

NYS Data Warehouse Upload Agreement

This agreement is entered into between the **Long Island Coalition for the Homeless (LICH)** and the

(Participating Agency): _____

The New York State Office of Temporary and Disability Assistance (OTDA) will maintain a database of client information, as input in HMIS systems across New York State. The purpose of the database is to better understand characteristics, trends, and movement of persons who are homeless or at risk of or experiencing homelessness, as well as to analyze the utilization and effectiveness of services created to assist such persons. The database is constructed so that information that is considered personal protected information (name, social security number, date of birth) will not be shared, will not be seen by any employee of OTDA, and will never appear in any reports created out of the database.

The Office of Temporary Disability Assistance (OTDA) has requested that LICH upload data from HMIS to the OTDA New York State Data Warehouse. The parties mutually agree as follows:

_____ At the request of OTDA, LICH will upload client-level data to the New York State Data Warehouse for all of your HMIS programs.
Initial

The undersigned have read this Agreement and understand and agree to abide by the terms and conditions contained herein.

Participating Agency

LONG ISLAND COALITION FOR THE HOMELESS

600 Albany Ave, Suite 2
Amityville, NY 11701

Name

(631) 464-4314 – phone

Address

(631) 464-4319 – fax

City, State, Zip

Phone

Fax

Greta Guarton, LMSW

Printed Name and Title of Provider
Executive Director or CEO

Printed Name of LICH Executive Director

Signature of Provider
Executive Director or CEO

Signature of LICH Executive Director

Date

Date

**Complete and sign two originals of this document.
One original will be returned to the HMIS Participating Agency after LICH signature.**

Send both original documents to:
Long Island Coalition for the Homeless
Attn: HMIS Agreements
600 Albany Ave, Suite 2
Amityville, New York 11701