topics over a variety of mediums.

The full-day in-person SPDAT Level 1 training provides you the opportunity to bring together as many people as you want to be trained for one low fee. The webinar training allows for a maximum of 15 different computers to be logged into the training at one time. We also offer online courses for individuals that you can do at your own speed.

The training gives you the manual, case studies, application to current practice, a review of each component of the tool, conversation guidance with prospective clients – and more!

Current SPDAT training available:

- Level 0 SPDAT Training: VI-SPDAT for Frontline Workers
- Level 1 SPDAT Training: SPDAT for Frontline Workers
- Level 2 SPDAT Training: SPDAT for Supervisors
- Level 3 SPDAT Training: SPDAT for Trainers

Other related training available:

- Excellence in Housing-Based Case Management
- Coordinated Access & Common Assessment
- Motivational Interviewing
- Objective-Based Interactions

More information about SPDAT training, including pricing, is available online at

<http://www.orgcode.com/product-category/training/spdat/>

The TAY-VI-SPDAT – The Next Step Tool for Homeless Youth

OrgCode Consulting, Inc. and Community Solutions joined forces with the Corporation for Supportive Housing (CSH) to combine the best parts of products and expertise to create one streamlined triage tool designed specifically for youth aged 24 or younger.

Administration

Interviewer's Name _____	Agency _____	<input type="checkbox"/> Team <input type="checkbox"/> Staff <input type="checkbox"/> Volunteer
Survey Date DD/MM/YYYY ___/___/____	Survey Time ___ : ___	Survey Location _____

Opening Script

Every assessor in your community regardless of organization completing the VI-SPDAT should use the same introductory script. In that script you should highlight the following information:

- the name of the assessor and their affiliation (organization that employs them, volunteer as part of a Point in Time Count, etc.)
- the purpose of the VI-SPDAT being completed
- that it usually takes less than 7 minutes to complete
- that only “Yes,” “No,” or one-word answers are being sought
- that any question can be skipped or refused
- where the information is going to be stored
- that if the participant does not understand a question that clarification can be provided
- the importance of relaying accurate information to the assessor and not feeling that there is a correct or preferred answer that they need to provide, nor information they need to conceal

Basic Information

First Name _____	Nickname _____	Last Name _____
In what language do you feel best able to express yourself? _____		
Date of Birth DD/MM/YYYY ___/___/____	Age _____	Social Security Number _____
		Consent to participate <input type="checkbox"/> Yes <input type="checkbox"/> No

IF THE PERSON IS 17 YEARS OF AGE OR LESS, THEN SCORE 1.

SCORE:

A. History of Housing and Homelessness

1. Where do you sleep most frequently? (check one)

- Shelters **Couch surfing** **Other (specify):**
 Transitional Housing **Outdoors**
 Safe Haven **Refused** _____

IF THE PERSON ANSWERS ANYTHING OTHER THAN "SHELTER", "TRANSITIONAL HOUSING", OR "SAFE HAVEN", THEN SCORE 1. **SCORE:**

2. How long has it been since you lived in permanent stable housing? _____ Refused

3. In the last three years, how many times have you been homeless? _____ Refused

IF THE PERSON HAS EXPERIENCED 1 OR MORE CONSECUTIVE YEARS OF HOMELESSNESS, AND/OR 4+ EPISODES OF HOMELESSNESS, THEN SCORE 1. **SCORE:**

B. Risks

4. In the past six months, how many times have you...

- a) Received health care at an emergency department/room? _____ Refused
 b) Taken an ambulance to the hospital? _____ Refused
 c) Been hospitalized as an inpatient? _____ Refused
 d) Used a crisis service, including sexual assault crisis, mental health crisis, family/intimate violence, distress centers and suicide prevention hotlines? _____ Refused
 e) Talked to police because you witnessed a crime, were the victim of a crime, or the alleged perpetrator of a crime or because the police told you that you must move along? _____ Refused
 f) Stayed one or more nights in a holding cell, jail, prison or juvenile detention, whether it was a short-term stay like the drunk tank, a longer stay for a more serious offence, or anything in between? _____ Refused

IF THE TOTAL NUMBER OF INTERACTIONS EQUALS 4 OR MORE, THEN SCORE 1 FOR EMERGENCY SERVICE USE. **SCORE:**

5. Have you been attacked or beaten up since you've become homeless? **Y** N Refused

6. Have you threatened to or tried to harm yourself or anyone else in the last year? **Y** N Refused

IF "YES" TO ANY OF THE ABOVE, THEN SCORE 1 FOR RISK OF HARM. **SCORE:**

7. Do you have any legal stuff going on right now that may result in you being locked up, having to pay fines, or that make it more difficult to rent a place to live? **Y** N Refused
8. Were you ever incarcerated when younger than age 18? **Y** N Refused

IF "YES" TO ANY OF THE ABOVE, THEN SCORE 1 FOR LEGAL ISSUES. **SCORE:**

9. Does anybody force or trick you to do things that you do not want to do? **Y** N Refused
10. Do you ever do things that may be considered to be risky like exchange sex for money, food, drugs, or a place to stay, run drugs for someone, have unprotected sex with someone you don't know, share a needle, or anything like that? **Y** N Refused

IF "YES" TO ANY OF THE ABOVE, THEN SCORE 1 FOR RISK OF EXPLOITATION. **SCORE:**

C. Socialization & Daily Functioning

11. Is there any person, past landlord, business, bookie, dealer, or government group like the IRS that thinks you owe them money? **Y** N Refused
12. Do you get any money from the government, an inheritance, an allowance, working under the table, a regular job, or anything like that? Y **N** Refused

IF "YES" TO QUESTION 11 OR "NO" TO QUESTION 12, THEN SCORE 1 FOR MONEY MANAGEMENT. **SCORE:**

13. Do you have planned activities, other than just surviving, that make you feel happy and fulfilled? Y **N** Refused

IF "NO," THEN SCORE 1 FOR MEANINGFUL DAILY ACTIVITY. **SCORE:**

14. Are you currently able to take care of basic needs like bathing, changing clothes, using a restroom, getting food and clean water and other things like that? Y **N** Refused

IF "NO," THEN SCORE 1 FOR SELF-CARE. **SCORE:**

15. Is your current lack of stable housing...

- a) Because you ran away from your family home, a group home or a foster home? **Y** N Refused
- b) Because of a difference in religious or cultural beliefs from your parents, guardians or caregivers? **Y** N Refused
- c) Because your family or friends caused you to become homeless? **Y** N Refused
- d) Because of conflicts around gender identity or sexual orientation? **Y** N Refused

IF "YES" TO ANY OF THE ABOVE, THEN SCORE 1 FOR **SOCIAL RELATIONSHIPS**.

SCORE:

- e) Because of violence at home between family members? **Y** N Refused
- f) Because of an unhealthy or abusive relationship, either at home or elsewhere? **Y** N Refused

IF "YES" TO ANY OF THE ABOVE, THEN SCORE 1 FOR **ABUSE/TRAUMA**.

SCORE:

D. Wellness

- 16. Have you ever had to leave an apartment, shelter program, or other place you were staying because of your physical health? **Y** N Refused
- 17. Do you have any chronic health issues with your liver, kidneys, stomach, lungs or heart? **Y** N Refused
- 18. If there was space available in a program that specifically assists people that live with HIV or AIDS, would that be of interest to you? **Y** N Refused
- 19. Do you have any physical disabilities that would limit the type of housing you could access, or would make it hard to live independently because you'd need help? **Y** N Refused
- 20. When you are sick or not feeling well, do you avoid getting medical help? **Y** N Refused
- 21. Are you currently pregnant, have you ever been pregnant, or have you ever gotten someone pregnant? **Y** N Refused

IF "YES" TO ANY OF THE ABOVE, THEN SCORE 1 FOR **PHYSICAL HEALTH**.

SCORE:

NEXT STEP TOOL FOR HOMELESS YOUTH

SINGLE YOUTH

AMERICAN VERSION 1.0

22. Has your drinking or drug use led you to being kicked out of an apartment or program where you were staying in the past? **Y** N Refused
23. Will drinking or drug use make it difficult for you to stay housed or afford your housing? **Y** N Refused
24. If you've ever used marijuana, did you ever try it at age 12 or younger? **Y** N Refused

IF "YES" TO ANY OF THE ABOVE, THEN SCORE 1 FOR SUBSTANCE USE.

SCORE:

25. Have you ever had trouble maintaining your housing, or been kicked out of an apartment, shelter program or other place you were staying, because of:

- a) A mental health issue or concern? **Y** N Refused
- b) A past head injury? **Y** N Refused
- c) A learning disability, developmental disability, or other impairment? **Y** N Refused

26. Do you have any mental health or brain issues that would make it hard for you to live independently because you'd need help? **Y** N Refused

IF "YES" TO ANY OF THE ABOVE, THEN SCORE 1 FOR MENTAL HEALTH.

SCORE:

IF THE RESPONENT SCORED 1 FOR PHYSICAL HEALTH AND 1 FOR SUBSTANCE USE AND 1 FOR MENTAL HEALTH, SCORE 1 FOR TRI-MORBIDITY.

SCORE:

27. Are there any medications that a doctor said you should be taking that, for whatever reason, you are not taking? **Y** N Refused
28. Are there any medications like painkillers that you don't take the way the doctor prescribed or where you sell the medication? **Y** N Refused

IF "YES" TO ANY OF THE ABOVE, SCORE 1 FOR MEDICATIONS.

SCORE:

Scoring Summary

DOMAIN	SUBTOTAL	RESULTS
PRE-SURVEY	/1	Score: Recommendation: 0-3: no moderate or high intensity services be provided at this time 4-7: assessment for time-limited supports with moderate intensity 8+: assessment for long-term housing with high service intensity
A. HISTORY OF HOUSING & HOMELESSNESS	/2	
B. RISKS	/4	
C. SOCIALIZATION & DAILY FUNCTIONS	/5	
D. WELLNESS	/5	
GRAND TOTAL:	/17	

Follow-Up Questions

On a regular day, where is it easiest to find you and what time of day is easiest to do so?	place: _____ time: ___ : ___ or
Is there a phone number and/or email where someone can get in touch with you or leave you a message?	phone: (____) _____ - _____ email: _____
Ok, now I'd like to take your picture so that it is easier to find you and confirm your identity in the future. May I do so?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Refused

Communities are encouraged to think of additional questions that may be relevant to the programs being operated or your specific local context. This may include questions related to:

- military service and nature of discharge
- ageing out of care
- mobility issues
- legal status in country
- income and source of it
- current restrictions on where a person can legally reside
- children that may reside with the youth at some point in the future
- safety planning

Appendix A: About the TAY-VI-SPDAT

The HEARTH Act and federal regulations require communities to have an assessment tool for coordinated entry - and the VI-SPDAT and SPDAT meet these requirements. Many communities have struggled to comply with this requirement, which demands an investment of considerable time, resources and expertise. Others are making it up as they go along, using “gut instincts” in lieu of solid evidence. Communities need practical, evidence-informed tools that enhance their ability to satisfy federal regulations and quickly implement an effective approach to access and assessment. The VI-SPDAT is a first-of-its-kind tool designed to fill this need, helping communities end homelessness in a quick, strategic fashion.

The VI-SPDAT

The VI-SPDAT was initially created by combining the elements of the Vulnerability Index which was created and implemented by Community Solutions broadly in the 100,000 Homes Campaign, and the SPDAT Prescreen Instrument that was part of the Service Prioritization Decision Assistance Tool. The combination of these two instruments was performed through extensive research and development, and testing. The development process included the direct voice of hundreds of persons with lived experience.

The VI-SPDAT examines factors of current vulnerability and future housing stability. It follows the structure of the SPDAT assessment tool, and is informed by the same research backbone that supports the SPDAT - almost 300 peer reviewed published journal articles, government reports, clinical and quasi-clinical assessment tools, and large data sets. The SPDAT has been independently tested, as well as internally reviewed. The data overwhelmingly shows that when the SPDAT is used properly, housing outcomes are better than when no assessment tool is used.

The VI-SPDAT is a triage tool. It highlights areas of higher acuity, thereby helping to inform the type of support and housing intervention that may be most beneficial to improve long term housing outcomes. It also helps inform the order - or priority - in which people should be served. The VI-SPDAT does not make decisions; it informs decisions. The VI-SPDAT provides data that communities, service providers, and people experiencing homelessness can use to help determine the best course of action next.

The Youth – Transition Age Youth Tool from CSH

Released in May 2013, the Corporation for Supportive Housing (CSH) partnered with Dr. Eric Rice, Assistant Professor at the University of Southern California (USC) School of Social Work, to develop a triage tool that targets homeless Transition Age Youth (TAY) for permanent supportive housing. It consists of six items associated with long-term homelessness (five or more years) among transition-aged youth (age 18-24).

Version 2 of the VI-SPDAT

Version 2 builds upon the success of Version 1 of the VI-SPDAT with some refinements. Starting in August 2014, a survey was launched of existing VI-SPDAT users to get their input on what should be amended, improved, or maintained in the tool.

Analysis was completed across all of these responses. Further research was conducted. Questions were tested and refined over several months, again including the direct voice of persons with lived experience and frontline practitioners. Input was also gathered from senior government officials that create policy and programs to help ensure alignment with guidelines and funding requirements.

The TAY-VI-SPDAT – The Next Step Tool for Homeless Youth

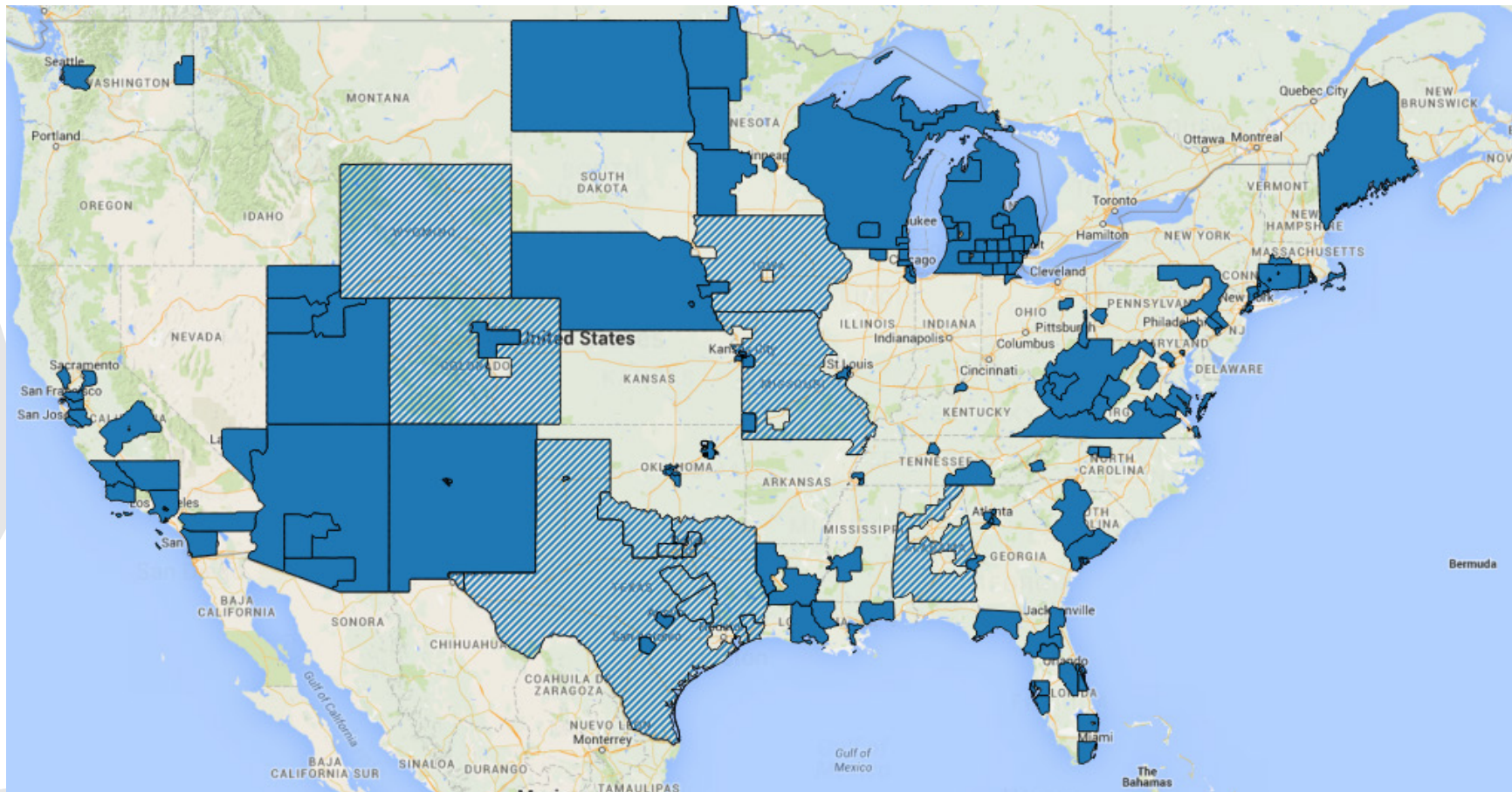
One piece of feedback was the growing concern that youth tended to score lower on the VI-SPDAT, since the Vulnerability Index assesses risk of mortality which is less prevalent among younger populations. So, in version 2 of the VI-SPDAT, OrgCode Consulting, Inc. and Community Solutions joined forces with CSH to combine the best parts of the TAY, the VI, and the SPDAT to create one streamlined triage tool designed specifically for youth aged 24 or younger.

If you are familiar with the VI-SPDAT, you will notice some differences in the TAY-VI-SPDAT compared to VI-SPDAT version 1. Namely:

- it is shorter, usually taking less than 7 minutes to complete;
- subjective elements through observation are now gone, which means the exact same instrument can be used over the phone or in-person;
- medical, substance use, and mental health questions are all refined;
- you can now explicitly see which component of the full SPDAT each VI-SPDAT question links to; and,
- the scoring range is slightly different (Don't worry, we can provide instructions on how these relate to results from Version 1).

Appendix B: Where the VI-SPDAT is being used in the United States

Since the VI-SPDAT is provided completely free of charge, and no training is required, any community is able to use the VI-SPDAT without the explicit permission of Community Solutions or OrgCode Consulting, Inc. As a result, the VI-SPDAT is being used in more communities than we know of. It is also being used in Canada and Australia.



NEXT STEP TOOL FOR HOMELESS YOUTH

SINGLE YOUTH

AMERICAN VERSION 1.0

A partial list of continua of care (CoCs) in the US where we know the VI-SPDAT is being used includes:

Alabama

- Parts of Alabama Balance of State

Arizona

- Statewide

California

- San Jose/Santa Clara City & County
- San Francisco
- Oakland/Alameda County
- Sacramento City & County
- Richmond/Contra Costa County
- Watsonville/Santa Cruz City & County
- Fresno/Madera County
- Napa City & County
- Los Angeles City & County
- San Diego
- Santa Maria/Santa Barbara County
- Bakersfield/Kern County
- Pasadena
- Riverside City & County
- Glendale
- San Luis Obispo County

Colorado

- Metropolitan Denver Homeless Initiative
- Parts of Colorado Balance of State

Connecticut

- Hartford
- Bridgeport/Stratford/Fairfield
- Connecticut Balance of State
- Norwalk/Fairfield County
- Stamford/Greenwich
- City of Waterbury

District of Columbia

- District of Columbia

Florida

- Sarasota/Bradenton/Manatee, Sarasota Counties
- Tampa/Hillsborough County
- St. Petersburg/Clearwater/Largo/Pinellas County
- Tallahassee/Leon County
- Orlando/Orange, Osceola, Seminole Counties
- Gainesville/Alachua, Putnam Counties
- Jacksonville-Duval, Clay Counties
- Palm Bay/Melbourne/Brevard County
- Ocala/Marion County
- Miami/Dade County
- West Palm Beach/Palm Beach County

Georgia

- Atlanta County
- Fulton County
- Columbus-Muscogee/Russell County
- Marietta/Cobb County
- DeKalb County

Hawaii

- Honolulu

Illinois

- Rockford/Winnebago, Boone Counties
- Waukegan/North Chicago/Lake County
- Chicago
- Cook County

Iowa

- Parts of Iowa Balance of State

Kansas

- Kansas City/Wyandotte County

Kentucky

- Louisville/Jefferson County

Louisiana

- Lafayette/Acadiana
- Shreveport/Bossier/Northwest
- New Orleans/Jefferson Parish
- Baton Rouge
- Alexandria/Central Louisiana CoC

Massachusetts

- Cape Cod Islands
- Springfield/Holyoke/Chicopee/Westfield/Hampden County

Maryland

- Baltimore City
- Montgomery County

Maine

- Statewide

Michigan

- Statewide

Minnesota

- Minneapolis/Hennepin County
- Northwest Minnesota
- Moorhead/West Central Minnesota
- Southwest Minnesota

Missouri

- St. Louis County
- St. Louis City
- Joplin/Jasper, Newton Counties
- Kansas City/Independence/Lee's Summit/Jackson County
- Parts of Missouri Balance of State

Mississippi

- Jackson/Rankin, Madison Counties
- Gulf Port/Gulf Coast Regional

North Carolina

- Winston Salem/Forsyth County
- Asheville/Buncombe County
- Greensboro/High Point

North Dakota

- Statewide

Nebraska

- Statewide

New Mexico

- Statewide

Nevada

- Las Vegas/Clark County

New York

- New York City
- Yonkers/Mount Vernon/New Rochelle/Westchester County

Ohio

- Toledo/Lucas County
- Canton/Massillon/Alliance/Stark County

Oklahoma

- Tulsa City & County/Broken Arrow
- Oklahoma City
- Norman/Cleveland County

Pennsylvania

- Philadelphia
- Lower Marion/Norristown/Abington/Montgomery County
- Allentown/Northeast Pennsylvania
- Lancaster City & County
- Bristol/Bensalem/Bucks County
- Pittsburgh/McKeesport/Penn Hills/Allegheny County

Rhode Island

- Statewide

South Carolina

- Charleston/Low Country
- Columbia/Midlands

Tennessee

- Chattanooga/Southeast Tennessee
- Memphis/Shelby County
- Nashville/Davidson County

Texas

- San Antonio/Bexar County
- Austin/Travis County
- Dallas City & County/Irving
- Fort Worth/Arlington/Tarrant County
- El Paso City and County
- Waco/McLennan County
- Texas Balance of State
- Amarillo
- Wichita Falls/Wise, Palo Pinto, Wichita, Archer Counties
- Bryan/College Station/Brazos Valley
- Beaumont/Port Arthur/South East Texas

Utah

- Statewide

Virginia

- Richmond/Henrico, Chesterfield, Hanover Counties
- Roanoke City & County/Salem
- Virginia Beach
- Portsmouth
- Virginia Balance of State
- Arlington County

Washington

- Seattle/King County
- Spokane City & County

Wisconsin

- Statewide

West Virginia

- Statewide

Wyoming

- Wyoming Statewide is in the process of implementing

Greta Guarton

From: Greta Guarton
Sent: Wednesday, April 24, 2019 5:07 PM
To: Christine Velia
Cc: Greta Guarton
Subject: 2019 COC Application Memo - Round 1 CIL - Opportunities
Attachments: 2019 COC Application Memo - Round 1 CIL - Opportunities.docx

Importance: High

Memorandum

TO: Christine Velia, Concern for Independent Living
FROM: Greta Guarton, LMSW, Executive Director, LICH and NY-603 Chair
RE: Opportunities
DATE: April 24, 2019

Congratulations! Your application for the above referenced project has been recommended for funding!

Additional Comments:

There were no corrections to the application you submitted.

Should you need further explanation or wish to discuss the program and this determination, please email me at gguarton@addresssthehomeless.org. Thank you.



Long Island Coalition for the Homeless

600 Albany Avenue, Suite 2 • Amityville, New York 11701 • 631.464.4314 Fax 631.464.4319
www.addresssthehomeless.org

Memorandum

TO: Holly Mosby, FREE
FROM: Greta Guarton, LMSW, Executive Director, LICH and NY-603 Chair
RE: FREE Nassau
DATE: April 24, 2019

Congratulations! Your application for the above referenced project has been recommended for funding!

Additional Comments:

There were no corrections to the application you submitted.

Should you need further explanation or wish to discuss the program and this determination, please email me at GGuarton@addresssthehomeless.org. Thank you.

Address the Homeless.

Greta Guarton

From: Greta Guarton
Sent: Wednesday, April 24, 2019 2:17 PM
To: Holly Mosby (hmosby@familyres.org); Herbert Reyes (hreyes01@familyres.org)
Cc: Greta Guarton
Subject: 2019 COC Application Memo - Round 1 FREE - Nassau
Attachments: 2019 COC Application Memo - Round 1 FREE - Nassau.docx

Importance: High

Memorandum

TO: Holly Mosby, FREE
FROM: Greta Guarton, LMSW, Executive Director, LICH and NY-603 Chair
RE: FREE Nassau
DATE: April 24, 2019

Congratulations! Your application for the above referenced project has been recommended for funding!

Additional Comments:

There were no corrections to the application you submitted.

Should you need further explanation or wish to discuss the program and this determination, please email me at gguarton@addresssthehomeless.org. Thank you.

Greta Guarton

From: Greta Guarton
Sent: Thursday, April 25, 2019 10:42 AM
To: Susan Cahill
Cc: Greta Guarton
Subject: 2019 COC Application Memo - Round 1 HELP - Nassau
Attachments: 2019 COC Application Memo - Round 1 HELP - Nassau.docx

Importance: High

Memorandum

TO: Susan Cahill, HELP Equity
FROM: Greta Guarton, LMSW, Executive Director, LICH and NY-603 Chair
RE: HELP Nassau PSH
DATE: April 25, 2019

Congratulations! Your application for the above referenced project has been recommended for funding!

Additional Comments:

There were no corrections to the application you submitted.

Should you need further explanation or wish to discuss the program and this determination, please email me at ggarton@addresssthehomeless.org. Thank you.

Greta Guarton

From: Greta Guarton
Sent: Thursday, April 25, 2019 10:55 AM
To: allison@optionscl.org
Cc: Greta Guarton
Subject: 2019 COC Application Memo - Round 1 Options NCC SCC Renewal
Attachments: 2019 COC Application Memo - Round 1 Options NCC SCC Renewal.docx

Importance: High

Memorandum

TO: Allison Covino, Options for Community Living
FROM: Greta Guarton, LMSW, Executive Director, LICH and NY-603 Chair
RE: NCC SCC
DATE: April 25, 2019

Congratulations! Your application for the above referenced project has been recommended for funding!

Additional Comments:

There were no corrections to the application you submitted.

Should you need further explanation or wish to discuss the program and this determination, please email me at gguarton@addresshomeless.org. Thank you.

Greta Guarton

From: Greta Guarton
Sent: Thursday, April 25, 2019 11:31 AM
To: Colleen Juran
Cc: Greta Guarton
Subject: 2019 COC Application Memo - Round 1 TSLI - Summit
Attachments: 2019 COC Application Memo - Round 1 TSLI - Summit.docx

Importance: High

Memorandum

TO: Colleen Juran, Transitional Services of Long Island
FROM: Greta Guarton, LMSW, Executive Director, LICH and NY-603 Chair
RE: Summit
DATE: April 25, 2019

Congratulations! Your application for the above referenced project has been recommended for funding!

Additional Comments:

There were no corrections to the application you submitted.

Should you need further explanation or wish to discuss the program and this determination, please email me at ggarton@addresshomeless.org. Thank you.

Greta Guarton

From: Greta Guarton
Sent: Thursday, April 25, 2019 1:07 PM
To: jackie@uvbh.com
Cc: Greta Guarton
Subject: 2019 COC Application Memo - Round 1 UVBH Beacon III
Attachments: 2019 COC Application Memo - Round 1 UVBH Beacon III.docx; UVBH Beacon III
Renewal Corrections 2019.pdf

Importance: High

Memorandum

TO: Jackie DeLeonardis, United Veterans Beacon House
FROM: Greta Guarton, LMSW, Executive Director, LICH and NY-603 Chair
RE: Beacon III
DATE: April 25, 2019

Congratulations! Your application for the above referenced project has been recommended for funding!

Additional Comments:

Please see additional comments in a separate document.

Should you need further explanation or wish to discuss the program and this determination, please email me at gguarton@addresssthehomeless.org. Thank you.

Greta Guarton

From: Greta Guarton
Sent: Wednesday, May 08, 2019 2:17 PM
To: vicki.mcginn@gmail.com
Cc: Greta Guarton
Subject: 2019 COC Application Memo - Round 1 Suburban Housing W+H Renewal
Attachments: 2019 COC Application Memo - Round 1 Suburban Housing W+H Renewal.docx

Importance: High

Memorandum

TO: Victoria McGinn, Suburban Housing
FROM: Greta Guarton, LMSW, Executive Director, LICH and NY-603 Chair
RE: W+H
DATE: May 8, 2019

Congratulations! Your application for the above referenced project has been recommended for funding!

Additional Comments:

No corrections.

Should you need further explanation or wish to discuss the program and this determination, please email me at gguarton@addresssthehomeless.org. Thank you.

Greta Guarton

From: Greta Guarton
Sent: Wednesday, May 08, 2019 2:57 PM
To: Robert O'Donnell (rodonnell@eoc-suffolk.com)
Cc: Greta Guarton
Subject: 2019 COC Application Memo - Round 1 EOC of Suffolk RRH Renewal 2019
Attachments: 2019 COC Application Memo - Round 1 EOC of Suffolk RRH Renewal 2019.docx; EOC RRH Renewal Corrections 2019.pdf; CoC_GIW_CoC_NY-603-2018_NY_2019_20190403.xlsx

Importance: High

Memorandum

TO: Robert O'Donnell
FROM: Greta Guarton, LMSW, Executive Director, LICH and NY-603 Chair
RE: EOC of Suffolk Rapid Rehousing
DATE: May 8, 2019

Congratulations! Your application for the above referenced project has been recommended for funding!

Additional Comments:

Please see corrections sent in a separate document attached to the same email.

Should you need further explanation or wish to discuss the program and this determination, please email me at GGuarton@addresssthehomeless.org. Thank you.

Greta Guarton

From: Greta Guarton
Sent: Wednesday, May 08, 2019 3:10 PM
To: Beth Gabellini (bgabellini@sus.org)
Cc: Greta Guarton
Subject: 2019 COC Application Memo - Round 1 SUS RRH 2018 Renewal 2019
Attachments: 2019 COC Application Memo - Round 1 SUS RRH 2018 Renewal 2019.docx; SUS RRH 2018 Renewal Corrections 2019.pdf; CoC_GIW_CoC_NY-603-2018_NY_2019_20190403.xlsx

Importance: High

Memorandum

TO: Beth Gabellini
FROM: Greta Guarton, LMSW, Executive Director, LICH and NY-603 Co-Chair
RE: SUS RRH 2018 Renewal
DATE: May 8, 2019

Congratulations! Your application for the above referenced project has been recommended for funding!

Additional Comments:

Please see corrections sent in a separate document attached to the same email.

Should you need further explanation or wish to discuss the program and this determination, please email me at ggarton@addresssthehomeless.org. Thank you.

Greta Guarton

From: Greta Guarton
Sent: Wednesday, May 08, 2019 3:48 PM
To: Holly Mosby (hmosby@familyres.org)
Cc: Greta Guarton
Subject: 2019 COC Application Memo - Round 1 FREE Coram Renewal 2019
Attachments: 2019 COC Application Memo - Round 1 FREE Coram Renewal 2019.docx

Importance: High

Memorandum

TO: Holly Mosby, FREE
FROM: Greta Guarton, LMSW, Executive Director, LICH and NY-603 Co-Chair
RE: HUD-Coram
DATE: May 8, 2019

Congratulations! Your application for the above referenced project has been recommended for funding!

Additional Comments:

There were no corrections.

Should you need further explanation or wish to discuss the program and this determination, please email me at gguarton@addresssthehomeless.org. Thank you.

Greta Guarton

From: Greta Guarton
Sent: Wednesday, May 08, 2019 3:18 PM
To: Beth Gabellini (bgabellini@sus.org)
Cc: Greta Guarton
Subject: 2019 COC Application Memo - Round 1 SUS RRH Consolidated Renewal 2019
Attachments: 2019 COC Application Memo - Round 1 SUS RRH Consolidated Renewal 2019.docx; SUS RRH Consolidated Renewal Corrections 2019.pdf; CoC_GIW_CoC_NY-603-2018_NY_2019_20190403.xlsx

Importance: High

Memorandum

TO: Beth Gabellini
FROM: Greta Guarton, LMSW, Executive Director, LICH and NY-603 Co-Chair
RE: SUS RRH Consolidated Renewal
DATE: May 8, 2019

Congratulations! Your application for the above referenced project has been recommended for funding!

Additional Comments:

Please see corrections sent in a separate document attached to the same email.

Should you need further explanation or wish to discuss the program and this determination, please email me at GGuarton@addresssthehomeless.org. Thank you.

Greta Guarton

From: Greta Guarton
Sent: Wednesday, May 08, 2019 4:11 PM
To: Larry Russell (lrussell@sail-inc.org); Gary Conn
Cc: Greta Guarton
Subject: 2019 COC Application Memo - Round 1 SAIL SPC 3 Renewal 2019
Attachments: 2019 COC Application Memo - Round 1 SAIL SPC 3 Renewal 2019.docx

Importance: High

Memorandum

TO: Larry Russell, Gary Conn, SAIL
FROM: Greta Guarton, LMSW, Executive Director, LICH and NY-603 Co-Chair
RE: OMH/SAIL SPC 3
DATE: May 8, 2019

Congratulations! Your application for the above referenced project has been recommended for funding!

Additional Comments:

There were no corrections.

Should you need further explanation or wish to discuss the program and this determination, please email me at gguarton@addresssthehomeless.org. Thank you.

Greta Guarton

From: Greta Guarton
Sent: Wednesday, May 08, 2019 4:30 PM
To: (Lai.Christine@catholiccharities.cc)
Cc: Greta Guarton
Subject: 2019 COC Application Memo - Round 1 CC PVI Renewal 2019
Attachments: 2019 COC Application Memo - Round 1 CC PVI Renewal 2019.docx

Importance: High

Memorandum

TO: Christine Lai, Catholic Charities
FROM: Greta Guarton, LMSW, Executive Director, LICH and NY-603 Co-Chair
RE: Project Veterans Independence
DATE: May 8, 2019

Congratulations! Your application for the above referenced project has been recommended for funding!

Additional Comments:

There were no corrections.

Should you need further explanation or wish to discuss the program and this determination, please email me at GGuarton@addresssthehomeless.org. Thank you.

Greta Guarton

From: Greta Guarton
Sent: Wednesday, May 08, 2019 5:18 PM
To: Kyle Vatalaro (kvatalaro@brightertomorrowsinc.org)
Cc: Greta Guarton
Subject: 2019 COC Application Memo - Round 1 Brighter Tomorrows SAFE RRH Renewal 2019
Attachments: 2019 COC Application Memo - Round 1 Brighter Tomorrows SAFE RRH Renewal 2019.docx; BT Renewal Corrections 2019.pdf; CoC_GIW_CoC_NY-603-2018_NY_2019_20190403.xlsx

Importance: High

Memorandum

TO: Kyle Vatalaro, Brighter Tomorrows
FROM: Greta Guarton, LMSW, Executive Director, LICH and NY-603 Chair
RE: SAFE Rapid Rehousing
DATE: May 8, 2019

Congratulations! Your application for the above referenced project has been recommended for funding!

Additional Comments:

Please see corrections sent in a separate document attached to the same email.

Should you need further explanation or wish to discuss the program and this determination, please email me at ggarton@addresssthehomeless.org. Thank you.

Greta Guarton

From: Greta Guarton
Sent: Wednesday, May 08, 2019 5:27 PM
To: Christine Velia
Cc: Greta Guarton
Subject: 2019 COC Application Memo - Round 1 CIL HomeStart Renewal 2019
Attachments: 2019 COC Application Memo - Round 1 CIL HomeStart Renewal 2019.docx

Importance: High

Memorandum

TO: Christine Velia
FROM: Greta Guarton, LMSW, Executive Director, LICH and NY-603 Co-Chair
RE: Project HomeStart
DATE: May 8, 2019

Congratulations! Your application for the above referenced project has been recommended for funding!

Additional Comments:

There were no corrections.

Should you need further explanation or wish to discuss the program and this determination, please email me at GGuarton@addresshomeless.org. Thank you.

Greta Guarton

From: Greta Guarton
Sent: Wednesday, May 08, 2019 5:39 PM
To: Massimo, Joanne
Cc: Greta Guarton
Subject: 2019 COC Application Memo - Round 1 MHAW Senior Quarters Renewal 2019
Attachments: 2019 COC Application Memo - Round 1 MHAW Senior Quarters Renewal 2019.docx;
SCUV-MHAW Senior Quarters Corrections 2019.pdf

Importance: High

Memorandum

TO: Joanne Massimo, Association for Mental Health and Wellness
FROM: Greta Guarton, LMSW, Executive Director, LICH and NY-603 Co-Chair
RE: Senior Quarters
DATE: May 8, 2019

Congratulations! Your application for the above referenced project has been recommended for funding!

Additional Comments:

Please see corrections attached as a different document in this email.

Greta Guarton

From: Greta Guarton
Sent: Wednesday, May 08, 2019 5:32 PM
To: Nicole Mennella (nmennella@mhanc.org)
Cc: Greta Guarton
Subject: 2019 COC Application Memo - Round 1 MHANC AHAL II Renewal 2019
Attachments: 2019 COC Application Memo - Round 1 MHANC AHAL II Renewal 2019.docx

Importance: High

Memorandum

TO: Nicole Mennella, Mental Health Association of Nassau County
FROM: Greta Guarton, LMSW, Executive Director, LICH and NY-603 Co-Chair
RE: A Home At Last II
DATE: May 8, 2019

Congratulations! Your application for the above referenced project has been recommended for funding!

Additional Comments:

There were no corrections.

Should you need further explanation or wish to discuss the program and this determination, please email me at GGuarton@addresshomeless.org. Thank you.

Greta Guarton

From: Greta Guarton
Sent: Thursday, May 09, 2019 10:25 AM
To: (Lai.Christine@catholiccharities.cc)
Cc: Greta Guarton
Subject: 2019 COC Application Memo - Round 1 CC PI NEW expansion 2019
Attachments: 2019 COC Application Memo - Round 1 CC PI NEW expansion 2019.docx

Importance: High

Memorandum

TO: Christine Lai, Catholic Charities
FROM: Greta Guarton, LMSW, Executive Director, LICH and NY-603 Co-Chair
RE: Project Independence New Expansion
DATE: May 9, 2019

Congratulations! Your application for the above referenced project has been recommended for funding!

Additional Comments:

There were no corrections.

Should you need further explanation or wish to discuss the program and this determination, please email me at GGuarton@addresssthehomeless.org. Thank you.

Greta Guarton

From: Greta Guarton
Sent: Thursday, May 23, 2019 4:53 PM
To: Sarah Brewster
Cc: Justin Hornung (Justin.Hornung@suffolkcountyny.gov); kcrean@nassaucountyny.gov; Dawn Neilson (dawn.neilson@redcross.org); Deirdre Shea (assistantdirector@mommashouse.org); Greta Guarton; Mike Giuffrida; Gabrielle Fasano
Subject: 2019 COC Application Memo - Round 2 Circulo Casa De La Paz
Attachments: 2019 COC Application Memo - Round 2 Circulo Casa De La Paz.docx
Importance: High

Memorandum

TO: Sarah Brewster, Circulo de la Hispanidad
FROM: Greta Guarton, LMSW, Executive Director, LICH and NY-603 Chair
RE: Casa de la Paz
DATE: May 23, 2019

Congratulations! Your application for the above referenced project has been recommended for funding!

Additional Comments:

The language in your application refers to services being offered through Salva. If this is a reference to the RRH program, please note that program cannot provide services to participants of the Casa de la Paz program. Participants cannot be enrolled in 2 housing programs at the same time. If this refers to a different program with a similar name, please disregard this statement.

Should you need further explanation or wish to discuss the program and this determination, please email me at gguarton@addresssthehomeless.org. Thank you.

Greta Guarton

From: Greta Guarton
Sent: Thursday, May 23, 2019 4:57 PM
To: allison@optionscl.org
Cc: Deirdre Shea (assistantdirector@mommashouse.org); Dawn Neilson (dawn.neilson@redcross.org); Justin Hornung (Justin.Hornung@suffolkcountyny.gov); kcrean@nassaucountyny.gov; Greta Guarton; Gabrielle Fasano; Mike Giuffrida
Subject: 2019 COC Application Memo - Round 2 Options PSH Subsidy Program
Attachments: 2019 COC Application Memo - Round 2 Options PSH Subsidy Program.docx
Importance: High

Memorandum

TO: Allison Covino, Options for Community Living
FROM: Greta Guarton, LMSW, Executive Director, LICH and NY-603 Chair
RE: Supportive Housing Subsidy Program (\$297,000)
DATE: May 23, 2019

Congratulations! Your application for the above referenced project has been recommended for funding!

Additional Comments:

The Point In Time chart was not completed. Please be prepared to complete this chart in esnaps when it opens.

Should you need further explanation or wish to discuss the program and this determination, please email me at gguarton@addresssthehomeless.org. Thank you.

Greta Guarton

From: Greta Guarton
Sent: Thursday, May 23, 2019 5:01 PM
To: Sarah Brewster
Cc: Dawn Neilson (dawn.neilson@redcross.org); Deirdre Shea (assistantdirector@mommashouse.org); kcrean@nassaucountyny.gov; Justin Hornung (Justin.Hornung@suffolkcountyny.gov); Greta Guarton; Gabrielle Fasano; Mike Giuffrida
Subject: 2019 COC Application Memo - Round 2 Circulo Serenidad Expansion
Attachments: 2019 COC Application Memo - Round 2 Circulo Serenidad Expansion.docx
Importance: High

Memorandum

TO: Sarah Brewster, Circulo de la Hispanidad
FROM: Greta Guarton, LMSW, Executive Director, LICH and NY-603 Chair
RE: Casa Serenidad Expansion
DATE: May 23, 2019

Congratulations! Your application for the above referenced project has been recommended for funding!

Additional Comments:

Your narrative references your emergency shelters as possible resources for participants of this program. Please remove this reference when you submit in esnaps. Participants cannot be enrolled in 2 housing programs at the same time – if they are in a shelter, they are not in Serenidad.

Should you need further explanation or wish to discuss the program and this determination, please email me at gguarton@addresshomeless.org. Thank you.

Greta Guarton

From: Greta Guarton
Sent: Thursday, May 23, 2019 4:48 PM
To: Holly Mosby (hmosby@familyres.org); Herbert Reyes (hreyes01@familyres.org)
Cc: Deirdre Shea (assistantdirector@mommashouse.org); Dawn Neilson (dawn.neilson@redcross.org); Justin Hornung (Justin.Hornung@suffolkcountyny.gov); kcrean@nassaucountyny.gov; Greta Guarton; Gabrielle Fasano; Mike Giuffrida
Subject: 2019 COC Application Memo - Round 2 FREE Nassau 2
Attachments: 2019 COC Application Memo - Round 2 FREE Nassau 2.docx
Importance: High

Memorandum

TO: Holly Mosby, FREE
FROM: Greta Guarton, LMSW, Executive Director, LICH and NY-603 Chair
RE: FREE Nassau 2
DATE: May 23, 2019

Congratulations! Your application for the above referenced project has been recommended for funding!

Additional Comments:

There were no corrections to the application you submitted.

Should you need further explanation or wish to discuss the program and this determination, please email me at gguarton@addressthehomeless.org. Thank you.

Greta Guarton

From: Greta Guarton
Sent: Wednesday, April 24, 2019 4:40 PM
To: Levada Felder
Cc: Greta Guarton
Subject: 2019 COC Rejection - Reduction Memo - Round 1- ETS - Homelessness to Healing
Attachments: 2019 COC Rejection - Reduction Memo - Round 1- ETS - Homelessness to Healing.docx;
ETS - From Homelessness to Housing Corrections 2019 - Round 1.pdf

Importance: High

Memorandum

TO: Levada Felder, Eager To Serve
FROM: Greta Guarton, LMSW, Executive Director, LICH and NY-603 Chair
RE: From Homelessness to Healing
DATE: April 24, 2019

As you are aware, the application for the above-referenced program:

was rejected for consideration under the 2019 funding round
 had its budget reduced for the 2019 funding round to \$

The reason/s for this determination was/were:

the proposal did not meet threshold criteria
 the program design did not meet the standards for the program model
 the proposal included ineligible activities or proposed to serve an ineligible population
 the proposal restricted eligibility beyond HUD's criteria
 the proposed program did not meet the region's needs
 other threshold issue: Described a RRH Model; this model is not being considered by our region at this time (except for DV set-aside programs)
 the budget
 exceeded the amount available for your renewal, as per the Grant Inventory Worksheet
 included budget lines or items which are ineligible for the program design

Additional Comments: Please see comments in the body of the application, attached as a separate document. You may submit another proposal for a new Permanent Supportive Housing program. The deadline for new applications is May 10.

Greta Guarton

From: Greta Guarton
Sent: Thursday, May 23, 2019 5:16 PM
To: Joyce Adams; Levada Felder; Dean Reskakis
Cc: Deirdre Shea (assistantdirector@mommashouse.org); Dawn Neilson (dawn.neilson@redcross.org); Justin Hornung (Justin.Hornung@suffolkcountyny.gov); kcrean@nassaucountyny.gov; Greta Guarton; Mike Giuffrida; Gabrielle Fasano
Subject: 2019 COC Rejection Memo Round 2- ETS - Homelessness to Healing
Attachments: 2019 COC Rejection Memo Round 2- ETS - Homelessness to Healing.docx
Importance: High

Memorandum

TO: Levada Felder, Eager To Serve
FROM: Greta Guarton, LMSW, Executive Director, LICH and NY-603 Co-Chair
RE: From Homelessness to Healing
DATE: May 23, 2019

As you are aware, the application for the above-referenced program:

was rejected for consideration under the 2019 funding round
 had its budget reduced for the 2019 funding round to \$

The reason/s for this determination was/were:

the proposal did not meet threshold criteria

the program design did not meet the standards for the program model – It is not clear what support services will be provided; you also refer to your existing Homelessness to Healing program, but this is not the same as operating Permanent Supportive Housing. There was a concern about your lack of experience operating permanent housing. There were also concerns regarding your understanding of Housing First.

the proposal included ineligible activities or proposed to serve an ineligible population

the proposal restricted eligibility beyond HUD's criteria

the proposed program did not meet the region's needs

other threshold issue: Described a RRH Model; this model is not being considered by our region at this time (except for DV set-aside programs)

the budget

exceeded the amount available for your renewal, as per the Grant Inventory Worksheet

included budget lines or items which are ineligible for the program design

Additional Comments: We will be offering a training on developing and operating permanent supportive housing in the fall, after the NOFA process is complete.

Greta Guarton

From: Greta Guarton
Sent: Thursday, May 23, 2019 5:08 PM
To: allison@optionscl.org
Cc: kcrean@nassaucountyny.gov; Justin Homung (Justin.Homung@suffolkcountyny.gov); Dawn Neilson (dawn.neilson@redcross.org); Deirdre Shea (assistantdirector@mommashouse.org); Greta Guarton; Mike Giuffrida; Gabrielle Fasano
Subject: 2019 COC Rejection - Reduction Memo - Round 2 Options PSH
Attachments: 2019 COC Rejection - Reduction Memo - Round 2 Options PSH.docx
Importance: High

Memorandum

TO: Allison Covino, Options for Community Living
FROM: Greta Guarton, LMSW, Executive Director, LICH and NY-603 Chair
RE: Options PSH for persons in Nassau and Suffolk (\$147,000)
DATE: May 23, 2019

The application for the above-referenced program:

X was rejected for consideration under the 2019 funding round
 had its budget reduced for the 2019 funding round to \$

The reason/s for this determination was/were:

- the proposal did not meet threshold criteria
- the program design did not meet the standards for the program model
 - the proposal included ineligible activities or proposed to serve an ineligible population
 - the proposal restricted eligibility beyond HUD's criteria
 - the proposed program did not meet the region's needs
 - other threshold issue: Described a TH-RRH Model; this model is not being considered by our region at this time (except for DV set-aside programs)
- the budget
- exceeded the amount of funding available (fell below the bottom of the region's Annual Renewal Demand)
 - included budget lines or items which are ineligible for the program design
- x** Other:

There was not enough funding for all programs submitted for consideration. The Ranking Committee selected one Options program, which would immediately be able to serve homeless households with MI.

Greta Guarton

From: Greta Guarton
Sent: Wednesday, April 24, 2019 3:35 PM
To: Sarah Brewster
Cc: Greta Guarton
Subject: 2019 COC Rejection - Reduction Memo - Round 1- CDLH Salva
Attachments: 2019 COC Rejection - Reduction Memo - Round 1- CDLH Salva.docx; CDLH Casa Salva Corrections 2019.pdf

Importance: High

Memorandum

TO: Sarah Brewster, Circulo de la Hispanidad
FROM: Greta Guarton, LMSW, Executive Director, LICH and NY-603 Chair
RE: Casa Salva
DATE: April 24, 2019

As you are aware, the application for the above-referenced program:

was rejected for consideration under the 2019 funding round
 had its budget reduced for the 2019 funding round to \$ 147,593

The reason/s for this determination was/were:

- the proposal did not meet threshold criteria
 - the program design did not meet the standards for the program model
 - the proposal included ineligible activities or proposed to serve an ineligible population
 - the proposal restricted eligibility beyond HUD's criteria
 - the proposed program did not meet the region's needs
 - other threshold issue: Described a TH-RRH Model; this model is not being considered by our region at this time (except for DV set-aside programs)
- the budget
 - exceeded the amount available for your renewal, as per the Grant Inventory Worksheet
 - included budget lines or items which are ineligible for the program design

Additional Comments: You cannot request an increase in your budget for a renewal program. You *may* submit a separate application for a new program under DV Bonus. (as per AAQ, you cannot expand the current DV program using the DV-Bonus). The deadline for new applications is May 10.

Greta Guarton

From: Greta Guarton
Sent: Wednesday, April 24, 2019 3:17 PM
To: Sarah Brewster
Cc: Greta Guarton
Subject: COC Round 1 Memo re submission to RC - Budget Reduction
Attachments: CDLH Casa Serenidad Corrections 2019.pdf; 2019 COC Rejection - Reduction Memo - Round 1- CDLH Serenidad.docx

Importance: High

Memorandum

TO: Sarah Brewster, Circulo de la Hispanidad
FROM: Greta Guarton, LMSW, Executive Director, LICH and NY-603 Chair
RE: Casa Serenidad
DATE: April 24, 2019

As you are aware, the application for the above-referenced program:

was rejected for consideration under the 2019 funding round
 had its budget reduced for the 2019 funding round to \$ 200,787

The reason/s for this determination was/were:

the proposal did not meet threshold criteria
 the program design did not meet the standards for the program model
 the proposal included ineligible activities or proposed to serve an ineligible population
 the proposal restricted eligibility beyond HUD's criteria
 the proposed program did not meet the region's needs
 other threshold issue: Described a TH-RRH Model; this model is not being considered by our region at this time (except for DV set-aside programs)
 the budget
 exceeded the amount available for your renewal, as per the Grant Inventory Worksheet
 included budget lines or items which are ineligible for the program design

Additional Comments: You cannot request an increase in your budget for a renewal program. You *may* request funding for an expansion of this program, if you seek to serve additional households. The deadline for new applications is May 10.

Greta Guarton

From: Greta Guarton
Sent: Wednesday, April 24, 2019 5:28 PM
To: Christine Velia
Cc: Greta Guarton
Subject: CORRECTION 2019 COC Rejection - Reduction Memo - Round 1- CIL Opp 2
Attachments: 2019 COC Rejection - Reduction Memo - Round 1- CIL Opp 2.docx; CIL Opp2 Corrections 2019.pdf

Importance: High

CORRECTION

Memorandum

TO: Christine Velia, Concern for Independent Living
FROM: Greta Guarton, LMSW, Executive Director, LICH and NY-603 Chair
RE: Opportunities 2
DATE: April 24, 2019

As you are aware, the application for the above-referenced program:

___ was rejected for consideration under the 2019 funding round
__x__ had its budget reduced for the 2019 funding round to \$ 714,509

The reason/s for this determination was/were:

___ the proposal did not meet threshold criteria
___ the program design did not meet the standards for the program model
___ the proposal included ineligible activities or proposed to serve an ineligible population
___ the proposal restricted eligibility beyond HUD's criteria
___ the proposed program did not meet the region's needs
___ other threshold issue: Described a TH-RRH Model; this model is not being considered by our region at this time (except for DV set-aside programs)
__x__ the budget
__x__ exceeded the amount of funding indicated in the Grant Inventory Worksheet
___ included budget lines or items which are ineligible for the program design

Additional Comments: Please see corrections submitted separately.

Should you need further explanation or wish to discuss the program and this determination, please email me at GGuarton@addresssthehomeless.org. Thank you.

Greta Guarton

From: Greta Guarton
Sent: Thursday, April 25, 2019 10:39 AM
To: (Lai.Christine@catholiccharities.cc)
Cc: Greta Guarton
Subject: 2019 COC Rejection - Reduction Memo - Round 1- CC PI renewal
Attachments: 2019 COC Rejection - Reduction Memo - Round 1- CC PI renewal.docx; CC PI Renewal Corrections 2019.pdf; CoC_GIW_CoC_NY-603-2018_NY_2019_20190403.xlsx
Importance: High

Memorandum

TO: Christine Lai, Catholic Charities
FROM: Greta Guarton, LMSW, Executive Director, LICH and NY-603 Chair
RE: Project Independence
DATE: April 25, 2019

As you are aware, the application for the above-referenced program:

___ was rejected for consideration under the 2019 funding round
__x__ had its budget reduced for the 2019 funding round to \$ 1,055,389

The reason/s for this determination was/were:

- ___ the proposal did not meet threshold criteria
 - ___ the program design did not meet the standards for the program model
 - ___ the proposal included ineligible activities or proposed to serve an ineligible population
 - ___ the proposal restricted eligibility beyond HUD's criteria
 - ___ the proposed program did not meet the region's needs
 - ___ other threshold issue: Described a TH-RRH Model; this model is not being considered by our region at this time (except for DV set-aside programs)
- __x__ the budget
 - __x__ exceeded the amount of funding indicated in the Grant Inventory Worksheet
 - ___ included budget lines or items which are ineligible for the program design

Additional Comments: Please see corrections submitted separately.

Should you need further explanation or wish to discuss the program and this determination, please email me at gguarton@addresssthehomeless.org. Thank you.

Greta Guarton

From: Greta Guarton
Sent: Thursday, April 25, 2019 11:00 AM
To: allison@optionscl.org
Cc: Greta Guarton
Subject: 2019 COC Rejection - Reduction Memo - Options RRH
Attachments: 2019 COC Rejection - Reduction Memo - Options RRH.docx; CoC_GIW_CoC_NY-603-2018_NY_2019_20190403.xlsx; Options RRH Renewal Corrections 2019.pdf

Importance: High

Memorandum

TO: Allison Covino, Options for Community Living
FROM: Greta Guarton, LMSW, Executive Director, LICH and NY-603 Chair
RE: RRH Program
DATE: April 25, 2019

As you are aware, the application for the above-referenced program:

was rejected for consideration under the 2019 funding round
 had its budget reduced for the 2019 funding round to \$ 496,132

The reason/s for this determination was/were:

the proposal did not meet threshold criteria
 the program design did not meet the standards for the program model
 the proposal included ineligible activities or proposed to serve an ineligible population
 the proposal restricted eligibility beyond HUD's criteria
 the proposed program did not meet the region's needs
 other threshold issue: Described a TH-RRH Model; this model is not being considered by our region at this time (except for DV set-aside programs)
 the budget
 exceeded the amount available for your renewal, as per the Grant Inventory Worksheet
 included budget lines or items which are ineligible for the program design

Additional Comments: Please see corrections sent in a separate document.

Should you need further explanation or wish to discuss the program and this determination, please email me at GGuarton@addresssthehomeless.org. Thank you.

Greta Guarton

From: Greta Guarton
Sent: Thursday, April 25, 2019 2:53 PM
To: Brunner, Valerie (vchamberlain@fsl-li.org)
Cc: Greta Guarton
Subject: 2019 COC Rejection - Reduction Memo - Round 1- FSL RRH Renewal
Attachments: 2019 COC Rejection - Reduction Memo - Round 1- FSL RRH Renewal.docx; CoC_GIW_CoC_NY-603-2018_NY_2019_20190403.xlsx; FSL RRH Renewal Corrections 2019.pdf

Importance: High

Memorandum

TO: Valerie Chamberlain, Family Service League
FROM: Greta Guarton, LMSW, Executive Director, LICH and NY-603 Chair
RE: FSL Rapid Rehousing Program (renewal)
DATE: April 25, 2019

As you are aware, the application for the above-referenced program:

___ was rejected for consideration under the 2019 funding round
__x__ had its budget reduced for the 2019 funding round to \$ 1,140,425

The reason/s for this determination was/were:

___ the proposal did not meet threshold criteria
___ the program design did not meet the standards for the program model
___ the proposal included ineligible activities or proposed to serve an ineligible population
___ the proposal restricted eligibility beyond HUD's criteria
___ the proposed program did not meet the region's needs
___ other threshold issue: Described a TH-RRH Model; this model is not being considered by our region at this time (except for DV set-aside programs)
__x__ the budget
___x__ exceeded the amount of funding indicated in the Grant Inventory Worksheet
___ included budget lines or items which are ineligible for the program design

Additional Comments: Please see corrections submitted separately.

Should you need further explanation or wish to discuss the program and this determination, please email me at GGuarton@addresssthehomeless.org. Thank you.

Greta Guarton

From: Greta Guarton
Sent: Wednesday, May 22, 2019 7:28 PM
To: th.cfis@gmail.com
Cc: Greta Guarton; Deirdre Shea (assistantdirector@mommashouse.org); kcrean@nassaucountyny.gov; Dawn Neilson (dawn.neilson@redcross.org); Justin Hornung (Justin.Hornung@suffolkcountyny.gov); Mike Giuffrida; Gabrielle Fasano
Subject: 2019 COC Reduction Memo - Round 2 - CFIS - CrossRoads
Attachments: 2019 COC Reduction Memo - Round 2 - CFIS - CrossRoads.docx
Importance: High

Memorandum

TO: Ty Hopkins, Compassionate Family & Individual Services
FROM: Greta Guarton, LMSW, Executive Director, LICH and NY-603 Co-Chair
RE: CrossRoads
DATE: May 22, 2019

Please be informed that the application for the above-referenced program:

was rejected for consideration under the 2019 funding round

had its budget reduced for the 2019 funding round to \$ 200,000

The reason/s for this determination was/were:

the proposal did not meet threshold criteria

the program design did not meet the standards for the program model

the proposal included ineligible activities or proposed to serve an ineligible population

the proposal restricted eligibility beyond HUD's criteria

the proposed program did not meet the region's needs

other threshold issue:

the budget

exceeded the amount of funding available (fell below the bottom of the region's Annual Renewal Demand)

included budget lines or items which are ineligible for the program design

Additional Comments: The Ranking Committee recommended reducing your program to 5-6 beds as a starting point, and reducing your budget to \$200,000. Please confirm whether you plan to apply for the grant with the new budget. Thank you.

Greta Guarton

From: Greta Guarton
Sent: Wednesday, May 22, 2019 7:36 PM
To: Christine Velia
Cc: kcrean@nassaucountyny.gov; Dawn Neilson (dawn.neilson@redcross.org); Justin Hornung (Justin.Hornung@suffolkcountyny.gov); Deirdre Shea (assistantdirector@mommashouse.org); Greta Guarton; Gabrielle Fasano; Mike Giuffrida
Subject: 2019 COC Reduction Memo - Round 2 - CIL - Opp 7
Attachments: 2019 COC Reduction Memo - Round 2 - CIL - Opp 7.docx
Importance: High

Memorandum

TO: Christine Velia, Concern for Independent Living
FROM: Greta Guarton, LMSW, Executive Director, LICH and NY-603 Co-Chair
RE: Opportunities 7
DATE: May 22, 2019

Please be informed that the application for the above-referenced program:

was rejected for consideration under the 2019 funding round
 had its budget reduced for the 2019 funding round to \$ 200,000

The reason/s for this determination was/were:

the proposal did not meet threshold criteria
 the program design did not meet the standards for the program model
 the proposal included ineligible activities or proposed to serve an ineligible population
 the proposal restricted eligibility beyond HUD's criteria
 the proposed program did not meet the region's needs
 other threshold issue:
 the budget
 exceeded the amount of funding available (fell below the bottom of the region's Annual Renewal Demand)
 included budget lines or items which are ineligible for the program design
 did not include a sufficient match.

Additional Comments: The Ranking Committee recommended reducing your budget to \$200,000 and reducing the number of beds accordingly. The Ranking Committee also asked whether the program would have OMH and OASAS funding. Please confirm whether you plan to apply for the grant with the new budget. Thank you.

Greta Guarton

From: Greta Guarton
Sent: Wednesday, May 22, 2019 7:40 PM
To: vicki.mcginn@gmail.com
Cc: Dawn Neilson (dawn.neilson@redcross.org); Justin Hornung (Justin.Hornung@suffolkcountyny.gov); kcrean@nassaucountyny.gov; Deirdre Shea (assistantdirector@mommashouse.org); Greta Guarton; Gabrielle Fasano; Mike Giuffrida
Subject: 2019 COC Reduction Memo - Round 2 - Suburban W+H Expansion
Attachments: 2019 COC Reduction Memo - Round 2 - Suburban W+H Expansion.docx
Importance: High

Memorandum

TO: Vicki McGinn
FROM: Greta Guarton, LMSW, Executive Director, LICH and NY-603 Co-Chair
RE: W+H Expansion
DATE: May 22, 2019

Please be informed that the application for the above-referenced program:

was rejected for consideration under the 2019 funding round
 had its budget reduced for the 2019 funding round to \$ 182,400

The reason/s for this determination was/were:

- the proposal did not meet threshold criteria
- the program design did not meet the standards for the program model
 - the proposal included ineligible activities or proposed to serve an ineligible population
 - the proposal restricted eligibility beyond HUD's criteria
 - the proposed program did not meet the region's needs
 - other threshold issue:
- the budget
- exceeded the amount of funding available (fell below the bottom of the region's Annual Renewal Demand)
 - included budget lines or items which are ineligible for the program design
 - did not include a sufficient match.

Additional Comments: The Ranking Committee recommended reducing your budget to \$182,400 and reducing the number of units to 3. This decision was made to be able to include additional programs for funding. Please confirm whether you will submit an application at the new recommended funding amount. Thank you.

The NY-603 COC first published the scoring criteria for the 2019 funding round on October 31, 2018. The email and scoring tool are attached here under Section 1

The NY-603 COC opened its local round on March 4, 2019 and published its local application and instructions. The Ranking Tool was again published in this document. On March 5, 2019, the announcement was made again, adding the ability to apply for DV bonus programs. These announcements and local application are attached here under Section 2

The NY-603 extended its local round on April 12, 2019, reopening the competition for new applications and expanding local priorities based upon COC feedback. The Ranking Tool was again published as part of the Instruction manual. This announcement and application are attached under Section 3

Each announcement and updated application, as well as the original Ranking Tool (which never changed during this funding round), was uploaded to the COC Website, www.lihomeless.org. Attached is a screenshot of the webpage showing this information (screenshot is from August 15, 2019, but all information was up on the website as each announcement was made). The screenshot is here under Section 4.

Section 1: Original Ranking Tool announcement and publication, October 31, 2018

Greta Guarton

From: Greta Guarton
Sent: Wednesday, October 31, 2018 2:33 PM
To: Greta Guarton
Subject: ATTN: COC Program Providers and 2019 Applicants: FINAL 2019 Ranking Criteria and Scorecard
Attachments: 2019 RC Scorecard- FINAL.xlsx
Importance: High

Attached please find the FINAL Scoring Criteria and Scorecard for Renewals for the 2019 Funding Round, which has been reviewed and approved by the CoC Ranking Committee.

Please review the form to familiarize yourselves with the scoring criteria. The upcoming funding round is anticipated to align closer to the calendar year. For the CoC internal ranking process, measures will use a standard date range of 1/1/18 – 12/31/18, unless otherwise specified on the scorecard.

NOTABLE CHANGES TO THE 2019 SCORECARD:

CES Compliance will now be a funding threshold requirement. In the 2018 Funding Round, unresolved non-compliance issues with Coordinated Entry resulted in a 50% reduction in total project score.

PSH New Admissions has been removed from the scorecard, as all new admissions captured in the date range (1/1/18-12/31/18) were/will be referrals made through CES, using HUD Prioritization Order, CPD 16-11.

PSH Move-On/Exits to Permanent Housing has been removed from the scorecard. In the 2018 Funding Round, this was a 10 point criterion.

Regional Gaps Analysis has been updated to reflect most recently updated regional gaps. Currently, all projects funded through the CoC meet regional service gaps. Scores are comparative to one another based on the level of service gap. Scores for PSH and RRH have also been weighted so that the Regional Gaps Analysis criterion holds equal value for both project types.

Benchmark scores for all SPM 4 measures have been updated to reflect the most recent regional HUD SPM submission.

PSH SPM 2: Returns to Homelessness remains a 10 point criterion, however, the scoring range has changed to -5 to 5. In the 2018 Funding Round, the range for this measure was 0 to 10.

RRH projects will be scored on the percentage of households that were provided a housing opportunity within 60 days from program admission.

RRH- Percentage of households that have permanent housing move-in dates with a certain time frame, as well as the percentage of households that remain permanently housed one year after rental assistance will both be tentatively scored in future funding rounds as more data on local RRH outcomes are available and reviewed to establish appropriate regional benchmarks. RRH projects have not been in operation long enough to get sufficient data for this criterion.

Percentage of Chronically Homeless Households in Program and HMIS Data Quality remain the same as from the 2018 scorecard, both as 10 point measures.

As there have been no discussions about new program funding or possible reallocation of funds, final criteria and scoring (as well as program eligibility) related to new programs is not included.

Should you have any questions, please feel free to contact me. Thank you.

Funding Round 2019 NY-605 Renewal Project Ranking Criteria		Benchmark	2019 Program Max Score PSH	2019 Program Max Score RRH	2019 Source (Unless otherwise specified, data review will be for 1/1/2018-12/31/18)	
CES/HF MOU (Funding Threshold)	1	CES Compliance	No Unresolved Findings	Ineligible to Apply for Renewal Funds	Ineligible to Apply for Renewal Funds	Any program with unresolved non-compliance issues with CES (8/1/17 forward) will not be eligible to apply for renewal funds through the CoC in the 2019 Funding Round.
	2	HMIS Data Quality	N/A	10	10	New HUD APR (April 1, 2018)- HUD-APR Q6, a., b., c. or HMIS Data Quality Report Q2, Q3, Q4. *If UCH cannot retrieve upload data by 2/1/19, agency score = 0. DV HMIS Comparable Database will be reviewed for DV projects.
Regional Gap Analysis (29 points) PSH, 11.52 points RRH	3	PSH- % of CH families with Broad Spectrum Disabilities being served in the project as of 12/31/18	N/A	25	0	program eligibility as determined by application compared to regional gaps (#1 regional gap)
	4	RRH- Serving Families and Single Adults (non-restrictive)	N/A	0	11.55	program eligibility as determined by application compared to regional gaps (#2 regional gap)
	6	PSH- % of Chronically Homeless Single Adults with Broad Spectrum Disabilities being served in the project as of 12/31/18	N/A	19.8	0	program eligibility as determined by application compared to regional gaps (#3 regional gap)
	7	RRH- Serving Families and Single Adults Actively Flooding/Attempting to Flee DV	N/A	0	7	program eligibility as determined by application compared to regional gaps (#4 regional gap)
	8	PSH- % of Chronically Homeless Single Adults with SMI being served in the project as of 12/31/18	N/A	11.7	0	program eligibility as determined by application compared to regional gaps (#5 regional gap)
Project Performance- PSH (29 points)	9	PSH- SPM 2: Returns to Homelessness (based on range -5 pts for programs w/ highest returns to homelessness; 5 pts for programs with lowest returns to homelessness)	N/A	5	0	HMIS Data- program participant households discharged from 1/1/18- 12/31/18 negatively discharged (returning to homelessness): HMIS ReportBuilder "RC: PH Retention". If no discharges from program, NA. Range score: -5 to 5 (10 points).
	10	PSH- % of CH Households in program	N/A	10	0	(% CH households in program as of 12/31/18 that were admitted post 1/15/16 (CH Final Rule) + Verified HUD Documentation*/ total households in program as of 2/1/19 that were admitted post 1/15/16)x100 *CES CH Referrals can be Verified by UCH
	11	PSH- SPM 4.1: % Adult Stayers Increased Earned Income	10%	2	0	SPM 4.1 from 1/1/18 -12/31/18
	12	PSH- SPM 4.2: % Adult Stayers Increased Non-Employment Cash Income	80%	2	0	SPM 4.2 from 1/1/18 -12/31/18
	13	PSH- SPM 4.3: % Adult Stayers Increased Total Income	95%	3	0	SPM 4.3 from 1/1/18 - 12/31/18
	14	PSH- SPM 4.4: % Adults Leavers Increased Earned Income	19%	2	0	SPM 4.4 from 1/1/18 - 12/31/18
	15	PSH- SPM 4.5: % Adults Leavers Increased Non-Employment Cash Income	29%	2	0	SPM 4.5 from 1/1/18 - 12/31/18
	16	PSH- SPM 4.6: % Adults Leavers Increased Total Income	48%	3	0	SPM 4.6 from 1/1/18 - 12/31/18
Project Performance- RRH (12 points)	17	RRH- % of households provided a housing opportunity within 60 days of program admission	N/A	0	10	Percentage= Sum of number of days from program admission to date clients are offered a viable housing option for all households/Total number of households. Housing opportunity verified/documentated in client case notes. Captures households admitted from 1/1/18-12/31/18.
		RRH- % of households that have permanent housing move-in dates within X days of program admission	TBD	N/A	N/A	Percentage= Sum of number of days from program admission to client move-in date/Total number of households
		RRH- % of households that remain permanently housed one year after rental assistance termination date	TBD	N/A	N/A	Percentage= Number of households that do not re-enter homelessness after one year of rental assistance termination/Total number of households that had rental assistance terminated within one year of Ranking date range.
New Programs (Threshold Criteria)		Successfully operated Federal or State Programs (current or past)				Application
		Has the agency had to return funds (other than unspent funds) to a federal or state within the last five years?				Application
		Has a federal or state agency deobligated funds or terminated a contract within the last five years?				Application
		Signed CES/HF MOU				Application
Maximum Score		N/A	64	32.53		

Section 2: announcement of local funding round opening, publication of local application and instructions, and second publication of Ranking Tool (March 4, 2019); Updated announcement and publication of updated application manual to include new DV programs (March 5, 2019)

Greta Guarton

From: Greta Guarton
Sent: Monday, March 04, 2019 11:14 AM
To: Greta Guarton (gguarton@addresssthehomeless.org)
Subject: LOCAL COC FUNDING ROUND NOW OPEN - TRAINING MARCH 15, 2019 - APPLICATION ATTACHED
Attachments: 2019 CoC-LI Application Instruction Manual.doc
Importance: High

LOCAL CONTINNUM OF CARE FUNDING ROUND IS NOW OPEN. APPLICATIONS ARE DUE APRIL 5. TRAINING IS SCHEDULED FOR MARCH 15, AT 10AM

FUNDING FOR NEW APPLICATIONS:

The Long Island COC will accept applications for the following NEW projects:

- **NEW PSH programs for Chronically Homeless individuals and families (must be able to serve both)**
- **EXPANSION PSH programs for Chronically Homeless individuals and families (must be able to serve both)**

Agencies are strongly encouraged to consider EXPANSION programs to supplement and support their existing PSH programs. Also note, although the need for PSH is great in both counties, the larger gap exists in Nassau.

New applications will be selected for inclusion in our regional application to HUD. Available funding includes:

- **\$191,055 in REALLOCATION (Confirmed)**
- **\$800,000 in BONUS (estimated; assumed)**

AGENCIES MAY APPLY FOR UP TO \$400,000 PER NEW OR EXPANSION PROJECT. FINAL AWARD AMOUNTS AND FUNDING SOURCE WILL BE DETERMINED BY THE RANKING COMMITTEE.

This year's application process and materials for the Ranking Committee are different from last year's, as are the scoring criteria and point values for each criterion. It is recommended that applicants review these, as well as the 2018 Funding Round NOFA, before completing this application for review by the Ranking Committee. Please note that the Ranking Committee will make recommendations on the ranking order of renewal applications.

COMPLETE APPLICATIONS FOR THE LOCAL PROCESS ARE DUE APRIL 5, 2019. APPLICATIONS FOR NEW AND RENEWAL PROJECTS ARE INCLUDED IN THIS MANUAL.

The Continuum of Care application submissions to HUD will be completed online again this year and will be conducted as a two-part process. The first part, CoC registration, is completed by the CoC Lead (LI Coalition for the Homeless). Applicant agencies will register later. The CoC lead registration has already opened and been confirmed. The second part of the process is the submission of applications to HUD through eSnaps.

We have developed an instruction manual and application (attached) to assist applicants with this year's submission process. If you are interested in applying for a grant under the 2019 funding round, please review the following instructions and deadlines.

Applicants are strongly encouraged to download and read the Interim Rule, HUD-CPD-17-01, NOFA Policy requirements and General Section and the 2019 NOFA (when available) in preparation for this year's funding round. Additionally, interested parties are encouraged to review webinars related to Rapid Re-Housing, Serving Chronically Homeless persons, Coordinated Entry and record keeping requirements related to documenting homelessness. These and other resources can be found at <https://www.hudexchange.info/training-events/> (use the search bar on left to filter for "Programs" and then "COC") and <http://www.endhomelessness.org/pages/training>. Many of these webinars can be helpful to those planning to design new programs or modify existing program models.

FUNDING FOR NEW APPLICATIONS:

The Long Island COC will accept applications for the following NEW projects:

- NEW PSH programs for Chronically Homeless individuals and families (must be able to serve both)
- EXPANSION programs for Chronically Homeless individuals and families (must be able to serve both)

Agencies are strongly encouraged to consider EXPANSION programs to supplement and support their existing PSH programs. Also note, although the need for PSH is great in both counties, the larger gap exists in Nassau.

New applications will be selected for inclusion in our regional application to HUD. Available funding includes:

- \$191,055 in REALLOCATION (Confirmed)
- \$800,000 in BONUS (estimated; assumed)

AGENCIES MAY APPLY FOR UP TO \$400,000 PER NEW OR EXPANSION PROJECT. FINAL AWARD AMOUNTS AND FUNDING SOURCE WILL BE DETERMINED BY THE RANKING COMMITTEE.

MEMORANDUM

TO: All Parties Interested In Applying For HUD Continuum of Care Funding
FROM: Greta Guarton, Executive Director
RE: Submission of Applications for Ranking in the 2019 HUD CoC Funding Round
DATE: February 28, 2019

This year's application process and materials for the Ranking Committee are different from last year's, as are the scoring criteria and point values for each criterion. It is recommended that applicants review these, as well as the 2018 Funding Round NOFA, before completing this application for review by the Ranking Committee. Please note that the Ranking Committee will make recommendations on the ranking order of renewal applications.

COMPLETE APPLICATIONS FOR THE LOCAL PROCESS ARE DUE APRIL 5, 2019. APPLICATIONS FOR NEW AND RENEWAL PROJECTS ARE INCLUDED IN THIS MANUAL.

The Continuum of Care application submissions to HUD will be completed online again this year and will be conducted as a two-part process. The first part, CoC registration, is completed by the CoC Lead (LI Coalition for the Homeless). Applicant agencies will register later. The CoC lead registration has already opened and been confirmed. The second part of the process is the submission of applications to HUD through eSnaps.

We have developed an instruction manual and application (attached) to assist applicants with this year's submission process. If you are interested in applying for a grant under the 2019 funding round, please review the following instructions and deadlines.

Applicants are strongly encouraged to download and read the Interim Rule, HUD-CPD-17-01, NOFA Policy requirements and General Section and the 2019 NOFA (when available) in preparation for this year's funding round. Additionally, interested parties are encouraged to review webinars related to Rapid Re-Housing, Serving Chronically Homeless persons, Coordinated Entry and record keeping requirements related to documenting homelessness. These and other resources can be found at <https://www.hudexchange.info/training-events/> (use the search bar on left to filter for "Programs" and then "COC") and <http://www.endhomelessness.org/pages/training>. Many of these webinars can be helpful to those planning to design new programs or modify existing program models.

FUNDING FOR NEW APPLICATIONS:

The Long Island COC will accept applications for the following NEW projects:

- NEW PSH programs for Chronically Homeless individuals and families (must be able to serve both)
- EXPANSION programs for Chronically Homeless individuals and families (must be able to serve both)

Agencies are strongly encouraged to consider EXPANSION programs to supplement and support their existing PSH programs. Also note, although the need for PSH is great in both counties, the larger gap exists in Nassau.

New applications will be selected for inclusion in our regional application to HUD. Available funding includes:

- \$191,055 in REALLOCATION (Confirmed)
- \$800,000 in BONUS (estimated; assumed)

AGENCIES MAY APPLY FOR UP TO \$400,000 PER PROJECT. FINAL AWARD AMOUNTS AND FUNDING SOURCE WILL BE DETERMINED BY THE RANKING COMMITTEE.

We invite and encourage applications from both organizations that have previously been funded through the COC, as well as those who have not been funded through the COC in the past but have been active in COC activities and meetings. Agencies must have a DUNS number and be registered with SAM.

MAJOR CHANGES IN THIS YEAR'S ROUND:

Ranking Criteria: There have been significant changes to the Ranking Criteria (attached). The criteria reflect HUD's priorities and an emphasis on performance, as well as local gaps/needs. Threshold requirements have also been included. For example, all applicants **MUST** sign on to a regional **NON-DISCRIMINATION POLICY** to be considered for new or renewal funding (included in application).

New Funding: New applications will be ranked below existing programs, in order to preserve existing housing and services.

All new projects must follow a proven Housing First Model. Further, applicants must show that they are already successfully operating a government-funded housing program. COC participation, COC meetings and trainings attended over the last year will also be considered.

This instruction manual is intended to provide guidance to applicants on the Nassau and Suffolk region's local process, meetings and internal deadlines. The manual also provides links to web sites and technical guidance manuals provided by HUD.

Relevant HUD manuals and guides, as well as other materials necessary for this year's process, can be downloaded from the LICH Web site at www.addresssthehomeless.org under the CoC Resources Page. HUD guidebooks can also be found on HUD's web site: <https://www.onecpd.info/resource-library/>

*****Applications are due by *APRIL 5, 2019*.*****

APPLICANTS MUST SUBMIT PAPER COPIES OF THE RELEVANT LOCAL APPLICATIONS (ATTACHED). 7 COPIES MUST BE SUBMITTED TO:

Send all applications to: Greta Guarton, Executive Director
 Long Island Coalition for the Homeless
 600 Albany Avenue, Suite 2
 Amityville, New York 11701

DEADLINE FOR SUBMISSION OF NEW AND RENEWAL PROPOSALS FOR REVIEW AND RANKING BY THE SELECTION/RANKING COMMITTEES: *APRIL 5, 2019*

**2019 Continuum of Care
Application Instruction Manual
And
Applications
for
Long Island (NY-603)**

600 Albany Avenue, Suite 2

Amityville, NY 11701

(631) 464-4314 – phone

(631) 464-4319 – fax

www.addressthehomeless.org

STEP 1: REGISTER YOUR AGENCY WITH DUNS/CCR

All agencies planning on submitting applications must ensure that their agencies have a DUNS #

STEP 2: APPLICATION SUBMISSION TO LICH

Proposals must be submitted to LICH by April 5, 2019

STEP 3: REGISTER YOUR AGENCY WITH E-SNAPS

HUD will be opening esnaps for project applications shortly, it is recommended that agencies ensure they can access what they need for the renewal applications once esnaps opens for the 2019 round. Applicants may visit the e-snaps website at www.hud.gov/esnaps to register their agency **after the project applicant registration process has begun.**

You can find manuals for completing an application in esnaps at:

<http://esnaps.hudhre.info/projectapps.cfm>

****PLEASE BE ADVISED THAT ALL APPLICANTS MUST PARTICIPATE IN THE LOCAL PROCESS PRIOR TO COMPLETING AN APPLICATION IN ESNAPS. ONLY APPLICATIONS RECOMMENDED BY THE RANKING/SELECTION COMMITTEES AND APPROVED BY THE LOCAL COC WILL BE SENT TO HUD FOR CONSIDERATION.****

Reminder! All questions regarding *e-snaps* must be directed to the *e-snaps* HelpDesk at <https://www.onecpd.info/ask-a-question/>

DATES AND DEADLINES

The following is a list of important dates and deadlines for this year's Continuum of Care/Homeless Assistance Funding Round. *Please note that the list is broken down by TYPE of EVENT, and is not chronological from top to bottom.*

DEADLINES ARE BASED UPON HUD'S ANTICIPATED DATES AND DEADLINES AND ARE THEREFORE SUBJECT TO CHANGE. PLEASE CHECK OUR WEB SITE FOR UPDATES!

*** * * * ***

Deadlines

April 5, 2019– Applications due for submission to LICH. Paper applications (7 COPIES) sent to LICH, 600 Albany Avenue, Suite 2, Amityville, NY 11701.

April 19 – 26:– Ranking Committee meets

April 26 - recommendations are published

May 3–Vote on recommendations due

May 10- Corrections sent to applicants

TBA- Applications with corrections must be submitted to LICH via esnaps. (2 wks after esnaps opens)

TBA- LICH returns final corrections to applications. (3 wks after esnaps opens)

TBA- Final submission by agencies in esnaps. (4 weeks after esnaps opens)

LONG ISLAND COC TRAINING

MARCH 15, 2019 10am – 12:00pm (registration required). This training is strongly encouraged but not mandatory. *****LOCATION TO BE ANNOUNCED: THIS MAY BE A WEBINAR OR IN-PERSON TRAINING*****

(we are hoping to schedule this training as a webinar)

Webcasts and Online Trainings

e-snaps: To access e-snaps training modules, go to: <https://www.onecpd.info/e-snaps/>

HUD: To access HUD webcasts or other HUD guidance, go to: <https://www.onecpd.info/e-snaps/guides/coc-program-competition-resources/>

Please check these web sites often for updates and new training modules.

**INSTRUCTIONS FOR APPLICATION
SUBMISSION TO THE SELECTION/RANKING COMMITTEES**

1. Review the following documents before completing and submitting your 2019 applications to the Ranking Committee:
 - a. Homeless Emergency Assistance and Rapid Transition to Housing: Continuum of Care Program Interim Final Rule and Introductory Guide to the Continuum of Care Program, and the 2019 NOFA (WHEN PUBLISHED, can be found on LICH web site at www.addressthehomeless.org)
 - b. Entire 2019 CoC-LI Application Instruction Manual and Application.

2. Submit SEVEN (7) copies of your (paper) proposals to:

Greta Guarton, Executive Director
 Long Island Coalition for the Homeless
 600 Albany Avenue, Suite 2
 Amityville, NY 11701

PROPOSALS MUST BE RECEIVED ON OR BEFORE ON APRIL 5, 2019

Please make note of the following information, as it will be required throughout your application:

<i>Geographic Codes</i>	
<u>Area</u>	<u>Code</u>
Nassau County	369059
Suffolk County Consortium	369103
Babylon Town	360352
Huntington Town	363088
Islip Town	363160

2019 Long Island CoC Guiding Principles

In 2018 and 2019, the CoC Governance Board convened to guide the general process of the CoC and recommend guiding principles. These principles will be used by the Ranking Committee in reviewing applications and making Ranking Recommendations.

The following are the guiding principles agreed upon by the CoC:

- All applicants must sign on to a regional Non-Discrimination Policy to be considered for new or renewal funding. The Non-Discrimination Policy language was reviewed and approved by the Executive Committee prior to being finalized in 2018. Those who did not sign on in 2018 (new applicants for COC funding) will be required to sign on in 2019 to be considered for funding.
- Under the 2019 round, there will be no mandatory reallocation of funds. This is due to the large voluntary giveback in the 2018 round and the region's need to preserve existing PSH programs. However, reallocation is available through voluntary givebacks.
- All programs seeking funding under the 2019 round must operate under a Housing First Model, adhere to the Prioritization Policy adopted by the COC in September 2016, and accept referrals exclusively through LICH (or The Safe Center Long Island for DV, once implemented) as part of the regional Coordinated Entry System (CES). **Those projects that have unresolved non-compliance with Coordinated Entry will not be eligible to apply for 2019 funding round.**
- In recognition of the need to preserve existing programs, applications for **existing programs will be ranked ABOVE new programs** in the 2019 round.
- HMIS renewal is guaranteed to be placed in Tier I as it is mandatory, supports all programs and covers 80% of license fees for all programs. Similarly, Centralized Assessment/ Coordinated Entry will be placed in Tier I as it is a mandatory program.
- Funding available through reallocation (voluntary givebacks) and Bonus funding, if any, will be awarded to new or expansion PSH programs with the capacity to serve singles and families with broad spectrum disabilities. Agencies are encouraged to apply for expansion programs whenever possible.

As discussed, different kinds of programs have different maximum possible scores. Applications will be scored based on a ratio of points awarded: maximum possible score for that program.

Following is the list of Ranking Criteria for the 2019 Funding Round. Please note that the complete document, including the data sources used to measure each criterion, have been emailed out to the COC and are available on our web site at www.addresssthehomeless.org or www.lihomeless.org

Funding Round 2019 NY-603 Renewal Project Ranking Criteria		Benchmark	2019 Program Max Score PSH	2019 Program Max Score RRH	2019 Source (Unless otherwise specified, data review will be for 1/1/2018- 12/31/18)	
CES/HF MOU (Funding Threshold)	1	CES Compliance	No Unresolved Findings	Ineligible to Apply for Renewal Funds	Ineligible to Apply for Renewal Funds	Any program with <i>unresolved</i> non-compliance issues with CES (8/1/17 forward), will not be eligible to apply for renewal funds through the CoC in the 2019 Funding Round.
HMIS (10 points)	2	HMIS Data Quality	N/A	10	10	New HUD APR (April 1, 2018)- HUD-APR Q6, a., b., c. or HMIS Data Quality Report Q2., Q3., Q4. *If LICH cannot retrieve upload data by 2/1/19, agency score = 0
Regional Gaps Analysis (25 points PSH, 12.82 points RRH)	3	PSH- % of Families (Including multi-adult households) being served in the project as of 12/31/18	N/A	25	0	program eligibility as determined by application compared to regional gaps (#1 regional gap)

	4	RRH- Serving Families and Single Adults (non-restrictive)	N/A	0	11.55	program eligibility as determined by application compared to regional gaps (#2 regional gap)
	6	PSH- % of Single Adults with Broad Spectrum Disabilities being served in the project as of 12/31/18	N/A	19.8	0	program eligibility as determined by application compared to regional gaps (#3 regional gap)
	7	RRH- Serving Families and Single Adults Actively Fleeing/Attempting to Flee DV	N/A	0	7	program eligibility as determined by application compared to regional gaps (#4 regional gap)
	8	PSH- % of Single Adults with SMI being served in the project as of 12/31/18	N/A	11.7	0	program eligibility as determined by application compared to regional gaps (#5 regional gap)
Project Performance- PSH (29 points)	9	PSH- SPM 2: Returns to Homelessness (based on range: -5 pts for programs w/ highest returns to homelessness; 5 pts for programs with lowest returns to homelessness)	N/A	5	0	HMIS Data- program participant households discharged from 1/1/18- 12/31/18 negatively discharged (returning to homelessness): HMIS ReportBuilder "RC: PH Retention". If no discharges from program, NA. Range score: -5 to 5 (10 points).

	10	PSH- % of CH Households In program	N/A	10	0	(% CH households in program as of 12/31/18 that were admitted post 1/15/16 (CH Final Rule) + Verified HUD Documentation*/ total households in program as of 2/1/19 that were admitted post 1/15/16)x100 *CES CH Referrals can be Verified by LICH
	11	PSH- SPM 4.1: % Adult Stayers Increased Earned Income	10%	2	0	SPM 4.1 from 1/1/18 -12/31/18
	12	PSH- SPM 4.2: % Adult Stayers Increased Non-Employment Cash Income	30%	2	0	SPM 4.2 from 1/1/18 -12/31/18
	13	PSH- SPM 4.3: % Adult Stayers Increased Total Income	35%	3	0	SPM 4.3 from 1/1/18 - 12/31/18
	14	PSH- SPM 4.4: % Adults Leavers Increased Earned Income	19%	2	0	SPM 4.4 from 1/1/18 - 12/31/18
	15	PSH- SPM 4.5: % Adults Leavers Increased Non-Employment Cash Income	29%	2	0	SPM 4.5 from 1/1/18 - 12/31/18
	16	PSH- SPM 4.6: % Adults Leavers Increased Total Income	45%	3	0	SPM 4.6 from 1/1/18 - 12/31/18
Project Performance- RRH (10 points)	17	RRH- % of households provided a housing opportunity within 60 days of program admision	N/A	0	10	Percentage= Sum of number of days from program admission to date clients are offered a viable housing option for all households/Total number of households. Housing opportunity verified/documented in client case notes.

						Captures households admitted from 1/1/18-12/31/18.
	*	RRH- % of households that have permanent housing move-in dates within X days of program admission	TBD	N/A	N/A	Percentage= Sum of number of days from program admission to client move-in date/Total number of households
	*	RRH- % of households that remain permanently housed one year after rental assistance termination date	TBD	N/A	N/A	Percentage= Number of households that do not re-enter homelessness after one year of rental assistance termination/Total number of households that had rental assistance terminated within one year of Ranking date range.
New Program (Threshold Criteria)		Successfully operated Federal or State Programs (current or past)				Application
		Has the agency had to return funds (other than unspent funds) to a federal or entity within the last five years?				Application
		Has a federal or state agency deobligated funds or terminated a contract within the last five years?				Application
		Signed CES/HF MOU				Application
Maximum Score			N/A	95.5	38.55	

**Application for NEW Projects
Seeking Funding through Reallocation or Bonus Funding in NY-
603 CoC 2019 Funding Round**

Project Types Eligible for New Funding:

- 1. Permanent Supportive Housing for Chronically Homeless
Individuals and Families (new or expansion)**
 - a. May apply for up to \$400,000**
 - b. \$191,000 available through Reallocation; expected up to
\$800,000 available through Bonus**
 - c. Emphasis on Nassau County, but may serve either/both
counties**

Part B: Project Summary Budget
Continuum of Care Program

a. Component Types (Check only one box) <input type="checkbox"/> PSH-NEW <input type="checkbox"/> PSH-EXPANSION <input type="checkbox"/>		b. Grant Term <i>ONLY ONE YEAR TERMS MAY BE REQUESTED (AS PER HUD)</i>		
<i>Proposed CoC Activities</i>		c. CoC Dollars Request	d. Total Match (Min. 25% except leasing)	e. Totals (Col. c + Col. d)
1. Real Property Leasing				
2. Rental Assistance				
3. Supportive Services				
4. Operations				
5. HMIS				
6. CoC Request (Subtotal lines 1 through 5)				
7. Administrative Costs (Up to 7%) *Threshold				
8. Total CoC Request (Total lines 6 and 7)				

Total Cash Match: _____

Total In-Kind Match: _____

Total Match: _____

***Must meet minimum threshold requirement of at least 25% match**

Section II: CoC Project Budgets

Leasing / Rental Assistance Budgets

Size of Units	Number of Units	FMR or Actual Rent	Number of Months	Total
SRO	x	x	12=	\$
0 Bedroom	x	x	12=	\$
1 Bedroom	x	x	12=	\$
2 Bedrooms	x	x	12=	\$
3 Bedrooms	x	x	12=	\$
4 Bedrooms	x	x	12=	\$
5 Bedrooms	x	x	12=	\$
6 Bedrooms	x	x	12=	\$
Other: _____	x	x	12=	\$
Totals:	x	x	12=	\$

Please be advised that the actual FMRs used in calculating your grant will be those in effect at the time the grants are approved, which may be higher or lower than the FMRs listed above.

CoC Supportive Services Budget

Include description as appropriate. If the funding will be used to pay for staffing, FTE must be included.

<i>Supportive Services Costs</i>	<i>CoC Dollars Requested</i>			
	Year 1			Total
1. Assessment of Service Needs Quantity:				
2. Assistance with moving costs Quantity:				
3. Case Management Quantity:				
4. Chld Care Quantity:				
5. Education Services Quantity:				
6. Employment Assistance Quantity:				
7. Food Quantity:				
8. Housing/Counseling Services Quantity:				
9. Legal Services Quantity:				
10. Life Skills Quantity:				
11. Mental Health Services Quantity:				
12. Outpatient Health Services Quantity:				
13. Outreach Services Quantity:				
14. Substance Abuse Treatment Services Quantity:				
15. Transportation: Quantity:				
16. Utility Deposits: Quantity:				
Total Assistance Requested:				

CoC Operating Budget

Include FTE if the funding will pay for staffing

Operating Costs	CoC Dollars Requested		
	Year 1		Total
1. Maintenance/Repair Quantity:			
2. Property Taxes and Insurance Quantity:			
3. Replacement Reserve Quantity:			
4. Building Security Quantity:			
5. Electric, Gas and Water Quantity:			
6. Furniture Quantity:			
7. Equipment (lease, buy) Quantity:			
Total Assistance Requested			

Part B: PSH-Point in Time Housing and Participants Chart

(EXPANSION PROGRAMS SHOULD ONLY LIST THEIR NEW UNITS/BEDS HERE)

1. Housing Type* (Check all that apply)	a. <input type="checkbox"/> Multi-family <input type="checkbox"/> Single-family	b. <input type="checkbox"/> Scattered Site
2. Units, Bedrooms, Beds	c. Projected Level (column a + col. b)	
Number of Units		
Number of Bedrooms		
Number of Beds		
a. Number of Families with Children (Family Households)		
i. Number of adults in families		
ii. Number of children in families		
iii. Number of disabled in families		
iv. Number of chronically homeless families		
b. Number of Single Individuals and Other Households w/o Children		
i. Number of disabled individuals		
ii. Number of chronically homeless		
*Housing Types: Multi-family (apartments, duplexes, SROs, other buildings with 2 or more units); Single-family; Congregate Facility (dormitory, barracks, shared-living).		

NEW PROGRAM APPLICATION NARRATIVES

- I. Describe the program you plan to develop and implement, including services that will be provided to program participants. Provide information about all services to be offered, and whether they will be funded through the grant, provided by your organization, or offered through linkages with other providers. If provided through other organizations, describe the partnerships with those agencies and/or how you will link participants with those services.
- II. Describe your agency's experience in operating similar programs, especially using federal funding. If your agency is currently operating a similar program, submit a copy of that program's most recent annual report.
- III. Describe the agency's experience in using a Housing First model. If you have an existing program funded through the COC, describe your agency's participation in the Coordinated Entry System (CES) planning and the CES Pilot.
- IV. Has your organization received any negative findings from federal or state funding sources for *any programs* within the last five years? _____ Has your agency had to *return* funds or had funds de-obligated by the funding source? If yes to any of these questions, please explain:

- | | |
|--|--|
| 1 - Will staff be trained to successfully complete SPA applications? | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 2 - Will the program have SOAR-certified staff? | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 4 - Will staff receive regular training in Motivational Interviewing? | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 5 - Will the staff be trained in trauma-informed care and safety-planning? | <input type="checkbox"/> Yes <input type="checkbox"/> No |

Programs Serving Family Households: (best practice)

Will the program have an MOU with Headstart? (as strongly encouraged by HUD and scored on the CoC regional application). If so, describe steps taken to accomplish this and include a sample MOU to be signed. If your agency has an existing (signed) MOU with Headstart, please include a copy of this in your application.

Housing First Funding Requirement/Threshold:

- V. Will the program commit to a Housing First model? Yes

The Following Housing First Certification must be signed by the CEO/Executive Director of your agency and included in this application to be considered for funding (see next page)

Housing First Checklist And Certification

I, _____, As President/CEO/Executive Director of _____, certify that the program known as _____ will include (new programs only)/has included (existing programs) all of the following into written program policy:

- Access to programs is not contingent on sobriety, minimum income requirements, lack of a criminal record, completion of treatment, participation in services, or other unnecessary conditions.
- Programs or projects do everything possible not to reject an individual or family on the basis of poor credit or financial history, poor or lack of rental history, minor criminal convictions, or behaviors that are interpreted as indicating a lack of "housing readiness."
- People with disabilities are offered clear opportunities to request reasonable accommodations within applications and screening processes and during tenancy, and building and apartment units include special physical features that accommodate disabilities.
- Programs or projects that cannot serve someone work through the coordinated entry process to ensure that those individuals or families have access to housing and services elsewhere.
- Housing and service goals and plans are highly tenant-driven.
- Supportive services emphasize engagement and problem-solving over therapeutic goals.
- Participation in services or compliance with service plans are not conditions of tenancy, but are reviewed with tenants and regularly offered as a resource to tenants.
- Services are informed by a harm-reduction philosophy that recognizes that drug and alcohol use and addiction are a part of some tenants' lives. Tenants are engaged in non-judgmental communication regarding drug and alcohol use and are offered education regarding how to avoid risky behaviors and engage in safer practices.
- Substance use in and of itself, without other lease violations, is not considered a reason for eviction.
- Tenants in supportive housing are given reasonable flexibility in paying their share of rent on time and offered special payment arrangements for rent arrears and/or assistance with financial management, including representative payee arrangements.
- Every effort is made to provide a tenant the opportunity to transfer from one housing situation, program, or project to another if a tenancy is in jeopardy. Whenever possible, eviction back into homelessness is avoided.

I understand that failure to comply with the regulations set forth by the COC related to Coordinated Entry (CES) and Housing First will result in the agency's forfeiture of future funding for this program.

****Applicants must provide documentation from program supporting the use of a Housing First approach, specifically:**

- leases
- subleases
- any "house rules" or "participant responsibilities"
- Any other documents participants must sign for entry into or continued participation in the program

NAME (PRINT): _____

SIGNATURE: _____ DATE: _____

NY-603 Long Island CoC

Non-discrimination and Equal Opportunity Policy

The Long Island Coalition for the Homeless, as the Continuum of Care lead for the region of Nassau-Suffolk, mandates that all member agencies operate in compliance with federal, state, and local non-discrimination and equal opportunity laws.

Federal Requirements

The Department of Housing and Urban Development, in conjunction with other federal partners, has a vibrant history of furthering the rights of those persons who belong to vulnerable classes and who are most likely to experience discrimination. All member agencies must abide by the CoC Interim Rule and observe all requirements outlined in 24 CFR 5.105(a). *These laws include, but are not limited to, The Equal Opportunity in Housing Programs, Civil Rights Act of 1964, Age Discrimination Act of 1975, Rehabilitation Act of 1973, Americans with Disabilities Act, Non-discrimination Based on Handicap in Federally Assisted Programs and Activities, Equal Employment Opportunity Program, and most importantly, the Fair Housing Act.*

The Fair Housing Act identifies protected classes of people and prohibits discrimination on the basis of:

- Race
- Color
- Religion
- Sex
- Handicap
- Familial Status
- National Origin

Equal Access to Housing in HUD Programs Regardless of Sexual Orientation or Gender Identity¹

On February 3, 2012, HUD published its final rule expanding protections in housing for the LGBT* community. This rule further prohibits discrimination based on:

- Actual or perceived sexual orientation
- Actual or perceived gender identity, where gender identity means “actual or perceived gender-related characteristics”
- Actual or perceived marital status

Furthermore, CoC-program funded projects that provide single-sex accommodations must follow guidelines set forth by HUD in Notice CPD-15-02 when inquiring about sex and gender with regard to placement, safety, and privacy².

State Requirements

New York State has long been a leader in civil rights protections for those at risk of facing discrimination. All member agencies must abide by the New York State Human Rights Law³, which protects all of the previously listed classes of people and further prohibits discrimination based on:

- Creed
- Age
- Sexual Orientation⁴, which is also protected further under the Sexual Orientation Non-discrimination Act (SONDA)
- Marital Status
- Military Status

Ensuring Equal Access and Effective Service to People with Disabilities

Promoting Effective Communication⁵

All member agencies will make auxiliary aids and services available upon request for people who have communications disabilities. Communication with people who have hearing or vision disabilities must be as equally effective as communication with people without disabilities.

¹HUD LGBT Final Rule: <http://portal.hud.gov/hudportal/documents/huddoc?id=12lgbtfinalrule.pdf>

² <https://www.hudexchange.info/resources/documents/Notice-CPD-15-02-Appropriate-Placement-for-Transgender-Persons-in-Single-Sex-Emergency-Shelters-and-Other-Facilities.pdf>

³ <http://www.ag.ny.gov/civil-rights/fair-housing>

⁴ <http://www.ag.ny.gov/civil-rights/sonda-brochure>

⁵ <https://www.ada.gov/effective-comm.htm>

Reasonable Accommodations and Modifications

All member agencies will make reasonable accommodations to their rules, policies, practices, or services when necessary for people with disabilities to have equal opportunity to access services. Further, member agencies will allow reasonable modifications to housing facility structures so that people with disabilities have the equal opportunity to utilize and enjoy all aspects of their housing.

Integrated Service Delivery

All member agencies will provide services in the most integrated setting appropriate to the needs of people with disabilities.

Transparency in Handling Allegations of Discrimination

All CoC member agencies will operate with patience, respect, and transparency when handling allegations of discrimination. Member agencies will inform all prospective and current participants of their right to file a complaint with relevant federal, state, and local authorities, including, but not limited to:

U.S. Department of Housing and Urban Development

Fair Housing Enforcement Center

26 Federal Plaza, Room 3532

New York, NY 10278-0068

212-264-1290 (voice) 212-264-0927 (TTY)

http://portal.hud.gov/hudportal/HUD?src=/program_offices/fair_housing_equal_opp/complaint-process

New York State Office of the Attorney General

Civil Rights Bureau

120 Broadway New York, New York 10271

212-416-8250 (voice) 800-788-9898 (TDD)

civil.rights@ag.ny.gov www.ag.ny.gov

New York State Division of Human Rights

One Fordham Plaza, 4th Floor Bronx, New York 10458

718-741-8300 (voice) 718-741-8300 (TDD)

www.dhr.state.ny.us

By signing below, you are indicating that you understand and agree to comply with all requirements set forth by the Non-discrimination and Equal Opportunity Policy.

Member Agency Program Director

Date

Member Agency Executive Director

Date

**Application for Renewal Projects
Seeking Funding
NY 603 CoC 2019 Funding Round**

Renewal Funding Application for

**Permanent Housing (PSH-CH or
RRH)**

***ALL PH must use a Housing First
model and participate in Coordinated
Entry***

RENEWAL PROJECT APPLICATION

Section I: Project Summary Information

Part A: General Project Information

4. HUD-Defined CoC Name:	5. CoC Number:
6. Applicant's Organization Name (Legal Name from SF-424)	8. Applicant's DUNS Number (From SF-424):
7. <input type="checkbox"/> Check box if Applicant is a Faith-Based Organization	
9. Project Applicant's Address (From SF-424) Street: City: State: Zip:	10. Applicant's Employer Identification Number (EIN) (From SF-424):
11. Contact person of Project Applicant: (From SF-424) Name: Phone number: Title: Fax number: Email Address:	12. <input type="checkbox"/> Check box if Project Applicant is the same as Project Sponsor
13. Project Name:	14. Project's location 6-digit Geographic Code:
15. Project Address (LIST ALL ADDRESSES – add pages as necessary): Street: City: State: Zip:	18. <input type="checkbox"/> Check box if Energy Star is used in this project
16. <input type="checkbox"/> Check box if project is located in a Rural Area	19. Project Congressional District(s):
17. If project contains housing units, are these units: <input type="checkbox"/> Leased? <input type="checkbox"/> Owned?	
20. Project Sponsor's Organization Name (If different from Applicant)	22. Sponsor's DUNS Number:
21. <input type="checkbox"/> Check box if Project Sponsor is a Faith-Based Organization <input type="checkbox"/> Check box if Project Sponsor has ever received a federal grant, either directly from a federal agency or through a state/local agency	
23. Project Sponsor's Address (if different from Applicant) Street: City: State: Zip:	24. Sponsor's Employer Identification Number (EIN):
25. Contact person of Project Sponsor (if different from Applicant) Name: Phone number: Title: Fax number: Email Address:	

Part B: Project Summary Budget
Continuum of Care Program

a. Component Types (Check only one box) <input type="checkbox"/> PSH-CH Dedicated/Plus <input type="checkbox"/> RRH		b. Grant Term <i>ONLY ONE YEAR TERMS MAY BE REQUESTED (AS PER HUD)</i>	
<i>Proposed CoC Activities</i>	c. CoC Dollars Request	d. Total Match (Min. 25% except leasing)	e. Totals (Col. c + Col. d)
9. Real Property Leasing			
10. Rental Assistance			
11. Supportive Services			
12. Operations			
13. HMIS			
14. CoC Request (Subtotal lines 1 through 5)			
15. Administrative Costs (Up to 7% of line 6; no more than GIW maximum allowed amount) *Threshold			
16. Total CoC Request (Total lines 6 and 7) ***CANNOT EXCEED COC-APPROVED AMOUNT***			

Total Cash Match: _____

Total In-Kind Match: _____

Total Match: _____ **(25% minimum threshold requirement)**

Section II: CoC Project Budgets

Part A: Rental Assistance Budgets

1.

Size of Units	Number of Units	FMR or Actual Rent	Number of Months	Total
SRO	x	x	12=	\$
0 Bedroom	x	x	12=	\$
1 Bedroom	x	x	12=	\$
2 Bedrooms	x	x	12=	\$
3 Bedrooms	x	x	12=	\$
4 Bedrooms	x	x	12=	\$
5 Bedrooms	x	x	12=	\$
6 Bedrooms	x	x	12=	\$
Other: _____	x	x	12=	\$
Totals:	x	x	12=	\$

Please be advised that the actual FMRs used in calculating your grant will be those in effect at the time the grants are approved, which may be higher or lower than the FMRs listed above.

CoC Supportive Services Budget (All CoC Projects as Applicable)

<i>Supportive Services Costs</i>	<i>CoC Dollars Requested</i>			
	Year 1			Total
1. Assessment of Service Needs Quantity:				
2. Assistance with moving costs Quantity:				
3. Case Management Quantity:				
4. Child Care Quantity:				
5. Education Services Quantity:				
6. Employment Assistance Quantity:				
7. Food Quantity:				
8. Housing/Counseling Services Quantity:				
9. Legal Services Quantity:				
10. Life Skills Quantity:				
11. Mental Health Services Quantity:				
12. Outpatient Health Services Quantity:				
13. Outreach Services Quantity:				
14. Substance Abuse Treatment Services Quantity:				
15. Transportation: Quantity:				
16. Utility Deposits: Quantity:				
Total Assistance Requested:				

CoC Operating Budget (All CoC Projects with Operating Costs)

Operating Costs	CoC Dollars Requested		
	Year 1		Total
1. Maintenance/Repair Quantity:			
2. Property Taxes and Insurance Quantity:			
3. Replacement Reserve Quantity:			
4. Building Security Quantity:			
5. Electric, Gas and Water Quantity:			
6. Furniture Quantity:			
7. Equipment (lease, buy) Quantity:			
Total Assistance Requested			

Part B: PSH-Point in Time Housing and Participants Chart
RRH-Year-long projection of Housing and Participants Chart *(Numbers should match the original Exhibit 2 application submitted for funding or other HUD-approved numbers)*

2. Housing Type* (Check all that apply)	a. <input type="checkbox"/> Multi-family <input type="checkbox"/> Single-family		b. <input type="checkbox"/> Scattered Site
2. Units, Bedrooms, Beds	a. Current Level (Point-in-Time)	b. New Effort or Change in Effort (If Applicable)	c. Projected Level (column a + col. b)
Number of Units			
Number of Bedrooms			
Number of Beds			
3. Participants			
a. Number of Families with Children (Family Households)			
i. Number of adults in families			
ii. Number of children in families			
iii. Number of disabled in families			
iv. Number of chronically homeless families			
b. Number of Single Individuals and Other Households w/o Children			
i. Number of disabled individuals			
ii. Number of chronically homeless			
*Housing Types: Multi-family (apartments, duplexes, SROs, other buildings with 2 or more units); Single-family; Congregate Facility (dormitory, barracks, shared-living).			

Part C: Renewal Performance (All Renewal Projects)

<p>1. <input type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p>Are there any unresolved HUD monitoring findings, or outstanding audit findings related to this project? If "Yes," briefly describe.</p> <hr/> <hr/> <hr/>
<p>2. <input type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p>Are there any significant changes that you propose in the project since the last funding approval? Check all that apply:</p> <p><input type="checkbox"/> Number of persons served: from _____ to _____.</p> <p><input type="checkbox"/> Number of units: from _____ to _____.</p> <p><input type="checkbox"/> Location of project sites.</p> <p><input type="checkbox"/> Line item or cost category budget changes more than 10%.</p> <p><input type="checkbox"/> Change in target population.</p> <p><input type="checkbox"/> Change in project sponsor.</p> <p><input type="checkbox"/> Change in component type.</p> <p><input type="checkbox"/> Other: _____</p> <p>Please explain changes: _____</p> <hr/> <hr/>

Housing First Funding Requirement/Threshold (All programs):

VI. Will the program commit to a Housing First model? Yes

The Following Housing First Certification must be signed by the CEO/Executive Director of your agency and included in this application to be considered for funding (see next page)

Housing First Checklist And Certification

I, _____, As President/CEO/Executive Director of _____, certify that the program known as _____ will include (new programs only)/has included (existing programs) all of the following into written program policy:

- Access to programs is not contingent on sobriety, minimum income requirements, lack of a criminal record, completion of treatment, participation in services, or other unnecessary conditions.
- Programs or projects do everything possible not to reject an individual or family on the basis of poor credit or financial history, poor or lack of rental history, minor criminal convictions, or behaviors that are interpreted as indicating a lack of "housing readiness."
- People with disabilities are offered clear opportunities to request reasonable accommodations within applications and screening processes and during tenancy, and building and apartment units include special physical features that accommodate disabilities.
- Programs or projects that cannot serve someone work through the coordinated entry process to ensure that those individuals or families have access to housing and services elsewhere.
- Housing and service goals and plans are highly tenant-driven.
- Supportive services emphasize engagement and problem-solving over therapeutic goals.
- Participation in services or compliance with service plans are not conditions of tenancy, but are reviewed with tenants and regularly offered as a resource to tenants.
- Services are informed by a harm-reduction philosophy that recognizes that drug and alcohol use and addiction are a part of some tenants' lives. Tenants are engaged in non-judgmental communication regarding drug and alcohol use and are offered education regarding how to avoid risky behaviors and engage in safer practices.
- Substance use in and of itself, without other lease violations, is not considered a reason for eviction.
- Tenants in supportive housing are given reasonable flexibility in paying their share of rent on time and offered special payment arrangements for rent arrears and/or assistance with financial management, including representative payee arrangements.
- Every effort is made to provide a tenant the opportunity to transfer from one housing situation, program, or project to another if a tenancy is in jeopardy. Whenever possible, eviction back into homelessness is avoided.

I understand that failure to comply with the regulations set forth by the COC related to Coordinated Entry (CES) and Housing First will result in the agency's forfeiture of future funding for this program.

****Applicants must provide documentation from program supporting the use of a Housing First approach, specifically:**

- leases
- subleases
- any "house rules" or "participant responsibilities"
- Any other documents participants must sign for entry into or continued participation in the program

NAME (PRINT): _____

SIGNATURE: _____ DATE: _____

NY-603 Long Island CoC

Non-discrimination and Equal Opportunity Policy

The Long Island Coalition for the Homeless, as the Continuum of Care lead for the region of Nassau-Suffolk, mandates that all member agencies operate in compliance with federal, state, and local non-discrimination and equal opportunity laws.

Federal Requirements

The Department of Housing and Urban Development, in conjunction with other federal partners, has a vibrant history of furthering the rights of those persons who belong to vulnerable classes and who are most likely to experience discrimination. All member agencies must abide by the CoC Interim Rule and observe all requirements outlined in 24 CFR 5.105(a). *These laws include, but are not limited to, The Equal Opportunity in Housing Programs, Civil Rights Act of 1964, Age Discrimination Act of 1975, Rehabilitation Act of 1973, Americans with Disabilities Act, Non-discrimination Based on Handicap in Federally Assisted Programs and Activities, Equal Employment Opportunity Program, and most importantly, the Fair Housing Act.*

The Fair Housing Act identifies protected classes of people and prohibits discrimination on the basis of:

- Race
- Color
- Religion
- Sex
- Handicap
- Familial Status
- National Origin

Equal Access to Housing in HUD Programs Regardless of Sexual Orientation or Gender Identity⁶

On February 3, 2012, HUD published its final rule expanding protections in housing for the LGBT* community. This rule further prohibits discrimination based on:

- Actual or perceived sexual orientation
- Actual or perceived gender identity, where gender identity means “actual or perceived gender-related characteristics”
- Actual or perceived marital status

Furthermore, CoC-program funded projects that provide single-sex accommodations must follow guidelines set forth by HUD in Notice CPD-15-02 when inquiring about sex and gender with regard to placement, safety, and privacy⁷.

State Requirements

New York State has long been a leader in civil rights protections for those at risk of facing discrimination. All member agencies must abide by the New York State Human Rights Law⁸, which protects all of the previously listed classes of people and further prohibits discrimination based on:

- Creed
- Age
- Sexual Orientation⁹, which is also protected further under the Sexual Orientation Non-discrimination Act (SONDA)
- Marital Status
- Military Status

Ensuring Equal Access and Effective Service to People with Disabilities

Promoting Effective Communication¹⁰

All member agencies will make auxiliary aids and services available upon request for people who have communications disabilities. Communication with people who have hearing or vision disabilities must be as equally effective as communication with people without disabilities.

⁶HUD LGBT Final Rule: <http://portal.hud.gov/hudportal/documents/huddoc?id=12lgbtfinalrule.pdf>

⁷ <https://www.hudexchange.info/resources/documents/Notice-CPD-15-02-Appropriate-Placement-for-Transgender-Persons-in-Single-Sex-Emergency-Shelters-and-Other-Facilities.pdf>

⁸ <http://www.ag.ny.gov/civil-rights/fair-housing>

⁹ <http://www.ag.ny.gov/civil-rights/sonda-brochure>

¹⁰ <https://www.ada.gov/effective-comm.htm>

Reasonable Accommodations and Modifications

All member agencies will make reasonable accommodations to their rules, policies, practices, or services when necessary for people with disabilities to have equal opportunity to access services. Further, member agencies will allow reasonable modifications to housing facility structures so that people with disabilities have the equal opportunity to utilize and enjoy all aspects of their housing.

Integrated Service Delivery

All member agencies will provide services in the most integrated setting appropriate to the needs of people with disabilities.

Transparency in Handling Allegations of Discrimination

All CoC member agencies will operate with patience, respect, and transparency when handling allegations of discrimination. Member agencies will inform all prospective and current participants of their right to file a complaint with relevant federal, state, and local authorities, including, but not limited to:

U.S. Department of Housing and Urban Development

Fair Housing Enforcement Center

26 Federal Plaza, Room 3532

New York, NY 10278-0068

212-264-1290 (voice) 212-264-0927 (TTY)

http://portal.hud.gov/hudportal/HUD?src=/program_offices/fair_housing_equal_opp/complaint-process

New York State Office of the Attorney General

Civil Rights Bureau

120 Broadway New York, New York 10271

212-416-8250 (voice) 800-788-9898 (TDD)

civil.rights@ag.ny.gov www.ag.ny.gov

New York State Division of Human Rights

One Fordham Plaza, 4th Floor Bronx, New York 10458

718-741-8300 (voice) 718-741-8300 (TDD)

www.dhr.state.ny.us

By signing below, you are indicating that you understand and agree to comply with all requirements set forth by the Non-discrimination and Equal Opportunity Policy.

Member Agency Program Director

Date

Member Agency Executive Director

Date

PART D: Ranking Criteria Data (All Projects)

Please see the full 2019 Ranking Criteria enclosed with this application. Unless a criterion is listed below, LICH is able to retrieve data from your most recent APR or through HMIS to address that criterion. We are unable to retrieve data to address the criteria below. Please provide the following information below in the spaces indicated:

ALL PERMANENT HOUSING PROGRAMS:

Regional Gaps- Population Type

Pledged Program Eligibility: New/turnover units that will be dedicated to each household type below.

The following populations will be scored on a sliding scale based upon the percentage of individuals/households meeting criteria for each:

Permanent Supportive Housing

TOTAL UNITS IN PROJECT: _____

- Chronic Homeless Families with Broad Spectrum Disabilities (including adult couples)

Units: _____

- Chronic Homeless Single Adults (18+) with Severe and Persistent Mental Illness (SPMI-SPA)

Units: _____

- Chronic Homeless Single Adults (18 years +) with Broad Spectrum Disabilities

Units: _____

Rapid Rehousing Only

Total Units: _____

HUD Homeless Families

Units with no restrictions: _____

DV

Units for Victims of Domestic Violence _____

Funding Requirements/Thresholds:

Coordinated Entry Participation: Will the program report 100% of vacancies and receive 100% of referrals from the CES, as documented by a signed MOU with the CoC (funding threshold)? Yes

Applicant is aware that unresolved non-compliance with coordinated entry will result in a 50% ranking score reduction of the total points eligible for the following funding round. Yes

Housing First: Will the program commit to a Housing First model (funding threshold)? Yes

DV PROGRAMS ONLY (information on these criteria will be pulled from APR's for non-DV):

HUD SPM Metric 4.1- Change in earned income for adult system stayers during the reporting period

What % of adult stayers increased income from employment between entry and exit of this program's grant year? _____ %

HUD SPM Metric 4.2- Change in non-employment cash income for adult system stayers during the reporting period

What % of adult stayers increased their cash income from sources *other than* employment between entry and exit of this program's grant year? _____ %

HUD SPM Metric 4.3- Change in total income for adult system stayers during the reporting period

What % of stayers that increased total income between entry and exit of this program's grant year? _____ %

HUD SPM Metric 4.4- Change in earned income for adult system leavers

What % of adult leavers increased income through employment between entry and exit of this program's grant year? _____ %

HUD SPM Metric 4.5- Change in non-employment cash income for adult system leavers

What % of adult leavers increased their cash income from sources *other than* employment between entry and exit of this program's grant year? _____ %

HUD SPM Metric 4.6- Change in total income for adult system leavers

What % of adult leavers increased total income between entry and exit of this program's grant year? _____ %

Greta Guarton

From: Greta Guarton
Sent: Tuesday, March 05, 2019 4:09 PM
To: Greta Guarton (gguarton@addresssthehomeless.org)
Subject: UPDATE: LOCAL COC FUNDING ROUND NOW OPEN - TRAINING MARCH 15, 2019 - APPLICATION ATTACHED
Attachments: 2019 CoC-LI Application Instruction Manual.doc
Importance: High

We have just been informed that there will be DV bonus available again in 2019. The following memo and instruction manual have been updated to reflect this information.

From: Greta Guarton
Sent: Monday, March 04, 2019 11:16 AM
Subject: LOCAL COC FUNDING ROUND NOW OPEN - TRAINING MARCH 15, 2019 - APPLICATION ATTACHED SC
Importance: High

LOCAL CONTINNUM OF CARE FUNDING ROUND IS NOW OPEN. APPLICATIONS ARE DUE APRIL 5. TRAINING IS SCHEDULED FOR MARCH 15, AT 10AM

FUNDING FOR NEW APPLICATIONS:

The Long Island COC will accept applications for the following NEW projects:

- NEW PSH programs for Chronically Homeless individuals and families (must be able to serve both)
- EXPANSION PSH programs for Chronically Homeless individuals and families (must be able to serve both)
- NEW TH-PH RRH programs for DV (must serve both counties)
- NEW RRH programs for DV (must serve both counties)

Agencies are strongly encouraged to consider EXPANSION programs to supplement and support their existing PSH programs. Also note, although the need for PSH is great in both counties, the larger gap exists in Nassau.

New applications will be selected for inclusion in our regional application to HUD. Available funding includes:

- \$191,055 in REALLOCATION (Confirmed)
- \$800,000 in BONUS (estimated; assumed)
- \$1.4 million in DV BONUS (estimated)

AGENCIES MAY APPLY FOR UP TO \$400,000 PER NEW OR EXPANSION PROJECT. FINAL AWARD AMOUNTS AND FUNDING SOURCE WILL BE DETERMINED BY THE RANKING COMMITTEE.

This year's application process and materials for the Ranking Committee are different from last year's, as are the scoring criteria and point values for each criterion. It is recommended that applicants review these, as well as the 2018 Funding Round NOFA, before completing this application for review by the Ranking Committee. Please note that the Ranking Committee will make recommendations on the ranking order of renewal applications.

COMPLETE APPLICATIONS FOR THE LOCAL PROCESS ARE DUE APRIL 5, 2019. APPLICATIONS FOR NEW AND RENEWAL PROJECTS ARE INCLUDED IN THIS MANUAL.

The Continuum of Care application submissions to HUD will be completed online again this year and will be conducted as a two-part process. The first part, CoC registration, is completed by the CoC Lead (LI Coalition for the Homeless). Applicant agencies will register later. The CoC lead registration has already opened and been confirmed. The second part of the process is the submission of applications to HUD through eSnaps.

We have developed an instruction manual and application (attached) to assist applicants with this year's submission process. If you are interested in applying for a grant under the 2019 funding round, please review the following instructions and deadlines.

Applicants are strongly encouraged to download and read the Interim Rule, HUD-CPD-17-01, NOFA Policy requirements and General Section and the 2019 NOFA (when available) in preparation for this year's funding round. Additionally, interested parties are encouraged to review webinars related to Rapid Re-Housing, Serving Chronically Homeless persons, Coordinated Entry and record keeping requirements related to documenting homelessness. These and other resources can be found at <https://www.hudexchange.info/training-events/> (use the search bar on left to filter for "Programs" and then "COC") and <http://www.endhomelessness.org/pages/training>. Many of these webinars can be helpful to those planning to design new programs or modify existing program models.

FUNDING FOR NEW APPLICATIONS:

The Long Island COC will accept applications for the following NEW projects:

- NEW PSH programs for Chronically Homeless individuals and families (must be able to serve both)
- EXPANSION programs for Chronically Homeless individuals and families (must be able to serve both)

Agencies are strongly encouraged to consider EXPANSION programs to supplement and support their existing PSH programs. Also note, although the need for PSH is great in both counties, the larger gap exists in Nassau.

New applications will be selected for inclusion in our regional application to HUD. Available funding includes:

- \$191,055 in REALLOCATION (Confirmed)
- \$800,000 in BONUS (estimated; assumed)
- \$1.4 million in DV Bonus (estimated)

AGENCIES MAY APPLY FOR UP TO \$400,000 PER NEW OR EXPANSION PROJECT. FINAL AWARD AMOUNTS AND FUNDING SOURCE WILL BE DETERMINED BY THE RANKING COMMITTEE.

MEMORANDUM

TO: All Parties Interested In Applying For HUD Continuum of Care Funding
FROM: Greta Guarton, Executive Director
RE: Submission of Applications for Ranking in the 2019 HUD CoC Funding Round
DATE: March 5, 2019

This year's application process and materials for the Ranking Committee are different from last year's, as are the scoring criteria and point values for each criterion. It is recommended that applicants review these, as well as the 2018 Funding Round NOFA, before completing this application for review by the Ranking Committee. Please note that the Ranking Committee will make recommendations on the ranking order of renewal applications.

COMPLETE APPLICATIONS FOR THE LOCAL PROCESS ARE DUE APRIL 5, 2019. APPLICATIONS FOR NEW AND RENEWAL PROJECTS ARE INCLUDED IN THIS MANUAL.

The Continuum of Care application submissions to HUD will be completed online again this year and will be conducted as a two-part process. The first part, CoC registration, is completed by the CoC Lead (LI Coalition for the Homeless). Applicant agencies will register later. The CoC lead registration has already opened and been confirmed. The second part of the process is the submission of applications to HUD through eSnaps.

We have developed an instruction manual and application (attached) to assist applicants with this year's submission process. If you are interested in applying for a grant under the 2019 funding round, please review the following instructions and deadlines.

Applicants are strongly encouraged to download and read the Interim Rule, HUD-CPD-17-01, NOFA Policy requirements and General Section and the 2019 NOFA (when available) in preparation for this year's funding round. Additionally, interested parties are encouraged to review webinars related to Rapid Re-Housing, Serving Chronically Homeless persons, Coordinated Entry and record keeping requirements related to documenting homelessness. These and other resources can be found at <https://www.hudexchange.info/training-events/> (use the search bar on left to filter for "Programs" and then "COC") and <http://www.endhomelessness.org/pages/training>. Many of these webinars can be helpful to those planning to design new programs or modify existing program models.

FUNDING FOR NEW APPLICATIONS:

The Long Island COC will accept applications for the following NEW projects:

- NEW PSH programs for Chronically Homeless individuals and families (must be able to serve both)
- EXPANSION programs for Chronically Homeless individuals and families (must be able to serve both)
- RRH programs for DV (must be able to serve both counties)
- TH-PH RRH for DV (must be able to serve both counties)

Agencies are strongly encouraged to consider EXPANSION programs to supplement and support their existing PSH programs. Also note, although the need for PSH is great in both counties, the larger gap exists in Nassau.

New applications will be selected for inclusion in our regional application to HUD. Available funding includes:

- \$191,055 in REALLOCATION (Confirmed)
- \$800,000 in BONUS (estimated; assumed)
- Up to \$1.4 million in DV BONUS (estimated)

AGENCIES MAY APPLY FOR UP TO \$400,000 PER PROJECT. FINAL AWARD AMOUNTS AND FUNDING SOURCE WILL BE DETERMINED BY THE RANKING COMMITTEE.

We invite and encourage applications from both organizations that have previously been funded through the COC, as well as those who have not been funded through the COC in the past but have been active in COC activities and meetings. Agencies must have a DUNS number and be registered with SAM.

MAJOR CHANGES IN THIS YEAR'S ROUND:

Ranking Criteria: There have been significant changes to the Ranking Criteria (attached). The criteria reflect HUD's priorities and an emphasis on performance, as well as local gaps/needs. Threshold requirements have also been included. For example, all applicants **MUST** sign on to a regional **NON-DISCRIMINATION POLICY** to be considered for new or renewal funding (included in application).

New Funding: New applications will be ranked below existing programs, in order to preserve existing housing and services.

All new projects must follow a proven Housing First Model. Further, applicants must show that they are already successfully operating a government-funded housing program. COC participation, COC meetings and trainings attended over the last year will also be considered.

This instruction manual is intended to provide guidance to applicants on the Nassau and Suffolk region's local process, meetings and internal deadlines. The manual also provides links to web sites and technical guidance manuals provided by HUD.

Relevant HUD manuals and guides, as well as other materials necessary for this year's process, can be downloaded from the LICH Web site at www.addresssthehomeless.org under the CoC Resources Page. HUD guidebooks can also be found on HUD's web site: <https://www.onecpd.info/resource-library/>

*****Applications are due by *APRIL 5, 2019*.*****

APPLICANTS MUST SUBMIT PAPER COPIES OF THE RELEVANT LOCAL APPLICATIONS (ATTACHED). 7 COPIES MUST BE SUBMITTED TO:

Send all applications to: Greta Guarton, Executive Director
 Long Island Coalition for the Homeless
 600 Albany Avenue, Suite 2
 Amityville, New York 11701

DEADLINE FOR SUBMISSION OF NEW AND RENEWAL PROPOSALS FOR REVIEW AND RANKING BY THE SELECTION/RANKING COMMITTEES: *APRIL 5, 2019*

**2019 Continuum of Care
Application Instruction Manual
And
Applications
for
Long Island (NY-603)**

600 Albany Avenue, Suite 2

Amityville, NY 11701

(631) 464-4314 – phone

(631) 464-4319 – fax

www.addressthehomeless.org

STEP 1: REGISTER YOUR AGENCY WITH DUNS/CCR

All agencies planning on submitting applications must ensure that their agencies have a DUNS #

STEP 2: APPLICATION SUBMISSION TO LICH

Proposals must be submitted to LICH by April 5, 2019

STEP 3: REGISTER YOUR AGENCY WITH E-SNAPS

HUD will be opening esnaps for project applications shortly, it is recommended that agencies ensure they can access what they need for the renewal applications once esnaps opens for the 2019 round. Applicants may visit the e-snaps website at www.hud.gov/esnaps to register their agency **after the project applicant registration process has begun.**

You can find manuals for completing an application in esnaps at:

<http://esnaps.hudhre.info/projectapps.cfm>

****PLEASE BE ADVISED THAT ALL APPLICANTS MUST PARTICIPATE IN THE LOCAL PROCESS PRIOR TO COMPLETING AN APPLICATION IN ESNAPS. ONLY APPLICATIONS RECOMMENDED BY THE RANKING/SELECTION COMMITTEES AND APPROVED BY THE LOCAL COC WILL BE SENT TO HUD FOR CONSIDERATION.****

Reminder! All questions regarding *e-snaps* must be directed to the *e-snaps* HelpDesk at <https://www.onecpd.info/ask-a-question/>

DATES AND DEADLINES

The following is a list of important dates and deadlines for this year's Continuum of Care/Homeless Assistance Funding Round. *Please note that the list is broken down by TYPE of EVENT, and is not chronological from top to bottom.*

DEADLINES ARE BASED UPON HUD'S ANTICIPATED DATES AND DEADLINES AND ARE THEREFORE SUBJECT TO CHANGE. PLEASE CHECK OUR WEB SITE FOR UPDATES!

*** * * * ***

Deadlines

April 5, 2019– Applications due for submission to LICH. Paper applications (7 COPIES) sent to LICH, 600 Albany Avenue, Suite 2, Amityville, NY 11701.

April 19 – 26:– Ranking Committee meets

April 26 - recommendations are published

May 3–Vote on recommendations due

May 10- Corrections sent to applicants

TBA- Applications with corrections must be submitted to LICH via esnaps. (2 wks after esnaps opens)

TBA- LICH returns final corrections to applications. (3 wks after esnaps opens)

TBA- Final submission by agencies in esnaps. (4 weeks after esnaps opens)

LONG ISLAND COC TRAINING

MARCH 15, 2019 10am – 12:00pm (registration required). This training is strongly encouraged but not mandatory. *****LOCATION TO BE ANNOUNCED: THIS MAY BE A WEBINAR OR IN-PERSON TRAINING*****

(we are hoping to schedule this training as a webinar)

Webcasts and Online Trainings

e-snaps: To access e-snaps training modules, go to: <https://www.onecpd.info/e-snaps/>

HUD: To access HUD webcasts or other HUD guidance, go to: <https://www.onecpd.info/e-snaps/guides/coc-program-competition-resources/>

Please check these web sites often for updates and new training modules.

**INSTRUCTIONS FOR APPLICATION
SUBMISSION TO THE SELECTION/RANKING COMMITTEES**

1. Review the following documents before completing and submitting your 2019 applications to the Ranking Committee:
 - a. Homeless Emergency Assistance and Rapid Transition to Housing: Continuum of Care Program Interim Final Rule and Introductory Guide to the Continuum of Care Program, and the 2019 NOFA (WHEN PUBLISHED, can be found on LICH web site at www.addressthehomeless.org)
 - b. Entire 2019 CoC-LI Application Instruction Manual and Application.

2. Submit SEVEN (7) copies of your (paper) proposals to:

Greta Guarton, Executive Director
 Long Island Coalition for the Homeless
 600 Albany Avenue, Suite 2
 Amityville, NY 11701

PROPOSALS MUST BE RECEIVED ON OR BEFORE ON APRIL 5, 2019

Please make note of the following information, as it will be required throughout your application:

<i>Geographic Codes</i>	
<u>Area</u>	<u>Code</u>
Nassau County	369059
Suffolk County Consortium	369103
Babylon Town	360352
Huntington Town	363088
Brookhaven Town	360744
Islip Town	363160

2019 Long Island CoC Guiding Principles

In 2018 and 2019, the CoC Governance Board convened to guide the general process of the CoC and recommend guiding principles. These principles will be used by the Ranking Committee in reviewing applications and making Ranking Recommendations.

The following are the guiding principles agreed upon by the CoC:

- All applicants must sign on to a regional Non-Discrimination Policy to be considered for new or renewal funding. The Non-Discrimination Policy language was reviewed and approved by the Executive Committee prior to being finalized in 2018. Those who did not sign on in 2018 (new applicants for COC funding) will be required to sign on in 2019 to be considered for funding.
- Under the 2019 round, there will be no mandatory reallocation of funds. This is due to the large voluntary giveback in the 2018 round and the region's need to preserve existing PSH programs. However, reallocation is available through voluntary givebacks.
- All programs seeking funding under the 2019 round must operate under a Housing First Model, adhere to the Prioritization Policy adopted by the COC in September 2016, and accept referrals exclusively through LICH (or The Safe Center Long Island for DV, once implemented) as part of the regional Coordinated Entry System (CES). **Those projects that have unresolved non-compliance with Coordinated Entry will not be eligible to apply for 2019 funding round.**
- In recognition of the need to preserve existing programs, applications for **existing programs will be ranked ABOVE new programs** in the 2019 round.
- HMIS renewal is guaranteed to be placed in Tier I as it is mandatory, supports all programs and covers 80% of license fees for all programs. Similarly, Centralized Assessment/ Coordinated Entry will be placed in Tier I as it is a mandatory program.
- Funding available through reallocation (voluntary givebacks) and Bonus funding, if any, will be awarded to new or expansion PSH programs with the capacity to serve singles and families with broad spectrum disabilities. Agencies are encouraged to apply for expansion programs whenever possible.

As discussed, different kinds of programs have different maximum possible scores. Applications will be scored based on a ratio of points awarded: maximum possible score for that program.

Following is the list of Ranking Criteria for the 2019 Funding Round. Please note that the complete document, including the data sources used to measure each criterion, have been emailed out to the COC and are available on our web site at www.addresssthehomeless.org or www.lihomeless.org

Funding Round 2019 NY-603 Renewal Project Ranking Criteria		Benchmark	2019 Program Max Score PSH	2019 Program Max Score RRH	2019 Source (Unless otherwise specified, data review will be for 1/1/2018- 12/31/18)	
CES/HF MOU (Funding Threshold)	1	CES Compliance	No Unresolved Findings	Ineligible to Apply for Renewal Funds	Ineligible to Apply for Renewal Funds	Any program with <i>unresolved</i> non-compliance issues with CES (8/1/17 forward), will not be eligible to apply for renewal funds through the CoC in the 2019 Funding Round.
HMIS (10 points)	2	HMIS Data Quality	N/A	10	10	New HUD APR (April 1, 2018)- HUD-APR Q6, a., b., c. or HMIS Data Quality Report Q2., Q3., Q4. *If LICH cannot retrieve upload data by 2/1/19, agency score = 0
Regional Gaps Analysis (25 points PSH, 12-82 points RRH)	3	PSH- % of Families (Including multi-adult households) being served in the project as of 12/31/18	N/A	25	0	program eligibility as determined by application compared to regional gaps (#1 regional gap)

	4	RRH- Serving Families and Single Adults (non-restrictive)	N/A	0	11.55	program eligibility as determined by application compared to regional gaps (#2 regional gap)
	6	PSH- % of Single Adults with Broad Spectrum Disabilities being served in the project as of 12/31/18	N/A	19.8	0	program eligibility as determined by application compared to regional gaps (#3 regional gap)
	7	RRH- Serving Families and Single Adults Actively Fleeing/Attempting to Flee DV	N/A	0	7	program eligibility as determined by application compared to regional gaps (#4 regional gap)
	8	PSH- % of Single Adults with SMI being served in the project as of 12/31/18	N/A	11.7	0	program eligibility as determined by application compared to regional gaps (#5 regional gap)
Project Performance- PSH (29 points)	9	PSH- SPM 2: Returns to Homelessness (based on range: -5 pts for programs w/ highest returns to homelessness; 5 pts for programs with lowest returns to homelessness)	N/A	5	0	HMIS Data- program participant households discharged from 1/1/18- 12/31/18 negatively discharged (returning to homelessness): HMIS ReportBuilder "RC: PH Retention". If no discharges from program, NA. Range score: -5 to 5 (10 points).

	10	PSH- % of CH Households in program	N/A	10	0	(% CH households in program as of 12/31/18 that were admitted post 1/15/16 (CH Final Rule) + Verified HUD Documentation*/ total households in program as of 2/1/19 that were admitted post 1/15/16)x100 *CES CH Referrals can be Verified by LICH
	11	PSH- SPM 4.1: % Adult Stayers Increased Earned Income	10%	2	0	SPM 4.1 from 1/1/18 -12/31/18
	12	PSH- SPM 4.2: % Adult Stayers Increased Non-Employment Cash Income	30%	2	0	SPM 4.2 from 1/1/18 -12/31/18
	13	PSH- SPM 4.3: % Adult Stayers Increased Total Income	35%	3	0	SPM 4.3 from 1/1/18 - 12/31/18
	14	PSH- SPM 4.4: % Adults Leavers Increased Earned Income	19%	2	0	SPM 4.4 from 1/1/18 - 12/31/18
	15	PSH- SPM 4.5: % Adults Leavers Increased Non-Employment Cash Income	29%	2	0	SPM 4.5 from 1/1/18 - 12/31/18
	16	PSH- SPM 4.6: % Adults Leavers Increased Total Income	45%	3	0	SPM 4.6 from 1/1/18 - 12/31/18
Project Performance- RRH (10 points)	17	RRH- % of households provided a housing opportunity within 60 days of program admission	N/A	0	10	Percentage= Sum of number of days from program admission to date clients are offered a viable housing option for all households/Total number of households. Housing opportunity verified/documented in client case notes.

						Captures households admitted from 1/1/18-12/31/18.
	*	RRH- % of households that have permanent housing move-in dates within X days of program admission	TBD	N/A	N/A	Percentage= Sum of number of days from program admission to client move-in date/Total number of households
	*	RRH- % of households that remain permanently housed one year after rental assistance termination date	TBD	N/A	N/A	Percentage= Number of households that do not re-enter homelessness after one year of rental assistance termination/Total number of households that had rental assistance terminated within one year of Ranking date range.
New Program (Threshold Criteria)		Successfully operated Federal or State Programs (current or past)				Application
		Has the agency had to return funds (other than unspent funds) to a federal or entity within the last five years?				Application
		Has a federal or state agency deobligated funds or terminated a contract within the last five years?				Application
		Signed CES/HF MOU				Application
Maximum Score			N/A	95.5	38.55	

**Application for NEW Projects
Seeking Funding through Reallocation or Bonus Funding or DV
Bonus Funding in NY-603 CoC 2019 Funding Round**

Project Types Eligible for New Funding:

- 1. Permanent Supportive Housing for Chronically Homeless Individuals and Families (new or expansion)**
 - a. May apply for up to \$400,000**
 - b. \$191,000 available through Reallocation; expected up to \$800,000 available through Bonus**
 - c. Emphasis on Nassau County, but may serve either/both counties**
- 2. Rapid Rehousing and TH – RRH Joint Component for DV through DV Bonus funding**

NEW PROJECT APPLICATION – REALLOCATION/BONUS/DV Set Aside

Section I: Project Summary Information

Part A: General Project Information

4. HUD-Defined CoC Name:	5. CoC Number:
6. Applicant's Organization Name (Legal Name from SF-424)	8. Applicant's DUNS Number
7. <input type="checkbox"/> Check box if Applicant is a Faith-Based Organization	
9. Project Applicant's Address (From SF-424) Street: City: State: Zip:	10. Applicant's Employer Identification Number (EIN) (From SF-424):
11. Contact person of Project Applicant: (From SF-424) Name: Phone number: Title: Fax number: Email Address:	12. <input type="checkbox"/> Check box if Project Applicant is the same as Project Sponsor
13. Project Name:	14. Project's location 6-digit Geographic Code:
15. Project Address (LIST ALL ADDRESSES – add pages as necessary): Street: City: State: Zip:	18. <input type="checkbox"/> Check box if Energy Star is used in this project
16. <input type="checkbox"/> Check box if project is in a Rural Area	19. Project Congressional District(s):
17. If project contains housing units, are these units: <input type="checkbox"/> Leased? <input type="checkbox"/> Owned?	
20. Project Sponsor's Organization Name (If different from Applicant)	22. Sponsor's DUNS Number:
21. <input type="checkbox"/> Check box if Project Sponsor is a Faith-Based Organization <input type="checkbox"/> Check box if Project Sponsor has ever received a federal grant, either directly from a federal agency or through a state/local agency	
23. Project Sponsor's Address (if different from Applicant) Street: City: State: Zip:	24. Sponsor's Employer Identification Number (EIN):
25. Contact person of Project Sponsor (if different from Applicant) Name: Phone number: Title: Fax number: Email Address:	

**Part B: Project Summary Budget
Continuum of Care Program**

a. Component Types (Check only one box) <input type="checkbox"/> PSH - New <input type="checkbox"/> PSH Expansion <input type="checkbox"/> TH-PH and RRH-DV		b. Grant Term ONLY ONE YEAR TERMS MAY BE REQUESTED (AS PER HUD)		
Proposed CoC Activities		c. CoC Dollars Request	d. Total Match (Min. 25% except leasing)	e. Totals (Col. c + Col. d)
1. Real Property Leasing				
2. Rental Assistance				
3. Supportive Services				
4. Operations				
5. HMIS				
6. CoC Request (Subtotal lines 1 through 5)				
7. Administrative Costs (Up to 7%) *Threshold				
8. Total CoC Request (Total lines 6 and 7)				

Total Cash Match: _____

Total In-Kind Match: _____

Total Match: _____

***Must meet minimum threshold requirement of at least 25% match**

Section II: CoC Project Budgets

Leasing / Rental Assistance Budgets

Size of Units	Number of Units	FMR or Actual Rent	Number of Months	Total
SRO	x	x	12=	\$
0 Bedroom	x	x	12=	\$
1 Bedroom	x	x	12=	\$
2 Bedrooms	x	x	12=	\$
3 Bedrooms	x	x	12=	\$
4 Bedrooms	x	x	12=	\$
5 Bedrooms	x	x	12=	\$
6 Bedrooms	x	x	12=	\$
Other: _____	x	x	12=	\$
Totals:	x	x	12=	\$

Please be advised that the actual FMRs used in calculating your grant will be those in effect at the time the grants are approved, which may be higher or lower than the FMRs listed above.

CoC Supportive Services Budget

Include description as appropriate. If the funding will be used to pay for staffing, FTE must be included.

<i>Supportive Services Costs</i>	<i>CoC Dollars Requested</i>		
	Year 1		Total
1. Assessment of Service Needs Quantity:			
2. Assistance with moving costs Quantity:			
3. Case Management Quantity:			
4. Child Care Quantity:			
5. Education Services Quantity:			
6. Employment Assistance Quantity:			
7. Food Quantity:			
8. Housing/Counseling Services Quantity:			
9. Legal Services Quantity:			
10. Life Skills Quantity:			
11. Mental Health Services Quantity:			
12. Outpatient Health Services Quantity:			
13. Outreach Services Quantity:			
14. Substance Abuse Treatment Services Quantity:			
15. Transportation: Quantity:			
16. Utility Deposits: Quantity:			
Total Assistance Requested:			

CoC Operating Budget

Include FTE if the funding will pay for staffing

Operating Costs	CoC Dollars Requested		
	Year 1		Total
1. Maintenance/Repair Quantity:			
2. Property Taxes and Insurance Quantity:			
3. Replacement Reserve Quantity:			
4. Building Security Quantity:			
5. Electric, Gas and Water Quantity:			
6. Furniture Quantity:			
7. Equipment (lease, buy) Quantity:			
Total Assistance Requested			

Part B: PSH-Point in Time Housing and Participants Chart

RRH-Year-long projection of Housing and Participants Chart (Numbers should match the original Exhibit 2 application submitted for funding or other HUD-approved numbers)

1. Housing Type* (Check all that apply)	a. <input type="checkbox"/> Multi-family <input type="checkbox"/> Single-family	b. <input type="checkbox"/> Scattered Site
2. Units, Bedrooms, Beds	c. Projected Level (column a + col. b)	
Number of Units		
Number of Bedrooms		
Number of Beds		
a. Number of Families with Children (Family Households)		
i. Number of adults in families		
ii. Number of children in families		
iii. Number of disabled in families		
iv. Number of chronically homeless families		
b. Number of Single Individuals and Other Households w/o Children		
i. Number of disabled individuals		
ii. Number of chronically homeless		

*Housing Types: Multi-family (apartments, duplexes, SROs, other buildings with 2 or more units); Single-family; Congregate Facility (dormitory, barracks, shared-living).

PART C: Ranking Considerations- Demonstrating Ability to Operate Program Model

NEW PROGRAM APPLICATION NARRATIVES

- I. Describe the program you plan to develop and implement, including services that will be provided to program participants. Provide information about all services to be offered, and whether they will be funded through the grant, provided by your organization, or offered through linkages with other providers. If provided through other organizations, describe the partnerships with those agencies and/or how you will link participants with those services.
- II. Describe your agency's experience in operating similar programs, especially using federal funding. If your agency is currently operating a similar program, submit a copy of that program's most recent annual report.
- III. Describe the agency's experience in using a Housing First model. If you have an existing program funded through the COC, describe your agency's participation in the Coordinated Entry System (CES) planning and the CES Pilot.
- IV. Has your organization received any negative findings from federal or state funding sources for *any programs* within the last five years? _____ Has your agency had to *return* funds or had funds de-obligated by the funding source? If yes to any of these questions, please explain:

Rapid Rehousing Projects (DV TH-RRH and DV-RRH): These best practices will be considered as to which applicants are best suited to execute these program models:

- | | |
|--|--|
| 1 - Will staff be trained to successfully complete SPA applications? | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 2 - Will you have a dedicated staff person for landlord engagement? | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 3 - Will the program have SOAR-certified staff? | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 4 - Will staff receive regular training in Motivational Interviewing? | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 5 - Will the program have a dedicated employment specialist? | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 6 - Will the staff be trained in trauma-informed care and safety-planning? | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 7 - Will staff be trained in Critical Time Intervention/Crisis Intervention? | <input type="checkbox"/> Yes <input type="checkbox"/> No |

Programs Serving Family Households (DV-RRH and PSH): (best practice)

Will the program have an MOU with Headstart? (as strongly encouraged by HUD and scored on the CoC regional application). If so, describe steps taken to accomplish this and include a sample MOU to be signed. If your agency has an existing (signed) MOU with Headstart, please include a copy of this in your application.

Permanent Supportive Housing: (thresholds)

Will the program have a written policy on a process to move PSH clients on to other permanent housing?

Yes No

Does the program have fixed units with 3 bedrooms or more in Suffolk County that would be available for use in the proposed program?

Yes No

If the program does not have fixed units with 3 bedrooms or more in Suffolk County, please explain how the agency can acquire/access units to meet the regional need for large chronically homeless families in Suffolk County.

Housing First Funding Requirement/Threshold:

V. Will the program commit to a Housing First model? Yes

The Following Housing First Certification must be signed by the CEO/Executive Director of your agency and included in this application to be considered for funding (see next page)

Housing First Checklist And Certification

I, _____, As President/CEO/Executive Director of _____, certify that the program known as _____ will include (new programs only)/has included (existing programs) all of the following into written program policy:

- Access to programs is not contingent on sobriety, minimum income requirements, lack of a criminal record, completion of treatment, participation in services, or other unnecessary conditions.
- Programs or projects do everything possible not to reject an individual or family on the basis of poor credit or financial history, poor or lack of rental history, minor criminal convictions, or behaviors that are interpreted as indicating a lack of "housing readiness."
- People with disabilities are offered clear opportunities to request reasonable accommodations within applications and screening processes and during tenancy, and building and apartment units include special physical features that accommodate disabilities.
- Programs or projects that cannot serve someone work through the coordinated entry process to ensure that those individuals or families have access to housing and services elsewhere.
- Housing and service goals and plans are highly tenant-driven.
- Supportive services emphasize engagement and problem-solving over therapeutic goals.
- Participation in services or compliance with service plans are not conditions of tenancy, but are reviewed with tenants and regularly offered as a resource to tenants.
- Services are informed by a harm-reduction philosophy that recognizes that drug and alcohol use and addiction are a part of some tenants' lives. Tenants are engaged in non-judgmental communication regarding drug and alcohol use and are offered education regarding how to avoid risky behaviors and engage in safer practices.
- Substance use in and of itself, without other lease violations, is not considered a reason for eviction.
- Tenants in supportive housing are given reasonable flexibility in paying their share of rent on time and offered special payment arrangements for rent arrears and/or assistance with financial management, including representative payee arrangements.
- Every effort is made to provide a tenant the opportunity to transfer from one housing situation, program, or project to another if a tenancy is in jeopardy. Whenever possible, eviction back into homelessness is avoided.

I understand that failure to comply with the regulations set forth by the COC related to Coordinated Entry (CES) and Housing First will result in the agency's forfeiture of future funding for this program.

****Applicants must provide documentation from program supporting the use of a Housing First approach, specifically:**

- leases
- subleases
- any "house rules" or "participant responsibilities"
- Any other documents participants must sign for entry into or continued participation in the program

NAME (PRINT): _____

SIGNATURE: _____ DATE: _____

**NY-603 Long Island CoC
Non-discrimination and Equal Opportunity Policy**

The Long Island Coalition for the Homeless, as the Continuum of Care lead for the region of Nassau-Suffolk, mandates that all member agencies operate in compliance with federal, state, and local non-discrimination and equal opportunity laws.

Federal Requirements

The Department of Housing and Urban Development, in conjunction with other federal partners, has a vibrant history of furthering the rights of those persons who belong to vulnerable classes and who are most likely to experience discrimination. All member agencies must abide by the CoC Interim Rule and observe all requirements outlined in 24 CFR 5.105(a). *These laws include, but are not limited to, The Equal Opportunity in Housing Programs, Civil Rights Act of 1964, Age Discrimination Act of 1975, Rehabilitation Act of 1973, Americans with Disabilities Act, Non-discrimination Based on Handicap in Federally Assisted Programs and Activities, Equal Employment Opportunity Program, and most importantly, the Fair Housing Act.*

The Fair Housing Act identifies protected classes of people and prohibits discrimination on the basis of:

- Race
- Color
- Religion
- Sex
- Handicap
- Familial Status
- National Origin

Equal Access to Housing in HUD Programs Regardless of Sexual Orientation or Gender Identity¹

On February 3, 2012, HUD published its final rule expanding protections in housing for the LGBT* community. This rule further prohibits discrimination based on:

- Actual or perceived sexual orientation
- Actual or perceived gender identity, where gender identity means “actual or perceived gender-related characteristics”
- Actual or perceived marital status

Furthermore, CoC-program funded projects that provide single-sex accommodations must follow guidelines set forth by HUD in Notice CPD-15-02 when inquiring about sex and gender with regard to placement, safety, and privacy².

State Requirements

New York State has long been a leader in civil rights protections for those at risk of facing discrimination. All member agencies must abide by the New York State Human Rights Law³, which protects all of the previously listed classes of people and further prohibits discrimination based on:

- Creed
- Age
- Sexual Orientation⁴, which is also protected further under the Sexual Orientation Non-discrimination Act (SONDA)
- Marital Status
- Military Status

**Ensuring Equal Access and Effective Service
to People with Disabilities**

Promoting Effective Communication⁵

All member agencies will make auxiliary aids and services available upon request for people who have communications disabilities. Communication with people who have hearing or vision disabilities must be as equally effective as communication with people without disabilities.

¹HUD LGBT Final Rule: <http://portal.hud.gov/hudportal/documents/huddoc?id=12l@btfinalrule.pdf>

² <https://www.hudexchange.info/resources/documents/Notice-CPD-15-02-Appropriate-Placement-for-Transgender-Persons-in-Single-Sex-Emergency-Shelters-and-Other-Facilities.pdf>

³ <http://www.ag.ny.gov/civil-rights/fair-housing>

⁴ <http://www.ag.ny.gov/civil-rights/sonda-brochure>

⁵ <https://www.ada.gov/effective-comm.htm>

Reasonable Accommodations and Modifications

All member agencies will make reasonable accommodations to their rules, policies, practices, or services when necessary for people with disabilities to have equal opportunity to access services. Further, member agencies will allow reasonable modifications to housing facility structures so that people with disabilities have the equal opportunity to utilize and enjoy all aspects of their housing.

Integrated Service Delivery

All member agencies will provide services in the most integrated setting appropriate to the needs of people with disabilities.

Transparency in Handling Allegations of Discrimination

All CoC member agencies will operate with patience, respect, and transparency when handling allegations of discrimination. Member agencies will inform all prospective and current participants of their right to file a complaint with relevant federal, state, and local authorities, including, but not limited to:

U.S. Department of Housing and Urban Development

Fair Housing Enforcement Center

26 Federal Plaza, Room 3532

New York, NY 10278-0068

212-264-1290 (voice) 212-264-0927 (TTY)

http://portal.hud.gov/hudportal/HUD?src=/program_offices/fair_housing_equal_opp/complaint-process

New York State Office of the Attorney General

Civil Rights Bureau

120 Broadway New York, New York 10271

212-416-8250 (voice) 800-788-9898 (TDD)

civil.rights@ag.ny.gov www.ag.ny.gov

New York State Division of Human Rights

One Fordham Plaza, 4th Floor Bronx, New York 10458

718-741-8300 (voice) 718-741-8300 (TDD)

www.dhr.state.ny.us

By signing below, you are indicating that you understand and agree to comply with all requirements set forth by the Non-discrimination and Equal Opportunity Policy.

Member Agency Program Director

Date

Member Agency Executive Director

Date

**Application for Renewal Projects
Seeking Funding
NY 603 CoC 2019 Funding Round**

**Renewal Funding Application for
Permanent Housing (PSH-CH or
RRH)**

***ALL PH must use a Housing First
model and participate in Coordinated
Entry***

RENEWAL PROJECT APPLICATION

Section I: Project Summary Information

Part A: General Project Information

4. HUD-Defined CoC Name:	5. CoC Number:
6. Applicant's Organization Name (Legal Name from SF-424)	8. Applicant's DUNS Number (From SF-424):
7. <input type="checkbox"/> Check box if Applicant is a Faith-Based Organization	
9. Project Applicant's Address (From SF-424) Street: City: State: Zip:	10. Applicant's Employer Identification Number (EIN) (From SF-424):
11. Contact person of Project Applicant: (From SF-424) Name: Phone number: Title: Fax number: Email Address:	12. <input type="checkbox"/> Check box if Project Applicant is the same as Project Sponsor
13. Project Name:	14. Project's location 6-digit Geographic Code:
15. Project Address (LIST ALL ADDRESSES – add pages as necessary): Street: City: State: Zip:	18. <input type="checkbox"/> Check box if Energy Star is used in this project
16. <input type="checkbox"/> Check box if project is located in a Rural Area	19. Project Congressional District(s):
17. If project contains housing units, are these units: <input type="checkbox"/> Leased? <input type="checkbox"/> Owned?	
20. Project Sponsor's Organization Name (If different from Applicant)	22. Sponsor's DUNS Number:
21. <input type="checkbox"/> Check box if Project Sponsor is a Faith-Based Organization <input type="checkbox"/> Check box if Project Sponsor has ever received a federal grant, either directly from a federal agency or through a state/local agency	
23. Project Sponsor's Address (if different from Applicant) Street: City: State: Zip:	24. Sponsor's Employer Identification Number (EIN):
25. Contact person of Project Sponsor (if different from Applicant) Name: Phone number: Title: Fax number: Email Address:	

**Part B: Project Summary Budget
Continuum of Care Program**

a. Component Types (Check only one box) <input type="checkbox"/> PSH-CH Dedicated/Plus <input type="checkbox"/> RRH		b. Grant Term ONLY ONE YEAR TERMS MAY BE REQUESTED (AS PER HUD)	
<i>Proposed CoC Activities</i>	c. CoC Dollars Request	d. Total Match (Min. 25% except leasing)	e. Totals (Col. c + Col. d)
9. Real Property Leasing			
10. Rental Assistance			
11. Supportive Services			
12. Operations			
13. HMIS			
14. CoC Request (Subtotal lines 1 through 5)			
15. Administrative Costs (Up to 7% of line 6; no more than GIW maximum allowed amount) *Threshold			
16. Total CoC Request (Total lines 6 and 7) ***CANNOT EXCEED COC-APPROVED AMOUNT***			

Total Cash Match: _____

Total In-Kind Match: _____

Total Match: _____ **(25% minimum threshold requirement)**

Section II: CoC Project Budgets

Part A: Rental Assistance Budgets

1.

Size of Units	Number of Units	FMR or Actual Rent	Number of Months	Total
SRO	x	x	12=	\$
0 Bedroom	x	x	12=	\$
1 Bedroom	x	x	12=	\$
2 Bedrooms	x	x	12=	\$
3 Bedrooms	x	x	12=	\$
4 Bedrooms	x	x	12=	\$
5 Bedrooms	x	x	12=	\$
6 Bedrooms	x	x	12=	\$
Other: _____	x	x	12=	\$
Totals:	x	x	12=	\$

Please be advised that the actual FMRs used in calculating your grant will be those in effect at the time the grants are approved, which may be higher or lower than the FMRs listed above.

CoC Supportive Services Budget (All CoC Projects as Applicable)

<i>Supportive Services Costs</i>	<i>CoC Dollars Requested</i>			
	Year 1			Total
1. Assessment of Service Needs Quantity:				
2. Assistance with moving costs Quantity:				
3. Case Management Quantity:				
4. Child Care Quantity:				
5. Education Services Quantity:				
6. Employment Assistance Quantity:				
7. Food Quantity:				
8. Housing/Counseling Services Quantity:				
9. Legal Services Quantity:				
10. Life Skills Quantity:				
11. Mental Health Services Quantity:				
12. Outpatient Health Services Quantity:				
13. Outreach Services Quantity:				
14. Substance Abuse Treatment Services Quantity:				
15. Transportation: Quantity:				
16. Utility Deposits: Quantity:				
Total Assistance Requested:				

CoC Operating Budget (All CoC Projects with Operating Costs)

Operating Costs	CoC Dollars Requested		
	Year 1		Total
1. Maintenance/Repair Quantity:			
2. Property Taxes and Insurance Quantity:			
3. Replacement Reserve Quantity:			
4. Building Security Quantity:			
5. Electric, Gas and Water Quantity:			
6. Furniture Quantity:			
7. Equipment (lease, buy) Quantity:			
Total Assistance Requested			

Part B: PSH-Point in Time Housing and Participants Chart

RRH-Year-long projection of Housing and Participants Chart (*Numbers should match the original Exhibit 2 application submitted for funding or other HUD-approved numbers*)

2. Housing Type* (Check all that apply)	a. <input type="checkbox"/> Multi-family <input type="checkbox"/> Single-family	b. <input type="checkbox"/> Scattered Site	
2. Units, Bedrooms, Beds	a. Current Level (Point-in-Time)	b. New Effort or Change in Effort (If Applicable)	c. Projected Level (column a + col. b)
Number of Units			
Number of Bedrooms			
Number of Beds			
3. Participants			
a. Number of Families with Children (Family Households)			
i. Number of adults in families			
ii. Number of children in families			
iii. Number of disabled in families			
iv. Number of chronically homeless families			
b. Number of Single Individuals and Other Households w/o Children			
i. Number of disabled individuals			
ii. Number of chronically homeless			
*Housing Types: Multi-family (apartments, duplexes, SROs, other buildings with 2 or more units); Single-family; Congregate Facility (dormitory, barracks, shared-living).			

Part C: Renewal Performance (All Renewal Projects)

<p>1. <input type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p>Are there any unresolved HUD monitoring findings, or outstanding audit findings related to this project? If "Yes," briefly describe.</p> <hr/> <hr/> <hr/>
<p>2. <input type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p>Are there any significant changes that you propose in the project since the last funding approval? Check all that apply:</p> <p><input type="checkbox"/> Number of persons served: from _____ to _____.</p> <p><input type="checkbox"/> Number of units: from _____ to _____.</p> <p><input type="checkbox"/> Location of project sites.</p> <p><input type="checkbox"/> Line item or cost category budget changes more than 10%.</p> <p><input type="checkbox"/> Change in target population.</p> <p><input type="checkbox"/> Change in project sponsor.</p> <p><input type="checkbox"/> Change in component type.</p> <p><input type="checkbox"/> Other:</p> <p>Please explain changes:</p> <hr/> <hr/>

Housing First Funding Requirement/Threshold (All programs):

VI. Will the program commit to a Housing First model? Yes

The Following Housing First Certification must be signed by the CEO/Executive Director of your agency and included in this application to be considered for funding (see next page)

Housing First Checklist And Certification

I, _____, As President/CEO/Executive Director of _____, certify that the program known as _____ will include (new programs only)/has included (existing programs) all of the following into written program policy:

- Access to programs is not contingent on sobriety, minimum income requirements, lack of a criminal record, completion of treatment, participation in services, or other unnecessary conditions.
- Programs or projects do everything possible not to reject an individual or family on the basis of poor credit or financial history, poor or lack of rental history, minor criminal convictions, or behaviors that are interpreted as indicating a lack of "housing readiness."
- People with disabilities are offered clear opportunities to request reasonable accommodations within applications and screening processes and during tenancy, and building and apartment units include special physical features that accommodate disabilities.
- Programs or projects that cannot serve someone work through the coordinated entry process to ensure that those individuals or families have access to housing and services elsewhere.
- Housing and service goals and plans are highly tenant-driven.
- Supportive services emphasize engagement and problem-solving over therapeutic goals.
- Participation in services or compliance with service plans are not conditions of tenancy, but are reviewed with tenants and regularly offered as a resource to tenants.
- Services are informed by a harm-reduction philosophy that recognizes that drug and alcohol use and addiction are a part of some tenants' lives. Tenants are engaged in non-judgmental communication regarding drug and alcohol use and are offered education regarding how to avoid risky behaviors and engage in safer practices.
- Substance use in and of itself, without other lease violations, is not considered a reason for eviction.
- Tenants in supportive housing are given reasonable flexibility in paying their share of rent on time and offered special payment arrangements for rent arrears and/or assistance with financial management, including representative payee arrangements.
- Every effort is made to provide a tenant the opportunity to transfer from one housing situation, program, or project to another if a tenancy is in jeopardy. Whenever possible, eviction back into homelessness is avoided.

I understand that failure to comply with the regulations set forth by the COC related to Coordinated Entry (CES) and Housing First will result in the agency's forfeiture of future funding for this program.

****Applicants must provide documentation from program supporting the use of a Housing First approach, specifically:**

- leases
- subleases
- any "house rules" or "participant responsibilities"
- Any other documents participants must sign for entry into or continued participation in the program

NAME (PRINT): _____

SIGNATURE: _____ DATE: _____

NY-603 Long Island CoC

Non-discrimination and Equal Opportunity Policy

The Long Island Coalition for the Homeless, as the Continuum of Care lead for the region of Nassau-Suffolk, mandates that all member agencies operate in compliance with federal, state, and local non-discrimination and equal opportunity laws.

Federal Requirements

The Department of Housing and Urban Development, in conjunction with other federal partners, has a vibrant history of furthering the rights of those persons who belong to vulnerable classes and who are most likely to experience discrimination. All member agencies must abide by the CoC Interim Rule and observe all requirements outlined in 24 CFR 5.105(a). *These laws include, but are not limited to, The Equal Opportunity in Housing Programs, Civil Rights Act of 1964, Age Discrimination Act of 1975, Rehabilitation Act of 1973, Americans with Disabilities Act, Non-discrimination Based on Handicap in Federally Assisted Programs and Activities, Equal Employment Opportunity Program, and most importantly, the Fair Housing Act.*

The Fair Housing Act identifies protected classes of people and prohibits discrimination on the basis of:

- Race
- Color
- Religion
- Sex
- Handicap
- Familial Status
- National Origin

Equal Access to Housing in HUD Programs Regardless of Sexual Orientation or Gender Identity⁶

On February 3, 2012, HUD published its final rule expanding protections in housing for the LGBT* community. This rule further prohibits discrimination based on:

- Actual or perceived sexual orientation
- Actual or perceived gender identity, where gender identity means “actual or perceived gender-related characteristics”
- Actual or perceived marital status

Furthermore, CoC-program funded projects that provide single-sex accommodations must follow guidelines set forth by HUD in Notice CPD-15-02 when inquiring about sex and gender with regard to placement, safety, and privacy⁷.

State Requirements

New York State has long been a leader in civil rights protections for those at risk of facing discrimination. All member agencies must abide by the New York State Human Rights Law⁸, which protects all of the previously listed classes of people and further prohibits discrimination based on:

- Creed
- Age
- Sexual Orientation⁹, which is also protected further under the Sexual Orientation Non-discrimination Act (SONDA)
- Marital Status
- Military Status

Ensuring Equal Access and Effective Service to People with Disabilities

Promoting Effective Communication¹⁰

All member agencies will make auxiliary aids and services available upon request for people who have communications disabilities. Communication with people who have hearing or vision disabilities must be as equally effective as communication with people without disabilities.

⁶HUD LGBT Final Rule: <http://portal.hud.gov/hudportal/documents/huddoc?id=12lgbtfinalrule.pdf>

⁷ <https://www.hudexchange.info/resources/documents/Notice-CPD-15-02-Appropriate-Placement-for-Transgender-Persons-in-Single-Sex-Emergency-Shelters-and-Other-Facilities.pdf>

⁸ <http://www.ag.ny.gov/civil-rights/fair-housing>

⁹ <http://www.ag.ny.gov/civil-rights/sonda-brochure>

¹⁰ <https://www.ada.gov/effective-comm.htm>

Reasonable Accommodations and Modifications

All member agencies will make reasonable accommodations to their rules, policies, practices, or services when necessary for people with disabilities to have equal opportunity to access services. Further, member agencies will allow reasonable modifications to housing facility structures so that people with disabilities have the equal opportunity to utilize and enjoy all aspects of their housing.

Integrated Service Delivery

All member agencies will provide services in the most integrated setting appropriate to the needs of people with disabilities.

Transparency in Handling Allegations of Discrimination

All CoC member agencies will operate with patience, respect, and transparency when handling allegations of discrimination. Member agencies will inform all prospective and current participants of their right to file a complaint with relevant federal, state, and local authorities, including, but not limited to:

U.S. Department of Housing and Urban Development

Fair Housing Enforcement Center

26 Federal Plaza, Room 3532

New York, NY 10278-0068

212-264-1290 (voice) 212-264-0927 (TTY)

http://portal.hud.gov/hudportal/HUD?src=/program_offices/fair_housing_equal_opp/complaint-process

New York State Office of the Attorney General

Civil Rights Bureau

120 Broadway New York, New York 10271

212-416-8250 (voice) 800-788-9898 (TDD)

civil.rights@ag.ny.gov www.ag.ny.gov

New York State Division of Human Rights

One Fordham Plaza, 4th Floor Bronx, New York 10458

718-741-8300 (voice) 718-741-8300 (TDD)

www.dhr.state.ny.us

By signing below, you are indicating that you understand and agree to comply with all requirements set forth by the Non-discrimination and Equal Opportunity Policy.

Member Agency Program Director

Date

Member Agency Executive Director

Date

PART D: Ranking Criteria Data (All Projects)

Please see the full 2019 Ranking Criteria enclosed with this application. Unless a criterion is listed below, LICH is able to retrieve data from your most recent APR or through HMIS to address that criterion. We are unable to retrieve data to address the criteria below. Please provide the following information below in the spaces indicated:

ALL PERMANENT HOUSING PROGRAMS:

Regional Gaps- Population Type

Pledged Program Eligibility: New/turnover units that will be dedicated to each household type below.

The following populations will be scored on a sliding scale based upon the percentage of individuals/households meeting criteria for each:

Permanent Supportive Housing

TOTAL UNITS IN PROJECT: _____

- Chronic Homeless Families with Broad Spectrum Disabilities (including adult couples)

Units: _____

- Chronic Homeless Single Adults (18+) with Severe and Persistent Mental Illness (SPMI-SPA)

Units: _____

- Chronic Homeless Single Adults (18 years +) with Broad Spectrum Disabilities

Units: _____

Rapid Rehousing Only

Total Units: _____

HUD Homeless Families

Units with no restrictions: _____

DV

Units for Victims of Domestic Violence _____

Funding Requirements/Thresholds:

Coordinated Entry Participation: Will the program report 100% of vacancies and receive 100% of referrals from the CES, as documented by a signed MOU with the CoC (funding threshold)? Yes

Applicant is aware that unresolved non-compliance with coordinated entry will result in a 50% ranking score reduction of the total points eligible for the following funding round. Yes

Housing First: Will the program commit to a Housing First model (funding threshold)? Yes

DV PROGRAMS ONLY (information on these criteria will be pulled from APR's for non-DV):

HUD SPM Metric 4.1- Change in earned income for adult system stayers during the reporting period

What % of adult stayers increased income from employment between entry and exit of this program's grant year? _____ %

HUD SPM Metric 4.2- Change in non-employment cash income for adult system stayers during the reporting period

What % of adult stayers increased their cash income from sources *other than* employment between entry and exit of this program's grant year? _____ %

HUD SPM Metric 4.3- Change in total income for adult system stayers during the reporting period

What % of stayers that increased total income between entry and exit of this program's grant year? _____ %

HUD SPM Metric 4.4- Change in earned income for adult system leavers

What % of adult leavers increased income through employment between entry and exit of this program's grant year? _____ %

HUD SPM Metric 4.5- Change in non-employment cash income for adult system leavers

What % of adult leavers increased their cash income from sources *other than* employment between entry and exit of this program's grant year? _____ %

HUD SPM Metric 4.6- Change in total income for adult system leavers

What % of adult leavers increased total income between entry and exit of this program's grant year? _____ %

Section 3: Announcement of continuation of acceptance of applications, expansion of acceptable new projects, based on local feedback. Publication of application, including the Ranking Tool. Please note that the Ranking Tool has remained the same since its original publication on October 31, 2018.

From: Greta Guarton
Sent: Friday, April 12, 2019 2:45 PM
To: Greta Guarton (gguarton@addresssthehomeless.org)
Subject: COC FUNDING AVAILABLE FOR NEW PROGRAMS - DEADLINE MAY 10, 2019
Attachments: 2019 - ROUND 2 CoC-LI Application Instruction Manual.doc

Importance: High

The local funding COC funding round has been reopened for Permanent Supportive Housing (PSH) programs (new or expansion), new Transitional to Permanent Joint Component programs for DV and Rapid rehousing Programs for DV (new or expansion).

The Long Island COC is accepting applications for NEW OR EXPANSION PERMANENT SUPPORTIVE HOUSING (PSH) PROGRAMS and has expanded the kinds of programs that will be considered for funding, including:

- Programs may serve individuals only, families only, or a combination of both
- Programs may serve Nassau only, Suffolk only, or both
- While programs serving "broad spectrum" are preferred, programs serving a restricted population (or with a portion of units serving a restricted population) will be considered.
- PSH programs must still serve Chronically Homeless and follow a Housing First model (see Housing First checklist in the application for details)
- Programs must participate in Coordinated Entry

Funding is also available for NEW DV Transitional to Permanent Joint Component (TH-PH) programs and NEW DV Rapid Rehousing (RRH) programs. While programs able to serve both counties are preferred, we will accept applications for programs that will only serve one county.

New applications will be selected for inclusion in our regional application to HUD. Available funding includes:

- \$191,055 in REALLOCATION (Confirmed)
- \$800,000 in BONUS (estimated; assumed)
- Up to \$1.4 million in DV BONUS (estimated)

APPLICATIONS ARE DUE MAY 10, 2019. PLEASE SEE THE ATTACHED INSTRUCTION MANUAL AND APPLICATION FOR MORE DETAILS.

MEMORANDUM

TO: All Parties Interested In Applying For HUD Continuum of Care Funding
FROM: Greta Guarton, LMSW, Chair, LI COC Governance Board
RE: RE-OPENING OF FUNDING ROUND – NEW DEADLINE 5/10/19
Submission of Applications for Ranking in the 2019 HUD CoC Funding Round
DATE: April 12, 2019

The Long Island COC is accepting applications for NEW OR EXPANSION PERMANENT SUPPORTIVE HOUSING (PSH) PROGRAMS and has expanded the kinds of programs that will be considered for funding, including:

- Programs may serve individuals only, families only, or a combination of both
- Programs may serve Nassau only, Suffolk only, or both
- While programs serving “broad spectrum” are preferred, programs serving a restricted population (or with a portion of units serving a restricted population) will be considered.
- PSH programs must still serve Chronically Homeless and follow a Housing First model (see Housing First checklist in the application for details)
- Programs must participate in Coordinated Entry

Funding is also available for NEW DV Transitional to Permanent Join Component (TH-PH) programs and NEW DV Rapid Rehousing (RRH) programs. While programs able to serve both counties are preferred, we will accept applications for programs that will only serve one county.

New applications will be selected for inclusion in our regional application to HUD. Available funding includes:

- \$191,055 in REALLOCATION (Confirmed)
- \$800,000 in BONUS (estimated; assumed)
- Up to \$1.4 million in DV BONUS (estimated)

AGENCIES MAY APPLY FOR UP TO \$400,000 PER PROJECT. FINAL AWARD AMOUNTS AND FUNDING SOURCE WILL BE DETERMINED BY THE RANKING COMMITTEE.

We invite and encourage applications from both organizations that have previously been funded through the COC, as well as those who have not been funded through the COC in the past but have been active in COC activities and meetings. Agencies must have a DUNS number and be registered with SAM.

The COC will hold a networking/discussion session for agencies that may be interested in collaborating on a project. The date of this meeting will be announced shortly.

COMPLETE APPLICATIONS FOR THE LOCAL PROCESS ARE DUE Friday, May 10, 2019.

Applicants are strongly encouraged to download and read the Interim Rule, HUD-CPD-17-01, NOFA Policy requirements and General Section and the 2019 NOFA (when available) in preparation for this year’s funding round. Additionally, interested parties are encouraged to review webinars related to Rapid Re-Housing, Serving Chronically Homeless persons, Coordinated Entry and record keeping requirements related to documenting homelessness. These and other resources can be found at <https://www.hudexchange.info/training-events/> (use the search bar on left to filter for “Programs” and then “COC”) and <http://www.endhomelessness.org/pages/training>. Many of these webinars can be helpful to those planning to design new programs or modify existing program models.

Ranking Criteria: The Ranking Criteria (for new and renewal applications) are included in this packet. The criteria reflect HUD's priorities and an emphasis on performance, as well as local gaps/needs. Threshold requirements have also been included. For example, all applicants **MUST** sign on to a regional **NON-DISCRIMINATION POLICY** to be considered for funding (included in application).

New Funding: New applications will be ranked below existing programs, in order to preserve existing housing and services. We expect this trend to continue in future years, although it still needs to be voted on for future years.

All new projects must follow a proven Housing First Model. Further, applicants must show that they are already successfully operating a government-funded housing program. COC participation, COC meetings and trainings attended over the last year will also be considered.

This instruction manual is intended to provide guidance to applicants on the Nassau and Suffolk region's local process, meetings and internal deadlines. The manual also provides links to web sites and technical guidance manuals provided by HUD.

Relevant HUD manuals and guides, as well as other materials necessary for this year's process, can be downloaded from the COC Web site at www.lihomeless.org under the CoC Resources Page. HUD guidebooks can also be found on HUD's web site: <https://www.onecpd.info/resource-library/>

*****Applications are due by *May 10, 2019*.*****

APPLICANTS MUST SUBMIT PAPER COPIES OF THE RELEVANT LOCAL APPLICATIONS (ATTACHED). 7 COPIES MUST BE SUBMITTED TO:

Send all applications to: Greta Guarton, Executive Director
Long Island Coalition for the Homeless
600 Albany Avenue, Suite 2
Amityville, New York 11701

DEADLINE FOR SUBMISSION OF NEW AND RENEWAL PROPOSALS FOR REVIEW AND RANKING BY THE SELECTION/RANKING COMMITTEES: *May 10, 2019*

**2019 Continuum of Care
Application Instruction Manual
And
Applications
for
Long Island (NY-603)**

600 Albany Avenue, Suite 2

Amityville, NY 11701

(631) 464-4314 – phone

(631) 464-4319 – fax

www.addressthehomeless.org

STEP 1: REGISTER YOUR AGENCY WITH DUNS/CCR

All agencies planning on submitting applications must ensure that their agencies have a DUNS #

STEP 2: APPLICATION SUBMISSION TO LICH

Proposals must be submitted to LICH by May 10, 2019

STEP 3: REGISTER YOUR AGENCY WITH E-SNAPS

HUD will be opening esnaps for project applications shortly, it is recommended that agencies ensure they can access what they need for the renewal applications once esnaps opens for the 2019 round. Applicants may visit the e-snaps website at www.hud.gov/esnaps to register their agency **after the project applicant registration process has begun.**

You can find manuals for completing an application in esnaps at:

<http://esnaps.hudhre.info/projectapps.cfm>

****PLEASE BE ADVISED THAT ALL APPLICANTS MUST PARTICIPATE IN THE LOCAL PROCESS PRIOR TO COMPLETING AN APPLICATION IN ESNAPS. ONLY APPLICATIONS RECOMMENDED BY THE RANKING/SELECTION COMMITTEES AND APPROVED BY THE LOCAL COC WILL BE SENT TO HUD FOR CONSIDERATION.****

DATES AND DEADLINES

The following is a list of important dates and deadlines for this year's Continuum of Care/Homeless Assistance Funding Round. *Please note that the list is broken down by TYPE of EVENT, and is not chronological from top to bottom.*

DEADLINES ARE BASED UPON HUD'S ANTICIPATED DATES AND DEADLINES AND ARE THEREFORE SUBJECT TO CHANGE. PLEASE CHECK OUR WEB SITE FOR UPDATES!

*** * * * ***

Deadlines

May 10 (Round 2), 2019– Applications due for submission to LICH. Paper applications (7 COPIES) sent to LICH, 600 Albany Avenue, Suite 2, Amityville, NY 11701.

April 19 – 26:– Ranking Committee meets

April 26 – recommendations (for Round 1) are published

May 3–Vote on recommendations (for Round 1) due

May 10- Corrections sent to applicants (from Round 1)

May 17 – Corrections sent to applicants (from Round 2)

TBA – Ranking Committee meets for Round 2; recommendations published, voted upon

TBA- Applications with corrections must be submitted to LICH via esnaps. (2 wks after esnaps opens)

TBA- LICH returns final corrections to applications. (3 wks after esnaps opens)

TBA- Final submission by agencies in esnaps. (4 weeks after esnaps opens)

**INSTRUCTIONS FOR APPLICATION
SUBMISSION TO THE SELECTION/RANKING COMMITTEES**

1. Review the following documents before completing and submitting your 2019 applications to the Ranking Committee:
 - a. Homeless Emergency Assistance and Rapid Transition to Housing: Continuum of Care Program Interim Final Rule and Introductory Guide to the Continuum of Care Program, and the 2019 NOFA (WHEN PUBLISHED, can be found on LICH web site at www.addresssthehomeless.org)
 - b. Entire 2019 CoC-LI Application Instruction Manual and Application.

2. Submit SEVEN (7) copies of your (paper) proposals to:

Greta Guarton, Executive Director
Long Island Coalition for the Homeless
600 Albany Avenue, Suite 2
Amityville, NY 11701

PROPOSALS MUST BE RECEIVED ON OR BEFORE ON May 10, 2019

Please make note of the following information, as it will be required throughout your application:

<i>Geographic Codes</i>	
<u>Area</u>	<u>Code</u>
Nassau County	369059
Suffolk County Consortium	369103
Babylon Town	360352
Huntington Town	363088
Brookhaven Town	360744
Islip Town	363160

If your program will serve more than one area, use the code for the area where most of your housing will be located.

2019 Long Island CoC Guiding Principles

In 2018 and 2019, the CoC Governance Board convened to guide the general process of the CoC and recommend guiding principles. These principles will be used by the Ranking Committee in reviewing applications and making Ranking Recommendations.

The following are the guiding principles agreed upon by the CoC:

- All applicants must sign on to a regional Non-Discrimination Policy to be considered for new or renewal funding. The Non-Discrimination Policy language was reviewed and approved by the Executive Committee prior to being finalized in 2018. Those who did not sign on in 2018 (new applicants for COC funding) will be required to sign on in 2019 to be considered for funding.
- Under the 2019 round, there will be no mandatory reallocation of funds. This is due to the large voluntary giveback in the 2018 round and the region's need to preserve existing PSH programs. However, reallocation is available through voluntary givebacks.
- All programs seeking funding under the 2019 round must operate under a Housing First Model, adhere to the Prioritization Policy adopted by the COC in September 2016, and accept referrals exclusively through LICH (or The Safe Center Long Island for DV, once implemented) as part of the regional Coordinated Entry System (CES). **Those projects that have unresolved non-compliance with Coordinated Entry will not be eligible to apply for 2019 funding round.**
- In recognition of the need to preserve existing programs, applications for **existing programs will be ranked ABOVE new programs** in the 2019 round.
- HMIS renewal is guaranteed to be placed in Tier I as it is mandatory, supports all programs and covers 80% of license fees for all programs. Similarly, Centralized Assessment/ Coordinated Entry will be placed in Tier I as it is a mandatory program.
- Funding available through reallocation (voluntary givebacks) and Bonus funding, if any, will be awarded to new or expansion PSH programs with the capacity to serve singles and families with broad spectrum disabilities. Agencies are encouraged to apply for expansion programs whenever possible.

As discussed, different kinds of programs have different maximum possible scores. Applications will be scored based on a ratio of points awarded: maximum possible score for that program.

Following is the list of Ranking Criteria for the 2019 Funding Round. Please note that the complete document, including the data sources used to measure each criterion, have been emailed out to the COC and are available on our web site at www.addresssthehomeless.org or www.lihomeless.org

Funding Round 2019 NY-603 Renewal Project Ranking Criteria		Benchmark	2019 Program Max Score PSH	2019 Program Max Score RRH	2019 Source (Unless otherwise specified, data review will be for 1/1/2018- 12/31/18)	
CES/HF MOU (Funding Threshold)	1	CES Compliance	No Unresolved Findings	Ineligible to Apply for Renewal Funds	Ineligible to Apply for Renewal Funds	Any program with <i>unresolved</i> non-compliance issues with CES (8/1/17 forward), will not be eligible to apply for renewal funds through the CoC in the 2019 Funding Round.
HMIS (10 points)	2	HMIS Data Quality	N/A	10	10	New HUD APR (April 1, 2018)- HUD-APR Q6, a., b., c. or HMIS Data Quality Report Q2., Q3., Q4. *If LICH cannot retrieve upload data by 2/1/19, agency score = 0
Regional Gaps Analysis (25 points PSH, 12.82 points RRH)	3	PSH- % of Families (Including multi-adult households) being served in the project as of 12/31/18	N/A	25	0	program eligibility as determined by application compared to regional gaps (#1 regional gap)
	4	RRH- Serving Families and Single Adults (non-restrictive)	N/A	0	11.55	program eligibility as determined by application compared to regional gaps (#2

						regional gap)
	6	PSH- % of Single Adults with Broad Spectrum Disabilities being served in the project as of 12/31/18	N/A	19.8	0	program eligibility as determined by application compared to regional gaps (#3 regional gap)
	7	RRH- Serving Families and Single Adults Actively Fleeing/Attempting to Flee DV	N/A	0	7	program eligibility as determined by application compared to regional gaps (#4 regional gap)
	8	PSH- % of Single Adults with SMI being served in the project as of 12/31/18	N/A	11.7	0	program eligibility as determined by application compared to regional gaps (#5 regional gap)
Project Performance- PSH (29 points)	9	PSH- SPM 2: Returns to Homelessness (based on range: -5 pts for programs w/ highest returns to homelessness; 5 pts for programs with lowest returns to homelessness)	N/A	5	0	HMIS Data- program participant households discharged from 1/1/18- 12/31/18 negatively discharged (returning to homelessness): HMIS ReportBuilder "RC: PH Retention". If no discharges from program, NA. Range score: -5 to 5 (10 points).

	10	PSH- % of CH Households in program	N/A	10	0	(% CH households in program as of 12/31/18 that were admitted post 1/15/16 (CH Final Rule) + Verified HUD Documentation*/ total households in program as of 2/1/19 that were admitted post 1/15/16)x100 *CES CH Referrals can be Verified by LICH
	11	PSH- SPM 4.1: % Adult Stayers Increased Earned Income	10%	2	0	SPM 4.1 from 1/1/18 -12/31/18
	12	PSH- SPM 4.2: % Adult Stayers Increased Non-Employment Cash Income	30%	2	0	SPM 4.2 from 1/1/18 -12/31/18
	13	PSH- SPM 4.3: % Adult Stayers Increased Total Income	35%	3	0	SPM 4.3 from 1/1/18 - 12/31/18
	14	PSH- SPM 4.4: % Adults Leavers Increased Earned Income	19%	2	0	SPM 4.4 from 1/1/18 - 12/31/18
	15	PSH- SPM 4.5: % Adults Leavers Increased Non-Employment Cash Income	29%	2	0	SPM 4.5 from 1/1/18 - 12/31/18
	16	PSH- SPM 4.6: % Adults Leavers Increased Total Income	45%	3	0	SPM 4.6 from 1/1/18 - 12/31/18
Project Performance- RRH (10 points)	17	RRH- % of households provided a housing opportunity within 60 days of program admission	N/A	0	10	Percentage= Sum of number of days from program admission to date clients are offered a viable housing option for all households/Total number of households. Housing opportunity verified/documented in client case notes.

						Captures households admitted from 1/1/18-12/31/18.
	*	RRH- % of households that have permanent housing move-in dates within X days of program admission	TBD	N/A	N/A	Percentage= Sum of number of days from program admission to client move-in date/Total number of households
	*	RRH- % of households that remain permanently housed one year after rental assistance termination date	TBD	N/A	N/A	Percentage= Number of households that do not re-enter homelessness after one year of rental assistance termination/Total number of households that had rental assistance terminated within one year of Ranking date range.
New Program (Threshold Criteria)		Successfully operated Federal or State Programs (current or past)				Application
		Has the agency had to return funds (other than unspent funds) to a federal or entity within the last five years?				Application
		Has a federal or state agency deobligated funds or terminated a contract within the last five years?				Application
		Signed CES/HF MOU				Application
Maximum Score			N/A	95.5	38.55	

**Application for NEW Projects
Seeking Funding through Reallocation or Bonus Funding or DV
Bonus Funding in NY-603 CoC 2019 Funding Round**

Project Types Eligible for New Funding:

- 1. Permanent Supportive Housing for Chronically Homeless Individuals, Families or Both (new or expansion)**
 - a. May apply for up to \$400,000**
 - b. \$191,000 available through Reallocation; expected up to \$800,000 available through Bonus**
 - c. Emphasis on Nassau County, but may serve either/both counties**
- 2. Rapid Rehousing for DV through DV Bonus funding**
- 3. TH – RRH Joint Component through DV Bonus funding**

NEW PROJECT APPLICATION – REALLOCATION/BONUS/DV Set Aside

Section I: Project Summary Information

Part A: General Project Information

4. HUD-Defined CoC Name:	5. CoC Number:
6. Applicant's Organization Name (Legal Name from SF-424)	8. Applicant's DUNS Number
7. <input type="checkbox"/> Check box if Applicant is a Faith-Based Organization	
9. Project Applicant's Address (From SF-424) Street: City: State: Zip:	10. Applicant's Employer Identification Number (EIN) (From SF-424):
11. Contact person of Project Applicant: (From SF-424) Name: Phone number: Title: Fax number: Email Address:	12. <input type="checkbox"/> Check box if Project Applicant is the same as Project Sponsor
13. Project Name:	14. Project's location 6-digit Geographic Code:
15. Project Address (LIST ALL ADDRESSES -- add pages as necessary): Street: City: State: Zip:	18. <input type="checkbox"/> Check box if Energy Star is used in this project
16. <input type="checkbox"/> Check box if project is in a Rural Area	19. Project Congressional District(s):
17. If project contains housing units, are these units: <input type="checkbox"/> Leased? <input type="checkbox"/> Owned?	
20. Project Sponsor's Organization Name (If different from Applicant)	22. Sponsor's DUNS Number:
21. <input type="checkbox"/> Check box if Project Sponsor is a Faith-Based Organization <input type="checkbox"/> Check box if Project Sponsor has ever received a federal grant, either directly from a federal agency or through a state/local agency	
23. Project Sponsor's Address (if different from Applicant) Street: City: State: Zip:	24. Sponsor's Employer Identification Number (EIN):
25. Contact person of Project Sponsor (if different from Applicant) Name: Phone number: Title: Fax number: Email Address:	

Part B: Project Summary Budget
Continuum of Care Program

a. Component Types (Check only one box) <input type="checkbox"/> PSH - New <input type="checkbox"/> PSH Expansion <input type="checkbox"/> TH-PH DV <input type="checkbox"/> RRH-DV		b. Grant Term ONLY ONE YEAR TERMS MAY BE REQUESTED (AS PER HUD)		
Proposed CoC Activities		c. CoC Dollars Request	d. Total Match (Min. 25% except leasing)	e. Totals (Col. c + Col. d)
1. Real Property Leasing				
2. Rental Assistance				
3. Supportive Services				
4. Operations				
5. HMIS				
6. CoC Request (Subtotal lines 1 through 5)				
7. Administrative Costs (Up to 7%) *Threshold				
8. Total CoC Request (Total lines 6 and 7)				

Total Cash Match: _____

Total In-Kind Match: _____

Total Match: _____

***Must meet minimum threshold requirement of at least 25% match**

Section II: CoC Project Budgets

Leasing / Rental Assistance Budgets

Size of Units	Number of Units	FMR or Actual Rent	Number of Months	Total
SRO	x	x	12=	\$
0 Bedroom	x	x	12=	\$
1 Bedroom	x	x	12=	\$
2 Bedrooms	x	x	12=	\$
3 Bedrooms	x	x	12=	\$
4 Bedrooms	x	x	12=	\$
5 Bedrooms	x	x	12=	\$
6 Bedrooms	x	x	12=	\$
Other: _____	x	x	12=	\$
Totals:	x	x	12=	\$

Please be advised that the actual FMRs used in calculating your grant will be those in effect at the time the grants are approved, which may be higher or lower than the FMRs listed above.

CoC Supportive Services Budget

Include description as appropriate. If the funding will be used to pay for staffing, FTE must be included.

<i>Supportive Services Costs</i>	<i>CoC Dollars Requested</i>		
	Year 1		Total
1. Assessment of Service Needs Quantity:			
2. Assistance with moving costs Quantity:			
3. Case Management Quantity:			
4. Child Care Quantity:			
5. Education Services Quantity:			
6. Employment Assistance Quantity:			
7. Food Quantity:			
8. Housing/Counseling Services Quantity:			
9. Legal Services Quantity:			
10. Life Skills Quantity:			
11. Mental Health Services Quantity:			
12. Outpatient Health Services Quantity:			
13. Outreach Services Quantity:			
14. Substance Abuse Treatment Services Quantity:			
15. Transportation: Quantity:			
16. Utility Deposits: Quantity:			
Total Assistance Requested:			

CoC Operating Budget

Include FTE if the funding will pay for staffing

Operating Costs	CoC Dollars Requested		
	Year 1		Total
1. Maintenance/Repair Quantity:			
2. Property Taxes and Insurance Quantity:			
3. Replacement Reserve Quantity:			
4. Building Security Quantity:			
5. Electric, Gas and Water Quantity:			
6. Furniture Quantity:			
7. Equipment (lease, buy) Quantity:			
Total Assistance Requested			

Part B: PSH-Point in Time Housing and Participants Chart

RRH-Year-long projection of Housing and Participants Chart (Numbers should match the original Exhibit 2 application submitted for funding or other HUD-approved numbers)

1. Housing Type* (Check all that apply)	a. <input type="checkbox"/> Multi-family <input type="checkbox"/> Single-family	b. <input type="checkbox"/> Scattered Site
2. Units, Bedrooms, Beds	c. Projected Level (column a + col. b)	
Number of Units		
Number of Bedrooms		
Number of Beds		
a. Number of Families with Children (Family Households)		
i. Number of adults in families		
ii. Number of children in families		
iii. Number of disabled in families		
iv. Number of chronically homeless families		
b. Number of Single Individuals and Other Households w/o Children		
i. Number of disabled individuals		
ii. Number of chronically homeless		
*Housing Types: Multi-family (apartments, duplexes, SROs, other buildings with 2 or more units); Single-family; Congregate Facility (dormitory, barracks, shared-living).		

PART C: Ranking Considerations- Demonstrating Ability to Operate Program Model

NEW PROGRAM APPLICATION NARRATIVES

- I. Describe the program you plan to develop and implement, including services that will be provided to program participants. Provide information about all services to be offered, and whether they will be funded through the grant, provided by your organization, or offered through linkages with other providers. If provided through other organizations, describe the partnerships with those agencies and/or how you will link participants with those services.
- II. Describe your agency's experience in operating similar programs, especially using federal funding. If your agency is currently operating a similar program, submit a copy of that program's most recent annual report.
- III. Describe the agency's experience in using a Housing First model. If you have an existing program funded through the COC, describe your agency's participation in the Coordinated Entry System (CES) planning and the CES Pilot.
- IV. Has your organization received any negative findings from federal or state funding sources for *any programs* within the last five years? _____ Has your agency had to *return* funds or had funds de-obligated by the funding source? If yes to any of these questions, please explain:

Rapid Rehousing Projects (DV TH-RRH and DV-RRH): These best practices will be considered as to which applicants are best suited to execute these program models:

- 1 - Will staff be trained to successfully complete SPA applications? Yes No
- 2 - Will you have a dedicated staff person for landlord engagement? Yes No
- 3 - Will the program have SOAR-certified staff? Yes No
- 4 - Will staff receive regular training in Motivational Interviewing? Yes No
- 5 - Will the program have a dedicated employment specialist? Yes No
- 6 - Will the staff be trained in trauma-informed care and safety-planning? Yes No
- 7 - Will staff be trained in Critical Time Intervention/Crisis Intervention? Yes No

Programs Serving Family Households (DV-RRH and PSH): (best practice)

Will the program have an MOU with Headstart? (as strongly encouraged by HUD and scored on the CoC regional application). If so, describe steps taken to accomplish this and include a sample MOU to be signed. If your agency has an existing (signed) MOU with Headstart, please include a copy of this in your application.

Permanent Supportive Housing: (thresholds)

Will the program have a written policy on a process to move PSH clients on to other permanent housing?

Yes No

Does the program have fixed units with 3 bedrooms or more in Suffolk County that would be available for use in the proposed program?

Yes No

If the program does not have fixed units with 3 bedrooms or more in Suffolk County, please explain how the agency can acquire/access units to meet the regional need for large chronically homeless families in Suffolk County.

Housing First Funding Requirement/Threshold:

V. Will the program commit to a Housing First model? Yes

The Following Housing First Certification must be signed by the CEO/Executive Director of your agency and included in this application to be considered for funding (see next page)

Housing First Checklist And Certification

I, _____, As President/CEO/Executive Director of _____, certify that the program known as _____ will include (new programs only)/has included (existing programs) all of the following into written program policy:

- Access to programs is not contingent on sobriety, minimum income requirements, lack of a criminal record, completion of treatment, participation in services, or other unnecessary conditions.
- Programs or projects do everything possible not to reject an individual or family on the basis of poor credit or financial history, poor or lack of rental history, minor criminal convictions, or behaviors that are interpreted as indicating a lack of "housing readiness."
- People with disabilities are offered clear opportunities to request reasonable accommodations within applications and screening processes and during tenancy, and building and apartment units include special physical features that accommodate disabilities.
- Programs or projects that cannot serve someone work through the coordinated entry process to ensure that those individuals or families have access to housing and services elsewhere.
- Housing and service goals and plans are highly tenant-driven.
- Supportive services emphasize engagement and problem-solving over therapeutic goals.
- Participation in services or compliance with service plans are not conditions of tenancy, but are reviewed with tenants and regularly offered as a resource to tenants.
- Services are informed by a harm-reduction philosophy that recognizes that drug and alcohol use and addiction are a part of some tenants' lives. Tenants are engaged in non-judgmental communication regarding drug and alcohol use and are offered education regarding how to avoid risky behaviors and engage in safer practices.
- Substance use in and of itself, without other lease violations, is not considered a reason for eviction.
- Tenants in supportive housing are given reasonable flexibility in paying their share of rent on time and offered special payment arrangements for rent arrears and/or assistance with financial management, including representative payee arrangements.
- Every effort is made to provide a tenant the opportunity to transfer from one housing situation, program, or project to another if a tenancy is in jeopardy. Whenever possible, eviction back into homelessness is avoided.

I understand that failure to comply with the regulations set forth by the COC related to Coordinated Entry (CES) and Housing First will result in the agency's forfeiture of future funding for this program.

****Applicants must provide documentation from program supporting the use of a Housing First approach, specifically:**

- leases
- subleases
- any "house rules" or "participant responsibilities"
- Any other documents participants must sign for entry into or continued participation in the program

NAME (PRINT): _____

SIGNATURE: _____ DATE: _____

NY-603 Long Island CoC

Non-discrimination and Equal Opportunity Policy

The Long Island Coalition for the Homeless, as the Continuum of Care lead for the region of Nassau-Suffolk, mandates that all member agencies operate in compliance with federal, state, and local non-discrimination and equal opportunity laws.

Federal Requirements

The Department of Housing and Urban Development, in conjunction with other federal partners, has a vibrant history of furthering the rights of those persons who belong to vulnerable classes and who are most likely to experience discrimination. All member agencies must abide by the CoC Interim Rule and observe all requirements outlined in 24 CFR 5.105(a). *These laws include, but are not limited to, The Equal Opportunity in Housing Programs, Civil Rights Act of 1964, Age Discrimination Act of 1975, Rehabilitation Act of 1973, Americans with Disabilities Act, Non-discrimination Based on Handicap in Federally Assisted Programs and Activities, Equal Employment Opportunity Program, and most importantly, the Fair Housing Act.*

The Fair Housing Act identifies protected classes of people and prohibits discrimination on the basis of:

- Race
- Color
- Religion
- Sex
- Handicap
- Familial Status
- National Origin

Equal Access to Housing in HUD Programs Regardless of Sexual Orientation or Gender Identity¹

On February 3, 2012, HUD published its final rule expanding protections in housing for the LGBT* community. This rule further prohibits discrimination based on:

- Actual or perceived sexual orientation
- Actual or perceived gender identity, where gender identity means "actual or perceived gender-related characteristics"
- Actual or perceived marital status

Furthermore, CoC-program funded projects that provide single-sex accommodations must follow guidelines set forth by HUD in Notice CPD-15-02 when inquiring about sex and gender with regard to placement, safety, and privacy².

State Requirements

New York State has long been a leader in civil rights protections for those at risk of facing discrimination. All member agencies must abide by the New York State Human Rights Law³, which protects all of the previously listed classes of people and further prohibits discrimination based on:

- Creed
- Age
- Sexual Orientation⁴, which is also protected further under the Sexual Orientation Non-discrimination Act (SONDA)
- Marital Status
- Military Status

Ensuring Equal Access and Effective Service to People with Disabilities

Promoting Effective Communication⁵

All member agencies will make auxiliary aids and services available upon request for people who have communications disabilities. Communication with people who have hearing or vision disabilities must be as equally effective as communication with people without disabilities.

¹HUD LGBT Final Rule: <http://portal.hud.gov/hudportal/documents/huddoc?id=12lgbtfinalrule.pdf>

² <https://www.hudexchange.info/resources/documents/Notice-CPD-15-02-Appropriate-Placement-for-Transgender-Persons-in-Single-Sex-Emergency-Shelters-and-Other-Facilities.pdf>

³ <http://www.ag.ny.gov/civil-rights/fair-housing>

⁴ <http://www.ag.ny.gov/civil-rights/sonda-brochure>

⁵ <https://www.ada.gov/effective-comm.htm>

Reasonable Accommodations and Modifications

All member agencies will make reasonable accommodations to their rules, policies, practices, or services when necessary for people with disabilities to have equal opportunity to access services. Further, member agencies will allow reasonable modifications to housing facility structures so that people with disabilities have the equal opportunity to utilize and enjoy all aspects of their housing.

Integrated Service Delivery

All member agencies will provide services in the most integrated setting appropriate to the needs of people with disabilities.

Transparency in Handling Allegations of Discrimination

All CoC member agencies will operate with patience, respect, and transparency when handling allegations of discrimination. Member agencies will inform all prospective and current participants of their right to file a complaint with relevant federal, state, and local authorities, including, but not limited to:

U.S. Department of Housing and Urban Development

Fair Housing Enforcement Center

26 Federal Plaza, Room 3532

New York, NY 10278-0068

212-264-1290 (voice) 212-264-0927 (TTY)

http://portal.hud.gov/hudportal/HUD?src=/program_offices/fair_housing_equal_opp/complaint-process

New York State Office of the Attorney General

Civil Rights Bureau

120 Broadway New York, New York 10271

212-416-8250 (voice) 800-788-9898 (TDD)

civil.rights@ag.ny.gov www.ag.ny.gov

New York State Division of Human Rights

One Fordham Plaza, 4th Floor Bronx, New York 10458

718-741-8300 (voice) 718-741-8300 (TDD)

www.dhr.state.ny.us

By signing below, you are indicating that you understand and agree to comply with all requirements set forth by the Non-discrimination and Equal Opportunity Policy.

Member Agency Program Director

Date

Member Agency Executive Director

Date

Section 4: Screenshot of COC website, www.lihomeless.org, posting local funding round dates and deadlines, training date, local application and Ranking Tool.



Long Island Coalition for the Homeless

600 Albany Avenue, Suite 2 • Amityville, New York 11701 • 631.464.4314 Fax 631.464.4319
www.addressthehomeless.org

Memorandum of Understanding

Between *The Long Island Coalition for the Homeless- Coordinated Entry System* and
EOC of Nassau County- Head Start

Purpose:

Whereas *The Long Island Coalition for the Homeless- Coordinated Entry System* (herein referred to as "*LICH-CES*") operates a support services program that includes but is not limited to: housing and services navigation, case management, street outreach, housing match/referral, SOAR and landlord assistance, and *EOC of Nassau County- Head Start* (herein referred to as "*EOC-NC-HS*") provides early childhood education, the purpose of this Memorandum of Understanding is to encourage cooperation between parties in order to provide families who are temporarily housed with educational support and community linkages. Catchment areas, attached.

Agreed:

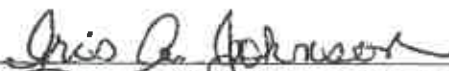
LICH-CES will provide referrals to *EOC-NC-HS*, obtain release of information documentation from families interested in enrolling children in *EOC-NC-HS*, and assist with providing all information necessary to expedite the enrollment process.

EOC-NC-HS will provide information to *LICH-CES* and families being served by *LICH-CES* about the services offered by *EOC-NC-HS*, contact *LICH-CES* when openings in *EOC-NC-HS* program become available, and educate interested families about the benefits of enrolling children in early education programs.

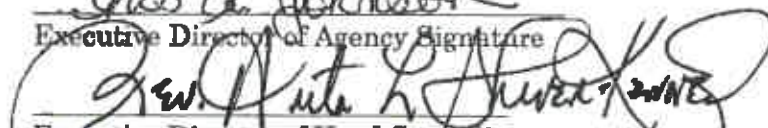
Terms:

August 1, 2019 through *August 1, 2020*. *LICH-CES* and *EOC-NC-HS* have the ability to amend and/or renew this agreement after the designated time period. *LICH-CES* and *EOC-NC-HS* may end the described arrangement with 30 days written notice, if either organization finds that the arrangement is not leading to the results envisioned.


This agreement has been reviewed and approved by the directors of both *LICH-CES* and *EOC-NC-HS*.


Executive Director of Agency Signature

7/19/2019
Date


Executive Director of Head Start Signature

7/19/2019
Date


Gretta Ewarton, Unsupervised Director
LICH, Chair LICOC

9/27/19

Address the Homeless.



Long Island Coalition for the Homeless

600 Albany Avenue, Suite 2 • Amityville, New York 11701 • 631.464.4314 Fax 631.464.4319

www.addresssthehomeless.org

Eastern Nassau Head Start

- Bethpage, NY 11714
- Farmingdale, NY 11735
- Hicksville, NY 11801
- Levittown, NY 11756
- Massapequa Park, NY 11762
- Massapequa, NY 11758
- Wantagh, NY 11793

Five Towns Head Start

- Cedarhurst, NY 11516
- East Rockaway, NY 11518
- Hewlett, NY 11557
- Inwood, NY 11696
- Lawrence, NY 11559
- Lynbrook, NY 11563
- Valley Stream, NY 11580
- Woodmere, NY 11598

Freeport Head Start

- Baldwin, NY 11510
(Designated Streets)
- Freeport, NY 11520

Hempstead Head Start

- Hempstead, NY 11550

Long Beach Head Start

- Island Park, NY 11558
- Lido Beach, NY 11561
- Long Beach, NY 11561
- Oceanside, NY 11572

Rockville Centre Head Start

- Lakeview, NY 11552
- Rockville Centre, NY 11570
- West Hempstead, NY 11552

Roosevelt Head Start

- Roosevelt, NY 11575
- Uniondale, NY 11553

Westbury Head Start

- Carle Place, NY 11514
- New Cassel, NY 11590
- Westbury, NY 11590

Address the Homeless.