**December 20, 2024**

**NY-603 CoC Business Meeting Agenda**

**9:00am-10:00am**

**Zoom**

* **Welcome and Introductions** (Greta, LICH) 
  + Participants use chat to track meeting attendance.
  + Review of November Meeting Minutes: <https://www.lihomeless.org/meetings>
  + Reminder to utilize Constant Contact
* **CoC Committee Updates and Participation (Paul, Carrie, Rayyan LICH)**
  + **CoC Governance Board** 
    - 3 seats currently remain open.
  + **CoC Legislative Committee** 
    - Next meeting set for 1/14/2025.
    - Working in uplifting the Homeless Bill of Rights.
    - [**https://www.lihomeless.org/s-projects-side-by-side**](https://www.lihomeless.org/s-projects-side-by-side)
  + **PIT Planning** 
    - CoC Gov board approved methodology proposal. We are still actively recruiting volunteers for the count on 1/27/25. PIT training dates set for 1/15 and 1/22
  + **Participation Survey**
    - Shared link to CoC participation survey and encouraged CoC staff to complete. <https://forms.office.com/r/1GxqA1h7nn>
* **2025 Look Ahead (Paul, Mike, Jessica, Carrie-LICH)** 
  + **2025 Business Meeting Calendar** 
    - The new calendar and link have been posted on the CoC website for 2025 meetings. There will be 2 in person meetings in 2025.
  + **Monitoring and Policy** 
    - January 8th-self monitoring onboarding session with TAC: will be required for all CoC-funded programs.
  + **Equity Committee Launch** 
    - Committee to launch in earl 2025. LICH’s SJREC committee acting as a pilot to stand up CoC equity committee. -Review access to resources and Information, Fair housing/discrimination, promote equitable representation and power within the CoC, Race analyses of people entering homelessness, remaining homelessness longest, and returns to homelessness
  + **CE Steering Committee** 
    - Planning to have committee meetings for 2025 in January, April, July and November. Doodle poll to be sent to schedule date for January meeting.
    - Will have committee join the in person RRH sessions in February
  + **Training and Feedback Loops** 
    - There will be a 2 day on site training event in February of next year held by TAC. Carrie shared contact information so that CoC participants can reach out directly to ask for specific trainings and information.
  + **Acknowledging Political Landscape**
* **Coordinated Entry – Annual Review (Jessica LICH)**
  + Moment of silence for those we have lost this year.
  + Shared several housing successes from out CE case management team and street outreach team.
  + Over 200 housing referrals were made through CE in 2024.
  + Looking ahead: CE assessment specialist to start on 1/2/25, overview of CE training for all CoC to be held in early 2025, Implementation of new DV ETP, received grant for Transition Case Management to provide more ongoing support for folks.
* **HMIS Updates** (Wayne- LICH)
  + · HMIS Consumer File Cabinet questions
    - There is NO requirement that agencies store client documents in the HMIS
    - Use of the File Cabinet is optional and should be an agency decision made internally.
    - Consumer File Cabinet allows users to upload and store client-specific files to a section of the client FaceSheet (medical records, insurance documents, consent or eligibility forms, text files, image files, and audio files).
  + HMIS trainings – Jan 2025
    - Final HMIS training of 2024 was held on Wed. December 8th. 2 trainings set for January 2025:
      * January 16th, 2025- New User Training
      * January 23, 2025- HMIS Data Quality Training

* **General Announcements / Open Share**

**Attendance (Verified by chat function):**

**Diane Krasnoff: Bethany House of Nassau County**

**Stephanie Warnken, Mercy Haven.**

**Sabrina Mosquera, Program Manager at Options for Community Living**

**Rose M. Cicchetti Bethany House**

**Adam Axinn, MHAW**

**Margarite Arnold Huntington Youth Bureau Huntington Sanctuary Project**

**Lindsay Caldiero, Associate Director at Brighter Tomorrows**

**Stephanie Reed, LICH**

**Carrie Garcia CoC Training and Support Manager LICH**

**Mike Giuffrida, LICH**

**Alexis Goglas, Supervisor of Direct Support - LICH**

**Demitra Bartlett - ECLI VIBES**

**Wayne Scallon, HMIS Supervisor - LICH**

**Salina Barnao, New Ground**

**Rayyan Tirmizi, CoC outreach and education manager- LICH**

**William Best - Bridges of NY**

**Catherine Albanese, Family Service League**

**Jessica Labia, LICH**

**MAYRA Chacha Sepa Mujer**

**Valerie Chamberlain- FSL**

**Vicki McGinn - Suburban Housing**

**Carolann Johns Resurrection House**

**Donna O'Hearon, Mercy Haven, Inc.**

**Andrea Housing Advocate.**

**Anatalia Aguilar- Circulo de la hispanidad**

**Jillian McManus, Concern Housing**

**Greta Guarton, LICH**

**Dolores Kordon, Brighter Tomorrows**

**Roxzelle Bannerman-Martin LICH HMIS team**

**Angelina Lunati NC DSS**

**Stephanie Lovergine - The Wellness Continuum**

**Karen Milagros- Housing Director at Circulo De La Hispanidad**

**Abigail Esquivias SEPA Mujer**

**Stephanie Lovergine: slovergine@thewellnesscontinuum.org**

**Gabrielle Fasano, SUS**

**Paul LaMarr, LICH**