**NY-603 Governance Board Meeting Minutes**

**August 20, 2021**

**Zoom Virtual Meeting**

* + **Welcome and Introductions (chat)**
  + **Updates on CoC Funding Round (local process)- Greta**
    - Wednesday at 4:30PM (published funding round)
    - HUD application will be due November 16th (full CoC application)
    - Local applications were due on the 13th
      * Planned accordingly – unsure of things that would be available
      * Received 6 new applications – 2 under DV bonus (TH to Permanent RRH programs), Youth Pilot Program under regular or bonus reallocation (TH to Permanent Youth Pilot Program), New RRH program from 1 of 2 SUS subs, LICH (2 expansions – CE and HMIS)
    - HUD published yesterday –availability funding for all the regions
      * Annual renewal demand – 13,876,324
      * Tier 1 – 13,876,324 (100% of ARD)
      * Unclear if there will be a CoC Bonus – 840,000 available under CoC Bonus and we did not receive any applications for PSH
      * DV Bonus – 2.5 million dollars, Received 3.67 million dollars in DV requests for new programs
    - Application Notice – NOFO
      * HUD will be funding the CoC’s from highest score to lowest score and fund everything in tier 1 (tier 1 is 100% of ARD)
      * If the CoC determines if they want to put new projects within tier 1, it would bump down renewals (renewals would not be guaranteed – based on CoC decisions about positioning new projects)
      * If there is not enough funding to cover everything in tier 1 – the lower programs will have a prorated amount reduced from the bottom of tier 1 and moved to tier 2
    - CoC Bonus of 840,000 dollars – should submit something to maximize our awards
      * Include availability or eligibility under our process to allow for PSH programs that incorporate acquisition and or rehab?
      * Existing CoC PSH programs – applied for acquisition rehab to match with one of their programs? Or add acquisition + rehab to existing program?
        + (6) Expansion Project. HUD will allow project applicants to apply for a new expansionproject (see Section III.B.2.k of this NOFO) through reallocation, CoC Bonus, and DVBonus processes to expand existing projects will increase the number of units, personsserved, services provided to existing program participants, or to add additional activitiesto HMIS and SSO-Coordinated Entry projects. If the new expansion project will expandan existing eligible CoC Program renewal project HUD will not fund capital costs (i.e., new constructions, rehabilitation, or acquisition) and will only allow 1-year funding requests. YHDP projects cannot use the expansion process
        + (7) Any new project that requests new construction, acquisition, or rehabilitation mustrequest a minimum of a 3-year grant term and may request up to a 5-year grantterm. Any new projects requesting capital costs (i.e., new construction, acquisition, orrehabilitation) are not eligible for 1-year requests. If 1-year of funding is requested fornew projects with capital costs, HUD will increase the grant term to 3-years and the newproject will be required to spend the funds requested over a 3-year period, assuming the project is conditionally selected for award
      * Reopen the funding round to allow for bonus programs for PSH under acquisition rehab construction? – YES
        + Greta will pull together the requirements on HUDs end and send that out close of business on Monday
        + Ranking Committee is probably meeting on Monday or Tuesday the 31st
  + **Authentic Stakeholder Engagement Workshop – Thanh**
    - **Presentation - Summary of Workshop (attached in minutes)**
      * 12-week course with other CoC regions
      * Action plan for individual CoC (what we created for our region)
        + Change meeting structure

CoC Business Meeting

Incorporate elements from Community Response Meeting

CoC onboarding process – new members

Governance Board Meeting

Term limits

Weighted voting

Governance Board slates

Roles and responsibilities from members

* + **Governance Board Structure Principles – ICF** 
    - **Presentation (attached in minutes)**
      * HUD requirements - Governance Board Charter and Review of Governance Board Selection Process
      * Do you have the right people at the table?
        + Diverse perspectives
        + Meaningful participation from front facing staff
        + Opportunity for recompositing for 2022 (board seats or work group structure)
      * Organizational Structure of CoC
        + What makes up the LI CoC?
      * Governance structure in Seattle/King County: (for the King County Regional Homeless Authority) <https://kcrha.org/wp-content/uploads/2020/01/kcrha-kcc-passed-dec11-2.pdf>
      * Components of Governance
        + Structure, Policy, Process, and Performance
      * Characteristics of an Efficient CoC Membership
        + Feedback deliberation and policy input happening at different levels of the CoC (so it does not only happen at the board – i.e. working groups, subcommittees, etc.)
        + What does your membership and participation look like?

Diverse, Active, Committed

* + - * + Are all the stakeholders involved?

Are most of your stakeholders’ providers that receive CoC funding?

Are your PHA’s at the table?

* + - * Barriers to Good Governance
        + \*Term limits are too long – ensuring new leadership is at the table
      * Equitable Governance Board Structures
        + Representation and Inclusion
        + Intentional Training and Communication – preparing everyone at the table in the role they are in (i.e. subcommittees, governance board, etc.)
    - Next Steps
      * Develop working group for nominations– discuss who should be at the table, etc.
        + Governance subcommittee – discuss the composition of the GB and persons with lived experience

Take a look at the current GB structure

What slots should we have for the GB?

Who are we missing at the table?

How are we outreaching folks?

* + - * Thanh to send GB slate nominations from previous term (those slots that are not currently filled, someone can recommend individual(s) to fill these vacancies)